

Official Minutes
Weld Re-3(J) Board of Education
March 22, 20176

Hoff Elementary

1. **Call to Order** by President Haffner at 6:34 p.m.
2. **Roll Call** Directors Baumgartner, Grundy and Haffner were present. Directors Gustafson and Jensen were absent.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Director Grundy moved to approve the agenda. Director Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Absent	Haffner – Yes	Jensen - Absent
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5. **Public Open Forum**

- 5.1 Recognition of Visitors
- 5.2 Public Comments
- 5.3 Correspondence

Dr. Rabenhorst provided Board members with an invitation to the Hudson Town Hall Dedication scheduled for May 6.

6. **Special Reports**

6.1 Highlights from Hoff Elementary

Principal Soliz had some 5th graders from Ms. Hassebrock and Ms. Gerken's classes highlight their STEM activities and design challenges that they did for the Hoff Showcase Night on March 9th. The students talked about the challenges they faced in working as a team. They noted the difficulty in achieving success with their designs – and how they had to redesign multiple times to be successful. Ms. Soliz noted that there was a fantastic turnout at the Hoff Showcase Night.

6.2 NV5 Owner's Representatives: 2016 Bond Projects Update

NV5 provided a written summary of work completed since the last update. Todd McCowin provided the verbal update and Sarah Lara was also present to answer questions. Dr. Rabenhorst provided information from 6.3 in sequence with the information provided by Mr. McCowin.

6.3 Capital Construction Update

Dr. Rabenhorst provided additional information pertaining to the bond projects.

- Images for the new Lochbuie Elementary school and the WCMS renovations were shown
- The meeting with Town of Hudson leaders was reviewed by Directors Haffner & Grundy.
- District officials and consultants have begun an independent draft of the IGA with the Town of Keenesburg. Administration believes the district should submit for grants for this project, but an IGA must be in place prior to grant submission.

Dr. Rabenhorst reported on Administrative Contract Approvals since previous meeting:

- Surveying for Demolition contract with Lamp Rynearson for Keenesburg Red Brick in the amount of \$2,400

7. **Board Consent Agenda**

7.1 Approval: Meeting Minutes

- (a) February 22, 2017 Regular Meeting Minutes
- (b) March 8, 2017 Work Session Meeting Minutes

7.2 Approval: Financial Reports

- February Financial Reports

7.3 Approval: Resignations/Retirements

- Cathy Bigam – SPED Aide @ WCMS
- Marcia Drysdale – Long-term Sub @ Hoff
- Alexander Hall – English Teacher @ WCHS (*at the end of the contract year*)
- Lori Barton – ELL Teacher @ Lochbuie (will work a transitional contract for 2017-2018)
- Stacey David – Health/Office Aide @ WCHS
- Madelyn Allen – Lunch Room Monitor @ WCMS
- Jennifer Kovtynovich – SPED Aide @ WCMS
- Lois Lebsack – 4th Grade Teacher @ Lochbuie (*at the end of the contract year*)

- Steven Meyer – Digital Media Teacher @ WCHS *(at the end of the contract year)*
 - Kathleen Chittenden – ELL Teacher @ WCMS *(at the end of the contract year)*
 - Kelly Accetta – Teacher @ Lochbuie *(at the end of the contract year)*
 - James Lotspeich *(at the end of the contract year)*
- 7.4 Approval: Contracts for Licensed Employees
- 7.5 Approval: Letters of Employment for Classified Personnel
- Jessica Ankers – SPED Aide @ Hudson
- 7.6 Approval: Additions to the 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- 7.7 Approval: Resignations for 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- 7.8 Approval: Request for Extended Leave
- 7.9 Approval: Intra-School/Intra-District Staff Transfers
- Keila Reyna – Transfer from Sub Custodian to ELL Paraprofessional @ WCHS
- 7.10 Approval: Additions to the 2016-2017 Substitute Teaching List
- Dak Damour
- 7.11 Approval: Out of District Student Requests for 2016-2017
- 7.12 Approval: Home School Requests for 2016-2017
- 7.13 Approval: Request for Open Enrollment/Within District Transfer for 2016-2017
- 7.14 Approval: 2016-2017 Amended Contracts
- 7.15 Approval: Monitoring Review Cycle
- EL-4 Communication and Counsel to the Board
 - EL-8 School Year Calendar

Director Baumgartner moved to approve the consent agenda as presented. Director Grundy seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Absent	Haffner – Yes	Jensen - Absent
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8. Action/Discussion

8.1 Approval of the Removal of Registration/Curriculum Fees for 2017-2018

J-17 (JQ) Student Fees, Fines and Charges Exhibit has been updated to reflect the removal of the Registration/Curriculum fee. As discussed in the MLO planning and advertising, administration recommended the elimination of the fee required at registration effective with the 2017-2018 school year. The financial impact of this is reflected in the MLO spending plan as approximately \$100,000 less in revenue will occur due to the elimination of the fee. The current fees are \$60 per student.

8.2 Approval of the Removal of Activities Fee Implementation at WCMS for 2017-2018

The Board has previously discussed removing the middle school activity fee of \$25. Administration recommended the removal of the fee.

8.3 Approval of the Revised Activities Fees Implementation at WCHS for 2017-2018

The Board has previously discussed the removal of or changes to the Activities fees at the high school level. Administration recommended the continuation of Activities fees for those clubs listed as Activity and the elimination of a fee for those clubs listed as Service. The Activity Fee recommendation includes a two fee cap, similar to what occurs with athletic fees.

Director Baumgartner moved to approve action items 8.1 through 8.3 as discussed and presented. Director Grundy seconded the motion to approve items 8.1, 8.2 and 8.3.

