

Official Minutes
Weld Re-3(J) Board of Education
Regular Meeting Minutes
June 15, 2016

1. **Call to Order** by President Haffner at
2. **Roll Call** Baumgartner, Grundy, Haffner, and Jensen present. Gustafson absent.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Baumgartner moved to approve the agenda as presented. Grundy & Jensen seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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5. **Public Open Forum**

- 5.1 Recognition of Visitors
- 5.2 Public Comments
Regan Benson, of undisclosed residence, addressed the Board regarding advocating for a student and transparency of board policy.
Nanette Reed, of Brighton, addressed the Board regarding transparency of board policy.
Connie Sack, of Brighton, addressed the Board on their ability to overturn the decision to not allow her student in National Honor Society.
Logan Sack, of Brighton, addressed the Board and presented additional materials regarding his appeal to the Board.
- 5.3 Correspondence
The District has received official notification from CDE regarding being awarded a BEST Grant, contingent on Bond passage in order to account for local funding share. Thank you to Lisa Clark for the work put into this competitive grant application.

6. **Special Reports / Recognition**

- 6.1 Welcome New Board Member Erin Grundy.
- 6.2 Election/Appointment of Board Treasurer
Haffner made a motion to nominate Director Grundy as Board Treasurer. Jensen seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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- 6.3 Selection of Board Representative on the Re-3J Education Foundation
Haffner made a motion to nominate Director Grundy as the Board representative to the Education Foundation. Baumgartner seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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7. **Board Consent Agenda (EL-4: Communication and Counsel to the board)**

If you have any questions regarding the consent items, please contact the district office prior to the meeting. The items included in the Consent Agenda indicate that district processes/procedures have been followed appropriately and all that remains is final approval by the Board.

- 7.1 Approval: May 25, 2016 Regular Meeting Minutes
- 7.2 Approval: May Financial Report
- 7.3 Approval: Resignations/Retirements
Attachment 7.3 contains resignation/retirement letters from the following individuals:

- Lauren Collier – Counselor @ WCHS
- Emilee Klausner – 3rd Grade Teacher @ Hoff
- April Michel – 4th Grade Teacher @ Lochbuie

- 7.4 Approval: Contracts for Licensed Employees
The Administrative team recommends the following individuals for 2016-17 employment:

- Kyle Snyder – Band/Choir Teacher @ WCMS
- Ryan Thompson – Social Studies Teacher @ WCMS
- Xandra Coombs – Kindergarten Teacher @ Lochbuie
- Rhonda Ricker – 4th Grade Teacher @ Lochbuie

- Erica Egyed – Transition Counselor @ WCHS
- Alicia Ingram – Social Studies Teacher @ WCHS
- Jennifer Fisher – Transition Counselor @WCMS
- Derek DiCarlo - .5 P.E. Teacher @ WCMS
- Lauren Kiel – Counselor @ WCHS
- Eric Brittain – Human Resource Specialist @ District
- Eric Jefcoat – STEM/Digital Media Teacher @ WCMS

7.5 Approval: Intra-School/Intra-District Staff Transfers for 2016-2017

The Administrative team recommends the following:

- Susan Ankers – Transferring from Aide @ Hoff to Office/Health Aide @ Hudson
- Brian Mangold – Transferring from Substitute Teacher to Dean of Students @ WCMS
- Shari Dragon – Transferring from Receptionist @ District Office to Secretary @ Operations
- Julie Branch – Transferring from Substitute Aide to Health/Office Aide @ Lochbuie

7.6 Approval: Additions to the 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment

The administrative team recommends the following individuals for 2016-2017 Coaching/Extra Duty Employment:

- Alicia Ingram – Cheer Coach @ WCHS
- Cody Schmelling – Head Soccer Coach @ WCHS
- Brittney Wright – CTE Vocational Coordinator @ WCHS

7.7 Approval: Out of District Student Requests for 2016-2017

7.8 Approval: Monitoring Review Cycle

- EL-5 Commitment to Accomplishment and Accountability
- EL-10 Student Conduct, Discipline, and Attendance
- EL-15 Budgeting

Baumgartner moved to approve the consent agenda. Jensen seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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8. Action/Discussion

8.1 Approval of the Licensed Salary Schedule

Column AA had been removed inadvertently from the originally presented Licensed Salary Schedule. Due to potential preschool teacher candidates, the AA column may be needed. No other changes have been made to the schedule.

