

Policy Type: Governance Process**Development of New Board Policy**

It is the Board's responsibility to develop governing policy. A systematic, predictable means of developing policy will promote community, school, parent and student involvement in policy decisions of the Board and encourage careful and will informed decision making by the Board. Accordingly the Board will develop new policy or substantially revise existing policy as follows:

1. Informal Introduction

Any new policy concept may be introduced, informally by any person, during the public comment portion of the Board meeting. No formal action will be take on informal policy proposals at that meeting.

2. Formal Introduction

Prior to consideration, all new or revised policies must be submitted to the Board in writing.

- a. A Board member may introduce a new or revised policy if the Board member has notified the Board President in sufficient time so that the proposed policy can be placed on the agenda and each board member can be provided with a copy of the policy.
- b. A community member, student, parent, staff member, teacher or administrator may seek introduction of a new or revised policy by discussing it with a Board member or giving it to a Board member in writing. The Board member may then at his or her discretion introduce it as provided above.

3. First Reading

Any policy that is formally introduced pursuant to paragraph 2 above, shall be given a "first reading" by the Board at the scheduled time on the agenda. After the first reading, if the Board feels it will be helpful to its decision-making process, the Board will open discussion to those attending the meeting. After all comments have been received, the Board will discuss the policy.

If the policy fails to meet with the approval of a majority of the Board, it will be eliminated from further discussion. The policy may be redrafted and resubmitted for another first reading.

If the policy, with or without amendments, meets with approval of a majority of the Board it will be placed on the agenda for the next monthly business meeting under “action items” or “consent agenda.”

4. Second Reading

A policy that is placed on the agenda as an action item pursuant to paragraph 3 above shall receive a second reading. After the reading, the Board will open discussion to those attending the meeting. After all comments have been received, the Board will discuss the policy. OR

Revisions of existing policy may be placed on the Board Consent Agenda rather than Second Reading for action when directed by the Board.

5. Adoption

After the second reading, upon motion and second, the policy may be adopted, with or without amendments, by approval of a majority of the Board. If extensive or controversial amendments are necessary as determined by the Board President, the policy will be rescheduled as an action item, as amended, for the next monthly business meeting of the Board and will receive another reading pursuant to paragraph 4 above.

6. Form of Readings

Readings may be aloud or silent, at the discretion of the Board President. Copies of the proposal will be provided for those attending the meeting if requested.

Any portion of this policy may be waived by a majority vote of the Board, for good cause or in case of emergency.

Adopted: August 8, 2001

Revised: ~~July 13, 2011, February 22, 2012,~~ February 11, 2015

LEGAL REFS. C.R.S. 22-32-109.1 (*specific duties of Board in relation to safe schools plan*)
C.R.S. 24-33-104 (4), (*compulsory school attendance*)

Monitoring Method: *Board self-assessment*

Monitoring Frequency: *February*