

Official Minutes
Weld Re-3(J) Board of Education
 Regular Meeting Minutes
 October 28, 2015

1. **Call to Order** by President Haffner at 6:30pm.
2. **Roll Call** Haffner, Jensen and Veldhuizen present. Gustafson arrived at 7:39pm.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
 Veldhuizen moved to approve the agenda as presented. Jensen seconded the motion.

Baumgartner –	Gustafson –	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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5. **Public Open Forum**

5.1 **Recognition of Visitors**

5.2 **General Public Comment**

Ellen Swieter spoke on behalf of CCA. April Dowdy and Carla Leet were also present. CCA is requesting a waiver from the district benchmark assessment, Acuity. They would like to implement their own benchmark assessment and presented several reasons why they should be allowed to do so.

5.3 **Correspondence**

6. **Special Reports / Recognition**

6.1 **Academic Spotlight on Weld Central Middle School**

Ms. Jeffery talked about the Capturing Kid’s Hearts initiative as well as the Youth Leadership classes at the middle school. Capturing Kid’s Hearts focuses around building relationships with kids. Kids create their own “social contract” in class so that they really buy into the culture of the classroom. The counseling corps grant will allow for all middle school staff to be trained in Capturing Kid’s Hearts by next summer. The Youth Leadership classes are learning about public speaking and how to present themselves to other people.

7. **Board Consent Agenda**

7.1 **Approval: September 16, 2015 Regular Meeting Minutes**

7.2 **Approval: October 14, 2015 Governance Process Meeting Minutes**

7.3 **Approval: October 14, 2015 Work Session Meeting Minutes**

7.4 **Approval: September Financial Reports**

7.5 **Approval: Resignations/Retirements**

- Patricia Mendez – Custodian @ WCMS
- Bonnie Lovell – Bus Driver
- Scott Yohe – Bus Driver
- Brian Hartman – Substitute Teacher
- Rosalba Martinez Sharp – Substitute Teacher

7.6 **Approval: Letters of Employment for Classified Personnel**

- Ashley Bell – Computer Technician
- Denise Kilker – Aide/Lunch Monitor @ WCMS

7.6.1 **Approval: Contracts for Licensed Employees**

- Esther Haynes – STEM/Digital Media Teacher @ WCMS

7.7 **Approval: Intra-School/Intra-District Staff Transfers 2015-2016**

- Kelly Vickery – Lunch Monitor @ Lochbuie to Preschool SPED Aide @ Lochbuie
- Justena Royer – Regular Bus Driver to Sub Bus Driver

7.8 **Approval: Resignations for 2015-2016 Coaching/Extra Duty Employment Agreement/Notice of Assignment**

- Barbara Haggerty – Webmaster @ WCMS

7.9 **Approval: Additions to the 2015-2016 Coaching/Extra Duty Employment Agreement/Notice of Assignment**

- Cody Brunelle – Assistant Boys Basketball Coach @ WCHS

- Raudel Lucero – Head Wrestling Coach @ WCMS
- Jerad Sutton – Assistant Girls Soccer Coach @ WCMS
- Katherine Swinden – Science Fair @ WCMS
- Blake Chamness – Co-Science Club @ WCMS
- Cory Urban – Asst. Girls Basketball Coach @ WCHS
- Gerald Graybill – 7th Grade Boys Basketball Coach @ WCMS

7.10 Approval: Additions to the 2015-2016 Substitute Teaching List

- Jean Raikes
- Janet Jervis
- Dawn Sharp

7.11 Approval: Request for Open Enrollment/Within District Transfer for 2015-2016

7.12 Approval: Out of District Student Requests for 2015-2016

7.13 Approval: Home School Requests for 2015-2016

7.14 Approval: Personnel Performance Evaluation Committee Membership

7.15 Approval: Administrative Policy D-2 (DB) Annual Budget

7.16 Approval: Administrative Policy D-12 (DJ/DJA) Purchasing/Purchasing Authority

7.17 Approval: Administrative Policy D-15 (DJE) Bidding Procedures

7.18 Approval: Administrative Policy D-18 (DJG) Vendor Relations

7.19 Approval: Administrative Policy D-29 (DIE) Annual Audit

7.20 Approval: Administrative Policy D-31 (DEB) Loan Programs

7.21 Approval: Administrative Policy A-4 (AC) Nondiscrimination/Equal Opportunity

7.22 Approval: Delete Administrative Policy D-13 Purchasing Local/Competitive

7.23 Approval: Delete Administrative Policy D-14 Purchasing and Acquisition Procedures

7.24 Approval: Delete Administrative Policy D-17 Contract Approval

7.25 Approval: Monitoring Review Cycle

- EL-1 Global Executive Constraint
- EL-2 Emergency Superintendent
- EL-16 Financial Administration
- EL-17 Asset Protection

Veldhuizen moved to approve the consent agenda as presented. Jensen seconded the motion.

