

Official Minutes
Weld Re-3(J) Board of Education
 Regular Meeting Minutes
 January 27, 2016

1. **Call to Order** by President Haffner at 6:30pm.
2. **Roll Call** Baumgartner, Gustafson, Haffner, Jensen and Veldhuizen present.
3. **Pledge of Allegiance**
4. **Approval of Agenda**

Veldhuizen moved to approve the agenda as presented. Baumgartner seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
-------------------	-----------------	---------------	--------------	------------------

5. **Public Open Forum**

- 5.1 Recognition of Visitors
- 5.2 General Public Comment
 Deb Schwartz invited the Board to the Hoff Annual Showcase on February 25th. WCEA thanked the Board for their service. They noted that they are grateful for the good relationship that WCEA has with the Board and are also excited about the Meet & Confer Committee and how well it is working.
- 5.3 Correspondence
 2013 Graduation data was provided for review.

6. **Special Reports / Recognition**

- 6.1 Academic Spotlight on Weld Central High School (EL-4: Communication and Counsel to the Board)
 Mr. Kennedy introduced Mr. Levine and the Knowledge Bowl students who recently participated in Matchwits – a high school version of Jeopardy – on PBS. Mr. Levine showed a few clips of the PBS broadcast where WCHS took on DSST Stapleton. Also, Mr. Levine was awarded the IBM High School Hero of the Week on November 16th. The award was given by CHSAA, IBM of Colorado, 850 KOA Radio, Positive Coaching Alliance and the Denver Broncos.

7. **Board Consent Agenda (EL-4: Communication and Counsel to the board)**

- 7.1 Approval: December 9, 2015 Regular Meeting Minutes
- 7.2 Approval: January 13, 2016 Work Session Meeting Minutes
- 7.3 Approval: December Financial Report
- 7.4 Approval: Resignations/Retirements
 - Christine Fletcher - 1st Grade Teacher @ Lochbuie
 - Mark Leonard – Evening Custodian
 - Erica Arellano – ELL/Mega Aide @ WCHS
 - Esperanza Pinedo – (Extra Job) Small Vehicle Driver @ Transportation
- 7.5 Approval: Letters of Employment for Classified Personnel
 - Melissa Riggs – Part-time Food Services Secretary
- 7.6 Approval: Resignations for 2015-2016 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - Terran Duncan – 8th Grade Boys Basketball Coach @ WCMS
- 7.7 Approval: Additions to the 2015-2016 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - Jerod Sims – 7th Grade Girls Basketball Coach @ WCMS
- 7.8 Approval: Additions to the 2015-2016 Substitute Teaching List (EL-12: Staff Treatment)
 - Alyssa DeVisser
 - Willard Kendall
- 7.9 Approval: Request for Open Enrollment/Within District Transfer for 2015-2016
- 7.10 Approval: Out of District Student Requests for 2015-2016
- 7.11 Approval: Administrative Policy G-b-2 Qualifications and Duties

- 7.12 Approval: Administrative Policy I-44 (IKA) Grading/Assessment Systems
- 7.13 Approval: School Closure Ratification
 - November 11, 2015 (Snow Day)
 - December 15, 2015 (Snow Day)
- 7.14 Approval: Monitoring Review Cycle
 - EL-13 Staff Compensation
 - EL-16 Financial Administration
 - EL-17 Asset Protection

Baumgartner moved to approve the consent agenda items. Jensen seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
-------------------	-----------------	---------------	--------------	------------------

8. Action/Discussion

8.1 Approval of WCHS Course Description Book for 2016-2017 School Year

The final version of the WCHS Course Description Book for 2016-2017 was reviewed. Students will begin course selection in February.

Veldhuizen moved to approve the WCHS Course Description Book for the 2016-2017 School Year. Gustafson seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
-------------------	-----------------	---------------	--------------	------------------

8.2 Approval of the 2015-16 Adjusted Budget

The 2015-2016 Adjusted Budget was reviewed. There have been no changes to the one-time money expenditures since the work session. The administrative team has begun the process of timing the ordering and implementing of the purchases. There were no huge changes in the first six months, regarding the budget, but it now contains accurate information for 2015-2016 staffing levels.

