

Official Minutes  
**Weld Re-3(J) Board of Education**  
October 26, 2016

**Regular Meeting**

1. **Call to Order** by President Haffner at 6:32
2. **Roll Call** Directors Baumgartner, Grundy and Haffner present. Director Jensen participated electronically (stated that he was working out of state in Wisconsin). Director Gustafson was absent.
3. **Pledge of Allegiance**
4. **Approval of Agenda**  
Grundy moved to approve the agenda as presented. Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
-------------------	--------------	--------------------	---------------	--------------

5. **Public Open Forum**

- 5.1 Recognition of Visitors
- 5.2 Public Comments
- 5.3 Correspondence

Letter from the Office of the State Auditor: The 2015 Audit was sent to appropriate offices but was not sent to the Office of the State Auditor. The mistake was rectified. There is no concern as we will not need to request any kind of extension this year.

6. **Special Reports**

- 6.1 Highlights from Weld Central Middle School  
Jamie Jeffery introduced leadership team staff. Robin Johnson, Science teacher, talked about a program she has nominated students to participate in. She read a paper written by George Graybill about his experience last summer in this program. Kate Swinden, Counselor, talked about the WEB (Where Everyone Belongs) program and the things they are doing this year. Brian Mangold spoke about the Capturing Kids Hearts initiative.
- 6.2 Project Planning Status Update & Introduction of Architect/Engineering Team  
Sarah Lara from NV5 was present to provide an update regarding progress to date, including procurement of the A/E Team and the CMGC. Chad Novac and John Fuentes of TreanorHL were also present to be recognized as the selected A/E Team. Mr. Novac spoke and thanked the Board for this opportunity.

7. **Board Consent Agenda (EL-4: Communication and Counsel to the board)**

- 7.1 Approval: Meeting Minutes
  - (a) September 28, 2016 Regular Meeting Minutes
  - (b) October 12, 2016 Work Session Meeting Minutes
- 7.2 Approval: Financial Reports
  - September Financial Reports
- 7.3 Approval: Resignations/Retirements
  - Brandy Mondy – SPED Teacher @ Lochbuie
  - Crystal Kroeber – ELL Paraprofessional @ WCHS
- 7.4 Approval: Contracts for Licensed Employees
  - Katie Mott – Preschool Teacher / CPP Coordinator \*\*Employee does not meet state and federal *highly qualified* status and has an associate's degree but does hold proper credentials for the recommended position.
  - Jayne Illovsy – School Psychologist
- 7.5 Approval: Letters of Employment for Classified Personnel
  - Emily Cochran – SPED Aide @ WCMS
  - Tiffany Colvin – Bus Driver
  - Sherrie Sutton – Substitute Aide
  - Teresa Turner – Substitute Custodian
  - Katherine Corbin – Substitute Aide
  - Kimberly Murusky – Data Secretary @ Lochbuie

- 7.6 Approval: Additions to the 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment
  - Anastacia Fraijo – Athletic Trainer at WCHS
  - Joshua Edmonson – 7<sup>th</sup> Grade Basketball @ WCMS
  - Eric Jefcoat – 8<sup>th</sup> Grade Basketball @ WCMS
- 7.7 Approval: Resignations for 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- 7.8 Approval: Request for Extended Leave
- 7.9 Approval: Intra-School/Intra-District Staff Transfers
  - Connie Worth – Transfer from Data Secretary at Lochbuie to Food Services Secretary
- 7.10 Approval: Additions to the 2016-2017 Substitute Teaching List
  - Lydia Bechtel
- 7.11 Approval: Out of District Student Requests for 2016-2017
- 7.12 Approval: Home School Requests for 2016-2017
- 7.13 Approval: Request for Open Enrollment/Within District Transfer for 2016-2017
- 7.14 Approval: Administrative Policy A-4 (AC) Nondiscrimination/Equal Opportunity
- 7.15 Approval: Delete Administrative Policy G-a-1 (GBA) Open Hiring/Equal Employment Opportunity
- 7.16 Approval: Administrative Policy J-1 (JB) Equal Educational Opportunities
- 7.17 Approval: Administrative Policy J-6 (JII) Student Concerns, Complaints and Grievances
- 7.18 Approval: Administrative Policy J-71 (JLCB) Immunization of Students
- 7.19 Approval: Monitoring Review Cycle
  - EL-1 Global Executive Constraint
  - EL-2 Emergency Superintendent Succession
  - EL-16 Financial Administration
  - EL-17 Asset Protection

