

Official Minutes
Weld Re-3(J) Board of Education
Regular Meeting Minutes
December 9, 2015

1. **Call to Order** by President Haffner at 6:03pm.
2. **Roll Call** Baumgartner, Gustafson, Haffner, Jensen and Veldhuizen present.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Baumgartner moved to approve the agenda. Gustafson seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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5. **Public Open Forum**

- 5.1 **Recognition of Visitors**
- 5.2 **General Public Comment**
- 5.3 **Correspondence**

6. **Special Reports / Recognition**

6.1 **Acceptance of Donations from Re-3J Education Foundation**

Erin Grundy and Pat Cooke were present from the foundation to present a \$9,000 check to the middle school for the purchase of Chromebooks. This check came through a donation from Walton International. They also presented two classroom sets of calculators for the high school. Staff from MS Math Department as well as Administrators from both schools were present to receive the check from the Foundation and the calculators.

6.2 **Fiscal Year 2015 Financial Audit Report**

Melissa Bigler of Anderson & Whitney presented the 2015 Financial Audit Report to the Board. The Board will formally accept the Financial Audit Report later on in the meeting. Ms. Bigler indicated that there are no significant deficiencies in the audit but there are some areas for improvement that are noted in the cover letter specifically in regards to the school activity funds.

7. **Board Consent Agenda**

7.1 **Approval: November 11, 2015 Regular Meeting Minutes**

7.2 **Approval: November 20, 2015 Special Meeting Minutes**

7.3 **Approval: November Financial Reports**

7.4 **Approval: Letters of Employment for Classified Personnel**

- Maria Espino – Evening Custodian @ WCMS

7.5 **Approval: Contracts for Licensed Employees**

- Dave Harbeson – SPED Teacher @ Lochbuie
- Amanda Hollar – Science Teacher @ WCHS

7.6 **Approval: Intra-School/Intra-District Staff Transfers 2015-2016**

- Elaine Needham Zelaya – Substitute Bus Driver to Regular Bus Driver

7.7 **Approval: Additions to the 2015-2016 Coaching/Extra Duty Employment Agreement/Notice of Assignment**

- Greg Wellesley – Webmaster @ WCMS
- Bradley Warren – 8th Grade Girls Basketball Coach @ WCMS

7.8 **Approval: Additions to the 2015-2016 Substitute Teaching List**

- Jeffery Schwarz
- Regina Castaneda

7.9 **Approval: Out of District Student Requests for 2015-2016**

7.10 **Approval: Administrative Policy A-13 (ADF) School Wellness**

7.11 **Approval: Administrative E-7 (EF) Food Services**

7.12 **Approval: Administrative Policy E-19 (EFC) Free and Reduced-Price Food Services**

7.13 **Approval: Administrative Policy J-74 (JLCD) Administering Medications to Students**

Veldhuizen moved to approve the consent agenda as presented. Baumgartner seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8. Action/Discussion

8.1 Approval of Mill Levy Certification

An updated copy of the Mill Levy Certification was provided by Ms. Clark. The Mill Levy Certification must be approved by the Board no later than December 15, 2015. The levy will be submitted to CDE upon approval.

Veldhuizen moved to approve the Certification of Mill Levies at 13.526 mills, based upon an assessed valuation of \$1,584,510,440, for Property Tax Year 2015 to be collected in 2016.

Gustafson seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8.2 Request for Waiver of Section Four, B1 and B2 of the CCA Charter Agreement

Dr. Rabenhorst and Ms. Orbanosky prepared a response to each of the concerns noted by CCA.

Administration recommended denial of the waiver request from CCA for reasons previously stated in addition to the response to concerns.

Baumgartner moved to approve the request for waiver. There was no second, therefore no vote and the request was denied due to lack of action.

Baumgartner –	Gustafson –	Haffner –	Jensen –	Veldhuizen –
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8.3 Approval of the 2016-2017 School Calendar

The proposed calendar has no changes since first reading by the Board of Education. Very few replies were received by SAC members regarding a change to the teacher start date due to the Fair. Because of our history of late hires, Dr. Rabenhorst did not recommend the earlier start. Staff members wishing to participate in the Fair can use personal days.

Gustafson moved to approve the 2016-2017 School Calendar as presented. Jensen seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8.4 Approval of Fiscal Year 2015 Financial Audit Report

The Board must formally accept the Financial Audit Report prior to submission to CDE. No additional questions were asked.

Veldhuizen moved to approve the 2015 Financial Audit Report as presented by the auditor. Jensen seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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9. Information/Discussion

9.1 Administrative Policy G-b-2 Qualifications and Duties (1st Reading)

Brenna Morris was present, from the Meet & Confer Committee to present Policy G-b-2 Qualifications and Duties with Dr. Rabenhorst. This policy was reviewed by the Meet and Confer Committee and the updated version was recommended. Consensus by board members was for this policy to be on the consent agenda next month.

9.2 WCHS Course Description Book for 2016-2017 School Year

Mr. Kennedy was present to review, and answer questions, regarding the 2016-2017 Course Description Book. The course book is still under review by district office administration. There are formatting issues that will be worked out before final approval. Mr. Kennedy and Dr. Rabenhorst pointed out courses that are new as recommended through the course adoption process. The process requires department, leadership team, and district committee level participation.

The Board would like to review the course book at the January work session prior to the January regular meeting approval.

9.3 CASB Conference Feedback

Board members had the opportunity to report any information and insights from the CASB convention. Each Board member highlighted sessions they attended as well as information gleaned from those sessions. They all noted that the sessions were better this year than last and the key note speakers were not as good.

9.4 Master Facilities Planning Process Update

Dr. Rabenhorst updated the Board on the December 16th meeting as well as the possible meeting scheduled in January. A meeting in Lochbuie was discussed and the date was set for January 14th. The Board reviewed an updated version of the PowerPoint that will be shared at the community meeting, along with the updated flow chart. Dr. Rabenhorst also provided additional information pertaining to how enrollment projections are formulated. He recently sent an email to town officials asking for additions or clarifications to contacts for developers in each of the towns. Board members directed Dr. Rabenhorst to ask GK Baum public consultants to be present at the January 13 work session.

10. Superintendent Reports and Presentations

11. Board Member Reports/Discussion

Directors Jensen and Buamgartner noted that the Meet & Confer Committee is still going well. The discussion during the meeting is open and both sides come prepared.

Director Veldhuizen announced that she is moving in April and would like the Board to discuss, at the next meeting, her passing on the Legislative Network duties to another Board member.

12. Adjournment at 8:17pm.