Veldhuizen moved to approve Resolution #4-2016 that be it resolved by the Board of Education of Weld County School District Re-3(J) in Weld County, Colorado, that the amounts shown in the following scheduled be appropriated to each fund as specified in the “Adopted Adjusted Budget” for the ensuing fiscal year beginning July 1, 2015 and ending June 30, 2016. Baumgartner seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
-------------------	-----------------	---------------	--------------	------------------

Veldhuizen moved to approve Resolution #3-2016 in accordance with C.R.S. 22-44-105, the Board of Education authorizes the use of a portion of the FY 2015-2016 Beginning Fund Balance for the following funds: the Insurance Fund, in the amount of \$5,894 for property, liability, vehicle, employee theft, worker’s compensation, unemployment, self insurance, and other insurance; the Colorado Preschool Project Fund in the amount of \$37,464 for salaries, benefits, purchased services, supplies, capital outlay, and other expenditures; the Bond Redemption Fund, in the amount of \$5,650 for other bond costs. All of these are expenditures and activities that the funds were setup and organized to complete. Be it further resolved that the use of these portions of the beginning fund balances, for the purposes set forth above, will not, in the long term, lead to an ongoing deficit in any of the funds. Gustafson seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
-------------------	-----------------	---------------	--------------	------------------

8.3 Consideration of Joint Resolution by the Board of Education of the Re-3J School District and the Towns of Hudson, Keenesburg and Lochbuie in Support of Local Schools

The final version of the Joint Resolution was reviewed. The town of Keenesburg approved the resolution on January 19th. The Town of Hudson approved the resolution on January 20th. The Town of Lochbuie may have it on their agenda in February.

Baumgartner moved to approve Resolution # 2-2016 A Joint Resolution by The Board of Education of the Weld County School District Re-3J and the Towns of Hudson, Keenesburg, and Lochbuie in Support of Local Schools. Haffner seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
-------------------	-----------------	---------------	--------------	------------------

9. Information/Discussion

9.1 Master Planning Process Update: Bond Options

The administrative team has developed four options for consideration as a starting point of discussion regarding a potential bond election. The top third of the document showed various scenarios for Hudson and Lochbuie while the bottom two-thirds of the document is the same for each scenario. Board members commented and contributed to the options with discussion on enrollment projections by boundary and how best to accommodate students in all of the communities. Direction was given to Dr. Rabenhorst to make revisions prior to the next work session based on their comments and concerns. Administration believes that all communications should include the result in the event of no bond election or the failure of a bond election. This contingency result was also discussed.

9.2 Citizen Task Force Membership

The most recent update to the CTF members was reviewed. Administrators are still submitting names. Board members should notify Ms. Monsey of confirmed members. Dr. Rabenhorst provided an update regarding CTF meetings scheduled. Tentative dates are February 25, March 10 and 24. Dr. Rabenhorst will send out an invite to the list of CTF members. Chad Novak will be present at all three meetings. Board members should plan to attend, and roles will be discussed at the upcoming work session. The CTF members will help to identify what each community needs for their students as well as what communities would be willing to support in a Bond/MLO election.

9.3 Mill Levy Override Priorities

Based on stakeholder feedback from the previous MLO and the recent community meetings and listening sessions, administration has developed a priority list for a potential MLO election in November, 2016. The goal is to keep the list short and simple for transparency; however, back up is needed for those with financial inquiries. Four themes have been identified which align with district strategic plan goals. Administration recommended an initial draft MLO option in the amount of \$2-2.3 million with a seven year sunset. This is based on feedback from the 2014 MLO failure which indicated the need for a lower amount and a sunset. After review, the Board directed Dr. Rabenhorst to develop an option which includes an MLO amount near the 25% statutory maximum (retaining the sunset) so that all district priorities could be accounted for. The Board will review this additional draft at the upcoming work session in February.

9.4 Board Committee Assignments

Director Veldhuizen requested the Board discuss and reassign committee assignments due to her upcoming move and resignation. Current Board Committee membership:

- Meet & Confer Joint Committee – Directors Jensen and Baumgartner
- Delegate Assembly Representative – Director Veldhuizen
- Legislative Network Representative – Director Veldhuizen
- Special Education Consortium Representative – Director Baumgartner
- District Accountability Committee Representative – Director Haffner

Consensus was for Director Gustafson to take on the responsibilities of Delegate Assembly and Legislative Network Representative. She will attend the Winter Legislative Conference in February.

