

Official Minutes
Weld Re-3(J) Board of Education
 Regular Meeting Minutes
 February 24, 2016

1. **Call to Order** by President Haffner at 6:30pm.
2. **Roll Call** Baumgartner, Haffner, Jensen and Veldhuizen present. Director Gustafson arrived at 6:32pm.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
 Veldhuizen moved to approve the agenda as presented. Jensen seconded the motion.

Baumgartner – Yes	Gustafson –	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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5. **Public Open Forum**

- 5.1 Recognition of Visitors
- 5.2 General Public Comment
- 5.3 Correspondence

6. **Special Reports / Recognition**

- 6.1 Academic Spotlight on Lochbuie Elementary
 Mrs. Forbes & Mr. Palmer were present to talk about community outreach activities the staff has been working on this year. Mrs. Forbes noted that the teachers are continuing the positive phone call drive – with a goal of 600 positive phone calls this semester. So far they have made 290 of those calls. There are several new clubs offered before and after school that integrate reading and math. Mr. Palmer talked about the WATCH DOG DADS program. In January they had a Dogs & Donuts breakfast where they had about 180 dads and students attend. So far this year they have had 65 dads spend the day at the school as part of the program, and there are 32 more days planned. Mrs. Forbes finished up by inviting the board to the March 24th parent night where students will cook dinner and lead all activities to get parents and students moving with activities.

7. **Board Consent Agenda**

- 7.1 Approval: January 27, 2016 Regular Meeting Minutes
- 7.2 Approval: February 10, 2016 Governance Process Meeting Minutes
- 7.3 Approval: February 10, 2016 Work Session Meeting Minutes
- 7.4 Approval: January Financial Report
- 7.5 Approval: Resignations/Retirements
 - Shawnda Richmann – Substitute Teacher
- 7.6 Approval: Letters of Employment for Classified Personnel
 - Crystal Kroeber – ELL/Mega Aide @ WCHS
- 7.7 Approval: Contracts for Licensed Employees
 - Lori Dottavio – 1st Grade Teacher @ Lochbuie
- 7.8 Approval: Resignations for 2015-2016 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - Terry Osborne – Co-Assistant Track Coach @ WCHS
- 7.9 Approval: Additions to the 2015-2016 Substitute Teaching List
 - Brian Mangold
- 7.10 Approval: 2015-2016 Amended Contracts
- 7.11 Approval: Out of District Student Requests for 2015-2016
- 7.12 Approval: New Course Approval for MS Elective
- 7.13 Approval: Administrative Policy J-73 (JLCE) First Aide and Emergency Medical Care
- 7.14 Approval: Administrative Policy G-a-31 (GBGAB) First Aid Training
- 7.15 Approval: Administrative Policy K-9 (KB) Parent Engagement in Education
- 7.16 Approval: Administrative Policy E-4 (EBAB) Hazardous Materials
- 7.17 Approval: School Closure Ratification
 - February 3, 2016 (Snow Day)

Jensen moved to approve the consent agenda as presented. Baumgartner seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8. Action/Discussion

8.1 Approval of Resolution #5-2016 A Resolution Adopting the Colorado Retention Manual for the Weld Re-3J School District

Policy E-17 (EHB) Records Retention was adopted in July of 2015. The policy states that we will use the Colorado Records Management Manual. In following the guidelines on the Colorado State Archives website a district is to first seek approval from the State to be listed as following the School Records Management Manual, which Ms. Monsey has done. Following that approval, the Board is required to adopt by resolution, use of this schedule.

Veldhuizen moved to approve Resolution #5-2016 A Resolution Adopting the Colorado Retention Manual for the Weld Re-3J School District. Gustafson seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8.2 Approval of Administrative Policy J-70 (JLC) Student Health Services and Records

The updated version of J-70 Student Health Services and Records was reviewed. The wording was updated following the conversation at the January regular meeting. No other changes were made to the policy.

Baumgartner moved to approve policy J-70 (JLC) Student Health Services and Records as written. Jensen seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8.3 Approval of Board Policy GP-7 Committee Structure

The updated version of GP-7 Committee Structure was reviewed. The addition of 1.a.7 was included based on an update to policy K-9 (KB) Parent Engagement in Education. Director Haffner noted that the policy change will be reflected in both the policy and the self-assessment.

Veldhuizen moved to approve GP-7 Committee Structure. Baumgartner seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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9. Information/Discussion

9.1 2016-2017 Budget Forecast

Frank Urman with CEBT presented to the Superintendent’s Advisory Council on February 18. He primarily discussed the renewal rate and how it is calculated. Dr. Rabenhorst and Ms. Clark reviewed the material provided by CEBT with the Board. The renewal rate is at 4.5% which is below trend and much better than our previous year renewal rate. Administration is recommending no plan changes and that the Board include the increase as part of our budget planning. Ms. Clark provided an estimate as to what the additional cost will be for the district.

9.2 Master Planning Process Update: Development & Enrollment Projections

Strategic Resources West and Dr. Rabenhorst have attempted to update the housing and enrollment projection data. Unfortunately, Blue Lake has been unresponsive to any inquiries. Dr. Rabenhorst also checked with the Town of Lochbuie and they have no updated information on this specific development either. The board reviewed the projection highlights and a more aggressive outlook to compare it to. The additional projected homes in Lochbuie are derived from very optimistic numbers from the developer, and the Town is not aware of their intentions.

9.3 Master Planning Process Update: Bond Options

Minor adjustments were made to the documents which demonstrate options for enrollment solutions, deferred maintenance needs, and educational enhancements.

9.4 Mill Levy Override Priorities

The MLO documents were revised per Board member direction at the February work session. The priorities are laid out side-by-side to better view the differences in options. The district could have an MLO as high as \$3.5 million. Board members discussed the contingency results and discussed what should be removed or acknowledged as options, should election questions fail.

9.5 Citizen Task Force Meetings

The CTF membership list was reviewed. There are over 30 members with no affiliation to district employment. The updated CTF roles/ground rules and a draft of the agenda for meeting #1 were also looked over. The Board selected President Haffner to provide the closing remarks. Food and childcare are being provided to participants.

10. Superintendent Reports and Presentations

10.1 Parent Teacher Conference Attendance Summary

- WCMS had 53.2% participation at PTC
- WCHS had 33.44% participation at PTC
- Lochbuie had 96% participation at PTC
- Hoff had 90% participation at PTC
- Hudson had 92.7% participation at PTC

Dr. Rabenhorst also noted that he and Stuart Peterson had a phone conference with Colorado Energy Grant. He noted that we will be receiving \$160,000 to be used at two of our schools. Lochbuie and the Middle School will receive \$80,000 each for upgrades to energy efficient systems. Dr. Rabenhorst and Mr. Peterson are working on securing additional funding for Hoff.

11. Board Member Reports/Discussion

Director Veldhuizen – handed out the cards that were printed from the Re-3J Education Foundation art contest. She shared that the Education Foundation is having a Chick-fil-A fundraiser night on April 13th. She also handed out a chart on how the negative factor has hurt education over the past several years. Director Jensen – noted that he will be attending the Meet & Confer meeting tomorrow. He also noted that parent teacher conferences at the high school were slow.

Director Gustafson – attended the CASB meeting in Denver last month and noted that some of the issues that will be forthcoming have to do with mental health. She said that 8 of the 16 bills that were introduced in legislation have been killed. She will be attending the CASB Winter Legislative Session on February 25th & 26th.

Director Haffner – told the board that he has a graphic designer who is willing to volunteer her time to help with any advertising that may be needed later this year.

12. Adjournment at 7:45pm.