Baumgartner moved to approve the consent agenda as presented, with amended items. Grundy seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
-------------------	--------------	--------------------	---------------	--------------

## 8. Action/Discussion

### 8.1 Approval of Strategic Plan Activities

The strategic plan was updated after the initial reading in August. Principals provided input, and significant thought went into alignment of the strategic plan activities and principal professional goals. The activities specifically address how the district moves forward in achieving the broader goals. Dr. Rabenhorst described activities and answered questions. Director Grundy asked which goal would be the most challenging to address, specifically if the MLO does not pass. Dr. Rabenhorst indicated that the staff retention goal would likely be the most problematic without the additional funds.

Grundy moved to approve the 2016-2017 Strategic Plan Activities as presented. Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
-------------------	--------------	--------------------	---------------	--------------

Director Jensen left the meeting at 7:11pm.

## 9. Information/Discussion

### 9.1 District Performance Framework and School Performance Frameworks

The preliminary district and school performance frameworks were released in early October. With the exception of WCHS, all schools received a rating of Performance which is the highest rating level that can be achieved. WCHS received a rating of Improvement; however, administration will be submitting a request for reconsideration of this rating. Once this is submitted, the rating should change to Performance. Schools (and the district) that did not meet 95% student participation are noted with “low participation” on the rating. The frameworks are

complex to understand. Ms. Orbanosky explained the components of the district framework in detail and answered Board member questions.

**9.2 Community Meeting Feedback**

The presentation used for the community meetings was provided to Board members electronically as not all were able to attend a meeting. These meetings were held on October 17, 18, and 19. Overall we reached approximately 50 community members who are not affiliated with the district in some way.

**9.3 Bond & Mill Levy Override Process**

Board members discussed progress to date. Administration provided board members with information needed regarding campaign committee activities occurring before November 8. The Board discussed expectations post-election date. Dr. Rabenhorst has identified November 15 for an all staff meeting and a community meeting in Hudson on November 16 regardless of the election outcome. The community meeting presentation listed post-election steps, which was also reviewed by administration.

**9.4 Administrative Policy D-29 (DIE) Annual Audit**

This particular policy was revised one year ago, and no changes are recommended to the policy itself. However, through the bond refunding process, legal counsel (Kutak Rock and general counsel) advised the district that guidelines were needed by the district pertaining to Continuing Disclosures. Administration identified Policy D-29 to be the one most closely associated with the recommended guideline. Attorney Farrington advised that this particular guideline be subject to Board review and adoption. The proposed guideline was developed and revised by attorneys Rick Buddin and Darryl Farrington. Consensus was to place this policy and guideline on the consent agenda in November.

**10. Superintendent Reports and Presentations**

**10.1 Parent Teacher Conference Attendance**

Participation rates at each school were reviewed and discussed with principals who were present and board members who attended conferences: WCHS: 40.25%; WCMS: 57.9%; Lochbuie: 89%; Hudson: 93.6%; Hoff: 99%

**10.2 Enrollment Update – October Count Estimate**

The board reviewed the most current enrollment summary that demonstrates enrollment per school and by grade level. October count is critical for school funding. The overall enrollment on the reviewed report was 2358, but office staff believe the district will claim 2354 which is one less than projected for budget development purposes.

**11. Board Member Reports/Discussion**

Director Grundy noted that the Lochbuie Parent Teacher Conference nights went well. She enjoyed seeing kids purchasing books from the book fair.

Director Haffner noted that the Hudson Parent Teacher Conferences went well. He appreciated the teachers handing out the factual summary. Director Haffner also noted that the election committee is doing a great job.

**12. Adjournment at 7:59pm.**