9.5 New Course Approval for WCMS Elective

The middle school is required to participate in the same process as high school for course removals and adoptions. Because they do not have a course catalog like the high school, regular education courses proposed for adoption must be presented to the Board for approval.

The middle school leadership team has proposed the addition of an electives course, Anthropology, for the 2016-2017 school year. The course met approval through each level of the process and is recommended by district administration. Ms. Orbanosky and Ms. Jeffery were present to answer questions about the proposed course. It will not result in the need for additional staff FTE. Ms. Jeffery noted that they are excited about having an additional elective to offer students, at no extra cost to the district. By consensus, the Board asked this item to be placed on the February regular meeting consent agenda.

9.6 Administrative Policy J-70 (JLC) Student Health Services and Records

J-70 Student Health Services and Records was reviewed. CASB recommended minor changes, as well as changes to the Colorado State Statutes listed at the end of the policy. This policy will be placed on the agenda for a second reading next month.

9.7 Administrative Policy J-73 (JLCE) First Aid and Emergency Medical Care

J-73 First Aid and Emergency Medical Care was reviewed. With the help of CASB legal, administration reworded the second paragraph regarding having at least one staff member on duty at all times, who is CPR/First Aid Certified. This policy will be placed on the consent agenda next month.

9.8 Administrative Policy G-a-31 (GBGAB) First Aid Training

G-a-31 First Aid Training was reviewed. Similar to the changes made in J-73 First Aid and Emergency Medical Care, CASB legal helped to reword the first paragraph in the policy. This policy will be placed on the consent agenda next month.

9.9 Administrative Policy K-9 (KB) Parent Engagement in Education

K-9 Parent Engagement in Education was reviewed. This policy change was recommended by CASB because the requirement for parental involvement in education has changed. There were also some additions made to the existing policy. This policy will be placed on the consent agenda next month.

9.10 Administrative Policy E-4 (EBAB) Hazardous Materials

E-4 Hazardous Materials was reviewed. This policy was reviewed in October, and no changes were recommended at that time. In November CASB recommended an addition in language. Dr. Rabenhorst has checked with Director of Operations to make sure that the language is consistent with current practice. This policy will be placed on the consent agenda next month.

10. Superintendent Reports and Presentations

10.1 January 29th Meeting with Representative Saine.

Board members will meet with Representative Saine on Friday evening at Lochbuie. The meeting will be kept informal. The Board reviewed a list of potential topics of discussion. Dr. Rabenhorst included potential talking points under each topic of discussion.

11. Board Member Reports/Discussion

Director Baumgartner attended basketball games on Friday night. She was impressed with the conduct of both players and parents/fans. She thanked Dan and all involved in making the season a great one. Director Veldhuizen asked the board to consider approaching all three towns and asking them to request an "Impact Fee" from new builders in their communities. The "Impact Fee" would be built into their fee schedule and be set aside for brick & mortar school buildings. She said that the fee doesn't have to be a large one, just something. Director Veldhuizen also thanked the schools for participating in the Re-3J Education Foundation fundraiser. Each school had students create artwork that could potentially be placed on a card or publication that the foundation will use. '.

Director Haffner congratulated Mr. Kennedy on the behavior of students that was recently noted in an email from an official.

Director Gustafson noted that the WCHS Track & Field team is hosting a fundraiser in March and they are in need of items, such as gift certificates for services, for the silent auction.

12. Executive Session to Discuss Personnel Matters

The Board adjourned into Executive Session for the purpose of discussing a personnel matter relating to the Superintendent Evaluation as authorized by C.R.S. 24-6-402 4(4)(f).

Veldhuizen moved to adjourn into Executive Session for the purpose of discussing a personnel matter relating to the Superintendent Evaluation as authorized by C.R.S. 24-6-402 4 (4)(f).

Jensen seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
-------------------	-----------------	---------------	--------------	------------------

Executive Session was entered into at 8:45pm. In Executive Session were Directors Baumgartner, Gustafson, Haffner, Jensen and Veldhuizen along with Superintendent Dr. Rabenhorst.

Executive Session was ended at 9:00pm.

13. Adjournment from the regular meeting at 9:02pm.