

Official Minutes
Weld Re-3(J) Board of Education
May 11, 2016

Work Session Meeting

1. **Call to Order** by President Haffner at 6:03pm.
2. **Roll Call** Baumgartner, Gustafson and Haffner present. Mr. Jensen was absent.
3. **Pledge of Allegiance**
4. **Review of Agenda**
5. **Discussion Items**

5.1 **Elementary Language Arts Curricular Supplies & Materials Adoption, Middle School Social Studies Curricular Supplies & Materials Adoption, and Middle & High School Science Curricular Supplies & Materials Adoption**

The elementary teachers have piloted two ELA series this school year. Each teacher worked with each program for one semester. Through a series of surveys the teachers have chosen Journey's from Houghton Mifflin Harcourt instructional materials by a majority vote. Cheryl Hollingsworth and Christie Ruppel were present to discuss the curriculum chosen.

The middle and high school science teachers piloted new materials during the 2016 spring semester. Because of technical difficulties with the publisher, the middle school teachers will be continuing the pilot through the first semester of the 2016-2017 school year. Marcus Diamond was present to discuss the process used to choose the curriculum at the high school. The High school teachers unanimously chose the following materials:

Publishers	Subjects
Cengage Learning	Astronomy, Honors/CP Biology, Anatomy and Physiology, Environmental Science, Honors/CP Chemistry, AP Chemistry
Houghton Mifflin	General Biology, Physics/ Combined, General Chemistry
McGraw Hill	General and Honors Physical Science
Pearson	Geology

The Middle School Social Studies teachers have unanimously chosen the McGraw Hill materials for all grade levels. Greg Wellesley created a video describing the selection process and selection the group of teachers made.

All teachers were grateful for the opportunity to pilot and purchase new curriculum. The approval of the curriculum purchase will be on the May 25th agenda. Ms. Orbanosky will provide general pricing for each area. Current year budget in addition to the one-time funding will be used to make the curricular material purchases.

- 5.2 **WCHS Student & Online Handbook Review**
The WCHS & Online handbooks were revised and Mr. Kennedy and Mr. Schleicher were present to provide a synopsis of the changes and answer questions. The handbook will be on the May 25th agenda for approval.
- 5.3 **WCMS Student Handbook Review**
The WCMS handbook was revised and Ms. Jeffery was present to provide a synopsis of the changes and answer questions. The handbook will be on the May 25th agenda for approval.
- 5.4 **Elementary School Student Handbook Review**
The elementary handbook was revised and Ms. Forbes represented elementary principals. She provided a summary of changes, which included a behavior matrix and description of class placement procedures as additions to the handbook. This work was done to improve consistency across elementary schools

and align discipline procedures with middle and high school. The handbook will be on the May 25th agenda for approval.

5.5 WCHS & WCMS Athletics & Activities Handbook Review

The WCHS & WCMS Athletic & Activities Handbook was reviewed. High School administrators were present to note changes made. One edit to this handbook, regarding attendance, will need to be clarified before the next meeting. The handbook will be on the May 25th agenda for 2nd reading and approval.

5.6 Graduation Participation

The Board members were updated on information regarding participation in the graduation ceremony on May 22. Mr. Kennedy suggested that Board members sit on stage again this year. Board members should plan to arrive no later than 1:00 p.m. and meet in the library. If additional information comes from the high school Dr. Rabenhorst and/or Ms. Monsey will communicate with Board members.

5.7 2016-2017 Budget Forecast, Revenues & Expenditures

Ms. Clark prepared a rough draft of the anticipated revenues for FY17 in comparison to the anticipated expenditures. Information regarding proposed reductions was provided in addition to proposed increases (salary/wage step increases, hard-to-fill stipends, additional positions). Dr. Rabenhorst also informed members of budgeting changes to the middle school Dean/AD position, the need to account for one-time money carry-over funds, and the need for a small contingency in the budget due to unknown enrollment conditions. The budget from CDE has not been set; however, information finalized from the legislative session should be available for the May 25 meeting.

5.8 Proposed Extra Duty Stipend Schedule 2016-2017

Dr. Rabenhorst informed the Board that he and representatives of the WCEA would like to postpone further discussion on the extra duty schedule until next year. The proposed changes require further financial and individual impact investigation. The Meet & Confer Joint Committee will likely continue discussion on this topic in the new school year.

5.9 Bond & Mill Levy Override Process Update

Board members continued discussion of the Bond and MLO Proposals. The public opinion survey has been mailed and we have already received many back. Dr. Rabenhorst indicated that he will likely be sending a meeting invitation to all CTF members to reconvene in early June to discuss the results of the survey. Hopefully many of them will be able to attend and hopefully many of them will choose to participate in the election committee. Dr. Rabenhorst briefly shared information on the CCA facility assessment and indicated that CCA has been asked to provide their request for scope of inclusion in the Bond/MLO by May 19.

5.10 Administrative Policy G-c-9 Personal Leave (*1st Reading*)

The Personal Leave policy for classified staff was reviewed. This policy was reviewed by Meet & Confer Joint Committee and is the group's recommendation to the Board. The updated policy would provide classified staff members with an additional personal day annually, on the start of their 6th consecutive year in the district. Like the licensed personal leave policy, this policy is aimed at adding incentive for classified staff retention.

5.11 Board of Education Vacancy Process & Schedule

To date six individuals have expressed interest in the BOE vacancy. Of those six, 4 are eligible candidates who reside in the correct Director District A boundary. Ms. Monsey has responded with instructions on what is requested from each applicant. She noted that no complete applications have been submitted. Board members discussed a date for potential interviews. The vacancy has been advertised in the Lost Creek Guide, Facebook, the district website, and via email to all parents. The notice has been posted at the Lochbuie Town Hall. Dr. Rabenhorst and Ms. Monsey will contact CASB regarding the interview process. They will also develop interview questions for the board to review at the next meeting. June 8 at 6:30 p.m. was selected as the tentative date and time for interviews.

6. Adjournment at 8:07pm