Jensen moved to approve the revised Licensed Salary Schedule for 2016-2017 with the addition of the AA column. Baumgartner seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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8.2 Approval of 2016-2017 Budget, Resolution to Spend Down the Fund Balance & Appropriation Resolution

The proposed budget for 2016-2017 was reviewed. Ms. Clark provided an overview of revenue and expenditures and made note of significant changes from the proposed budget presented in May.

Baumgartner moved to authorize the use of a portion of beginning fund balance as authorized by Colorado statutes, resolution #8-2016. Jensen seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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Jensen moved to approve resolution #9-2016, it be resolved that the Board of Education of Weld County School District Re-3J in Weld County, Colorado, that the amounts shown in the following schedule be appropriated to each fund as specified in the “Adopted Adjusted Budget” for the ensuing fiscal year beginning July 1, 2016 and ending June 30, 2017. Baumgartner seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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Haffner moved to approve the financial year 2016-2017 budget for Re-3J as presented to the Board. Baumgartner seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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8.3 Approval of 2016-2017 Licensed / Administrative Personnel Contracts

Contracts are to be approved annually by the Board of Education. The Board reviewed a list that reflected employees recommended as of June 8, 2016.

Baumgartner moved to approve the 2016-2017 Licensed / Administrative Personnel Contracts. Grundy seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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8.4 Approval of 2016-2017 Classified Personnel Letters of Employment

Letters of Employment are to be approved annually by the Board of Education. The Board reviewed a list that reflects those employees recommended as of June 8, 2016. Returning employees within this category have already received Letters of Assurance notifying them of intent to retain them for the 2016-2017 school year.

Jensen moved to approve the 2016-2017 Classified Personnel Letters of Employment. Baumgartner seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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8.5 Approval of Cash Flow Loan Resolution

Ms. Clark provided information regarding Cash Flow Loans. As in the past fiscal year, the district must be prepared to utilize the interest free loan program for operating expenses. We anticipate state share in FY17; however, administration would like to be prepared in the event we have insufficient fund balance to cover expenditures through the year until taxes are received.

Jensen moved to approve Resolution 10-2016, A RESOLUTION AUTHORIZING THE PARTICIPATION BY THE DISTRICT IN THE STATE TREASURER’S INTEREST-FREE LOAN PROGRAM FOR COLORADO SCHOOL DISTRICTS AND BORROWING UNDER SUCH PROGRAM IN AN AGGREGATE PRINCIPAL AMOUNT UP TO \$9 MILLION; ESTABLISHING THE TERMS AND PROVISIONS OF LOANS TO THE DISTRICT PURSUANT TO SUCH PROGRAM; PROVIDING FOR THE PAYMENT OF AND SECURITY FOR SUCH LOANS; AND AUTHORIZING THE EXECUTION, DELIVERY AND ACCEPTANCE OF DOCUMENTS IN CONNECTION WITH THE LOANS. Baumgartner seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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8.6 Acceptance of Donation to Fund Middle School Wrestling

Little Rebels has agreed to the \$6,000 donation for middle school wrestling.

