

## ***Policy Type: Governance Process***

### **Committee Structure**

A committee is a Board committee only if its existence and charge come from the Board and its work is intended to support the Board's work, whether or not Board members sit on the committee. Committees will provide updated minutes upon committee approval and a report to the Board at the end of the school year. Unless otherwise stated or required by law, a committee ceases to exist as soon as its task is complete.

#### **Board Committees**

##### **1. District Accountability Committee (Continuing)**

###### **a. Purpose**

- 1) To recommend to its local school board priorities for spending school district moneys. Whenever the school district accountability committee recommends spending priorities, it shall make reasonable efforts to consult in a substantive manner with the school accountability committee's recommendations in adopting the school district budget for each fiscal year.**
- 2) To advise its local school board concerning preparation of, and annually submit to the local school board recommendations regarding the contents of a district performance, improvement, priority improvement, or turnaround plan, whichever is required base on the school district's accreditation category. In advising and preparing the recommendations, the school district accountability committee shall make reasonable efforts to consult in a substantive manner with the school accountability committees of the school district and shall compile and submit to the local school board the school performance, improvement, priority improvement, and turnaround plans submitted by the school accountability committees. (A sub-committee may also fulfill these responsibilities if membership can be obtained. If not, the District Accountability Committee satisfies this requirement.)**
- 3) If the local school board receives a charter school application, to review the charter application prior to consideration by the local school board.**
- 4) To provide input and recommendations on an advisory basis to principals concerning the development and use of assessment tools used for the purpose of measuring and evaluating student academic growth as it relates to teacher evaluations.**

- 5) **The local school board and the school district accountability committee shall, at least annually, cooperatively determine the areas and issues, in addition to budget issues, that the school district accountability committee shall study and concerning which the committee may make recommendations to the local school board.**
  - 6) **The school accountability committee for the principal's school shall provide input and recommendations to the district accountability committee and the district administration concerning the principal's evaluation.**
  - 7) **The school district accountability committee shall periodically review the district's parent engagement in education policy. The committee may provide any recommended policy revisions to the local school board and include input from school accountability committees.**
- b. **Membership (appointed by the Board): the Board will strive to have a balance of membership on the committee consistent with the district's racial/ethnic proportions as follows:**
- 1) **At least three parents of students enrolled in district schools**
  - 2) **One Teacher employed by the district**
  - 3) **One school administrator employed by the district**
  - 4) **At least one person who is involved in business in the community within the school district boundaries**
  - 5) **One principal**
  - 6) **One person who does not have a child in school**
- c. **Authority: Advisory to the Board**

## **2. District Personnel Performance Evaluation Council (Continuing)**

- a. **Purpose**
- 1) **To consult with the Board as to the fairness, effectiveness, credibility and professional quality of the licensed personnel performance evaluation system and its processes and procedures, in accordance with state law**
  - 2) **To conduct a continuous evaluation of the personnel performance evaluation system and its processes and procedures**

**b. Membership (appointed by the Board):**

- 1) As a minimum, one teacher, one administrator, one principal, one parent and one person who does not have a child in school**
- 2) The council may be composed of any other school district committee having membership as defined above**
- 3) This council can be a sub-committee of the District Accountability Committee (DSAC).**

**c. Authority: Advisory to the Board**

**3. Preschool Council / Participation in Countywide Preschool Council (Continuing)**

**a. Purpose:**

- 1) To study and make recommendations to the Board with regard to preschool programs**
- 2) To assist the district in implementing the preschool program**
- 3) To develop and recommend plans for coordinating the preschool program with:**
  - a) Extended day services for children participating in the program and their families in order to achieve increased efficiency in the services provided**
  - b) Family support services for children participation in the program and their families**
  - c) A program to train parents to provide teaching activities in the home prior to the entrance of their children in the preschool program**
- 4) To define any additional student eligibility criteria**
- 5) To develop a preschool program evaluation**
- 6) To develop a training program for preschool program staff using all available community resources**
- 7) To recommend to the school district a plan for the annual evaluation of the preschool program**

- 8) **To provide any other appropriate assistance to the school district in the implementation of the preschool program**
  - 9) **Meet a minimum of six times per year. In addition, the district advisory council shall make at least two on-site visits per year to all head start agencies and public and private child care facilities with which the school district has contracted to monitor overall program compliance and make recommendations for any needed improvements**
- b. **Membership (appointed by the Superintendent): Membership on the council will include but not be limited to:**
- 1) **The Superintendent or designee**
  - 2) **Two parents of children in the preschool program appointed by the Superintendent**
  - 3) **Two members of the business community appointed by the Superintendent**
  - 4) **Representatives of: The Department of Health; The Department of Social Services; county agency involved in job services and training; publicly-funded early childhood education agencies located in the school district; and privately funded child care centers located in the school district**
- c. **Authority: Advisory to the Board**

Adopted: August 8, 2001

Revised: ~~July 14, 2011, February 22, 2012, June 12, 2013, February 11, 2015,~~  
February 24, 2016

LEGAL REFS.: C.R.S. 22-2-117 (*Waivers from State Board of Education*)  
C.R.S. 22-9-107 (*district personnel performance evaluation councils*)  
C.R.S. 22-11-101 *et seq.* (*Education Accountability Act of 2009*)  
C.R.S. 22-11-301 and 302 (*district accountability committee*)  
C.R.S. 22-11-401 & 402 (*school accountability committees*)  
C.R.S. 22-28-105 (*preschool program council duties*)  
1CCR 301-1, Rules 2202-R-1.00 *et seq.* (*accreditation rules*)

**Monitoring Method:** *Board self-assessment*  
**Monitoring Frequency:** *February*