Baumgartner – Yes	Grundy – Yes	Gustafson – Absent	Haffner – Yes	Jensen - Absent
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8.3 Approval of Purchase of District Vehicle

Administration proposed to purchase a new handicap accessible bus in order to continue the bus replacement cycle. If sufficient funds exist in the current budget year, the intention would be to pay for the bus out of those funds. This purchase is not included in the current budget; therefore, it needs specific Board approval. If there are insufficient funds in the current year, the purchase will be built

into the FY18 budget. The district would like to place the order so the bus would be available at the end of the current fiscal year.

The quotes from the recommended vendors were provided. The table below shows the quotes collected and highlighted is the recommended purchase by district administration. A third quote was solicited but not provided by the vendor.

Director Grundy moved to approve the purchase of a 28 passenger handicap accessible bus from McCandless Truck Center as presented in the amount of \$110,279.64. Director Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Absent	Haffner – Yes	Jensen - Absent
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8.5 Approval of Nonrenewal of Teacher Contracts

The list of individuals includes teachers recommended for contract nonrenewal for 2017-2018. Official notifications will occur following Board Action.

Director Grundy moved to nonrenew the contracts of the following teachers for the 2017-2018 school year:

- Kevin Serio
- Dawn Moore
- Katie Mott

Director Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Absent	Haffner – Yes	Jensen - Absent
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8.6 Approval of the Intergovernmental Agreement Between the Town of Lochbuie and WCSD Re-3J Regarding Conveyance and Joint Use of New Elementary School Site and Conveyance of Voluntary School Capital Shortfall Contribution

The attorney for the Town of Lochbuie drafted the IGA regarding site conveyance and the conveyance of impact fees currently held by the Town. Attorney Farrington and Dr. Rabenhorst reviewed and revised the IGA which has met final approval from both attorney representatives. The Town will consider their approval of the IGA during their meeting the first week in April.

Director Baumgartner moved to approve the Intergovernmental Agreement between the Town of Lochbuie and Weld County School District Re-3J regarding conveyance and joint use of new elementary school site and conveyance of voluntary school capital shortfall contribution.

Director Haffner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Absent	Haffner – Yes	Jensen - Absent
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8.7 Approval of Out-Of-State Travel for Student Activity Competitions

Mr. Richardson submitted a letter requesting permission for the WCHS Knowledge Bowl team to attend the National Academic Quiz Tournament Championship in Chicago, Illinois in April of 2017. Included in this memo is a request for permission for the WCHS Technology Student Association (TSA) to attend the National Convention in Orlando, Florida in June of 2017. They were invited based on a 1st place finish in the Colorado State Competition of Video Game Design. The group is fundraising to pay for their participation.

Director Grundy moved to approve the out of state travel of two student activity groups, Knowledge Bowl and TSA, for national competitions who will travel to Chicago in April and Orlando in June, respectively. Director Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Absent	Haffner – Yes	Jensen - Absent
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9. Information/Discussion

9.1 Purchase of Hudson Highlands Property Adjacent to Hudson Elementary School Site

A draft purchase and sale agreement has been sent to the owner’s representatives regarding the Hudson Highlands property adjacent to Hudson elementary. Town leaders have expressed their opposition to the Transportation Facility being located in Hudson and have taken the topic to the

Town Council where they have discussed developing an IGA which would outline a cost share on field development, purchase of land, and prohibition of transportation facility on the site. Dr. Rabenhorst shared what he learned following their special meeting on March 21. Director Haffner noted that he would like for this topic to be on the April Work Session agenda so that all board members could be present to discuss options. There may be a Special Meeting adjacent to the April work session to discuss this further.

9.2 Administrative Policy J-19 (JEA) Compulsory Attendance Ages (1st Reading)

Administration recently reviewed entrance age policies and criteria which also prompted a review of compulsory attendance. Compulsory attendance age in Colorado has not changed, but district policy contained unnecessary details regarding attendance outlined in other policies. Administration recommended that the policy contain only legally required information on compulsory attendance. Consensus was to have this policy placed on the consent agenda next month.

9.3 Administrative Policy K-12 (KI) Visitors to Schools (1st Reading)

Recently the schools have had requests to visit classrooms which prompted a review of policy. Current district policy references the encouraging of visits by parents and community members; however, administration identified that a policy specifically addressing school visitors is required by law and not in the district's policy manual. CASB policy was used as the guiding document with additions incorporated by administration. School administrators have not yet formally reviewed this policy, so second reading by the Board could include some modifications. This policy will be on the agenda in April for a second reading.

10. Superintendent Reports and Presentations

10.1 CASB Policy Audit

Ms. Monsey noted that the CASB policy audit will occur sometime in late April or early May. Following the audit, administration will have a better idea of how much a policy overhaul could cost. Ms. Monsey will try to get a dollar amount from CASB to Ms. Clark for FY18 budgeting purposes.

10.2 2017-2018 Student Registration Process

Dr. Rabenhorst noted that registration packets will go out the week after spring break. There is potential for families to return them sooner because there is no longer a financial obligation when turning them in.

11. Board Member Reports/Discussion

Director Haffner attended the HS Chili cook-off. He noted that the HS raised over \$18,000 for Activities and Athletics. He offered a We Care, Faculty Follies idea to the other members present. Director Grundy noted that the Town of Lochbuie is working to expand County Road 2, also known as 168th Ave., adding a large sidewalk that will connect the Silver Peaks neighborhood with the Berkshire neighborhood. It was noted that the Community Meeting in Lochbuie would be held on March 23 at 6:30 to showcase the design of the new school.

12. Adjournment at 7:52 p.m.