Baumgartner moved to accept the donation to fund middle school wrestling, with the notations of:

- The estimated amount to run the Middle School Wrestling program will be determined by the District and billed to Lil Rebels upon Board approval
- The up-front donation of \$3500 must be collected by July 15 in order for the District to proceed with scheduling of the program for the 2016-2017 school year
- The District would determine the amount of athletic fees to be reduced from the total estimated cost of the MS Wrestling program
- The money donated will be used at the sole discretion of the District for expenditures resulting from the MS Wrestling program

- The District will determine actual costs of the MS Wrestling program at the end of the season and either credit or bill Lil Rebels based on actual costs incurred. Documentation on expenditures will be provided.
- All decisions related to the program, including personnel, supplies, materials, etc. will be at the sole discretion and oversight of the District; Any discretionary costs will be monitored by administration to attempt to have expenditures not exceed donation total
- Lil Rebels will have first access to volunteer to run concessions for Middle School wrestling matches held at WCMS in the 2016-2017 school year season

Jensen seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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8.7 Approval of the Weld Re-3J Personnel Performance Evaluation Plan to accompany the Colorado State Model System

The Educator Effectiveness Manual was recently revised by the Personnel Performance Evaluation Council. The Measures of Student Learning (MSL) section of the document has changed as there was agreement to utilize a greater variety of assessments for some content areas. District benchmark assessments are also changing which began a discussion about these changes. Dr. Rabenhorst must submit assurances to CDE regarding educator effectiveness before June 30. This will be done once the district plan is approved.

Jensen moved to approve the Weld Re-3J Personnel Performance Evaluation Plan to Accompany the Colorado State Model System as presented. Baumgartner seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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8.8 Approval of the 2016 Election Official

Administration recommended that Ms. Meleia Monsey be approved as the 2016 Designated Election Official for Weld County School District Re-3J. Ms. Monsey has served as the Election Official the past two years. Though no question has been submitted, in the event that the Board decides to pose a Bond or MLO question, Ms. Monsey will handle the communications with Adams & Weld Counties regarding the ballot question.

Baumgartner moved to approve Meleia Monsey as the 2016 Designated Election Official. Grundy seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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8.9 Approval of the Weld Central High School Technology Student Association (TSA) to Attend the National Convention

A memo from WCHS requesting permission for the TSA team to attend the National Convention in Nashville, Tennessee from June 28th to July 2nd was reviewed. They were invited based on a 3rd place finish in the Colorado State Competition of Video Game Design. The group is fundraising in order to pay for their participation.

Jensen moved to approve the Weld Central High School Technology Student Association (TSA) to attend the National Convention, from June 28-July 2 in Nashville, Tennessee. Grundy seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Absent	Haffner – Yes	Jensen – Yes
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9. Information/Discussion

9.1 Citizen Task Force Meeting Follow Up

A copy of the survey results was reviewed. The results are favorable for a potential bond or MLO question. Board members should be communicating with community members to support the election campaign. Director Haffner will send an email out to previous participants to solicit help.

9.2 Bond Planning and Timeline

A sample/proposed timeline was reviewed for proceeding with a Bond and potential construction. Due to the number of bond election questions on the ballot this November, the availability of professionals/contractors could be limited and highly competitive. It's recommended that the district begin selection processes prior to November. Administration requested direction to move forward with an RFP process to secure an owner's representative for pre-bond planning. Consensus, by all board members present, was to begin the RFP/RFQ process for an Owners' Rep.

10. Superintendent Reports and Presentations

10.1 Strategic Plan Implementation Outcomes

The strategic plan with an 'outcomes' column was reviewed. Planning for next year's targets and activities has already begun with school administrators.

11. Board Member Reports/Discussion

Director Baumgartner noted that the last CTF meeting went well and was positive.

Director Jensen noted that the Meet & Confer Committee is doing great things and giving the Board an opportunity to hear directly from teachers.

Director Grundy noted that the Education Foundation will start their two major fundraising efforts. The Project Backpack and Supply Drive will run from July 5- August 15. Should administrators know of any needs they just need to notify the Foundation and supplies will be provided.

Director Haffner noted the Foundation was the push of a prior Board member, Candy Veldhuizen, and thanked Erin for stepping up to be a part of that.

12. Adjournment at 8:59 pm.