Baumgartner –	Gustafson –	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8. Action/Discussion

8.1 American Education Week

American Education Week is November 16-20, 2015. Board members gave some direction at the previous work session and were updated on progress. Formal action was not required for this item.

8.2 Approval of Annual Strategic Plan Activities

The final draft of the Strategic Plan activities and benchmarks for 2015-2016 was reviewed. Highlights of the document were discussed, and questions addressed by administration. Since the last review by the Board, changes were made most significantly to the goals addressing graduation and remediation rates. The final version of the update will be placed on the district website.

Veldhuizen moved to approve the Annual Strategic Plan updated October, 2015. Jensen seconded the motion.

Baumgartner –	Gustafson –	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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9. Information/Discussion

9.1 CASB Conference Attendance

Board members should have received their conference registration confirmation. Ms. Monsey & Dr. Rabenhorst will plan dinner for Thursday evening.

9.2 Administrative Policy J-73 (JLCE) First Aid and Emergency Medical Care

This policy was recommended for updating because existing policy had no review date. The recommended CASB policy is generally consistent with existing policy but contains updated legal references. Consensus was that this policy revision be placed on the consent agenda at the next regular meeting.

9.3 Administrative Policy F-1 (FB) Facilities Planning

The District was not in full compliance with existing policy, nor was the policy realistic in some of its requirements. For example, there is typically no need for a district to update its long term facility plan on an annual basis. The CASB sample was reviewed and was proposed for acceptance with the noted additions. The guidelines incorporate some of the more relevant components to the existing policy and guidelines. Ms. Monsey will check with CASB policy counsel on the requirements of ADA in the Facilities Planning policy. This policy will be on the agenda for a second reading at the next regular meeting with some changes to wording on the updating process.

9.4 Administrative Policy E-3 (EI) Insurance Program/Risk Management

This policy is recommended for updating because existing policy has no review date. The recommended CASB policy is generally consistent with existing policy but contains necessary legal references. Review of this policy does not indicate that the District is anticipating significant changes in providers or coverage. Consensus was that this policy revision be placed on the consent agenda at the next regular meeting.

9.5 Request for Waiver of Section Four, B1 and B2 of the CCA Charter Agreement

CCA administration and Board members have submitted a letter requesting waiver of their requirement to participate in district-wide benchmark assessments in lieu of their own selected benchmark assessments. During public comment, CCA submitted a list of reasons for their request. Dr. Rabenhorst indicated that he is recommending that the Board not approve their request for accountability purposes and so that students transferring between CCA and district schools continue with a common data set. This data is eventually used to help place students appropriately at the high school level. Dr. Rabenhorst and Ms. Orbanosky will review the document provided by CCA and meet with Ms. Dowdy for any clarification on concerns. Dr. Rabenhorst will report back to the Board at the December 9 regular meeting.

9.6 Community Meeting – Master Facility Plan

The board reviewed the details of the community meeting on October 29. H+L will be the primary presenters and facilitators with inclusion of information from Dr. Rabenhorst and a representative of Strategic Resources West. H+L has created the PowerPoint presentation that will be used that evening. The presentation will include high level costs of overall priorities by site. The goal of the meeting is to give general overview information about the process and assessment findings but more so to collect community feedback on educational needs and enhancements that are impacted by facilities.

10. Superintendent Reports and Presentations

10.1 Enrollment Update

An enrollment update was reviewed. Dr. Rabenhorst discussed the numbers from October count compared to the previous two school years.

10.2 Parent Teacher Conference Attendance Summary

- WCMS had 58% participation at PTC
- WCHS had 43.75% participation at PTC
- Lochbuie had 95% participation at PTC
- Hoff had 95% participation at PTC
- Hudson had 94.5% participation at PTC

11. Board Member Reports/Discussion

Director Veldhuizen recently attended the CASB Legislative meeting. She noted that she had been asked recently about the modular at Hudson and their potential use. Director Veldhuizen shared a flyer from the Re-3J Education Foundation. They have provided enough flyers to go home in all students Friday folders. Director Jensen noted that the recent Meet and Confer committee meeting went well. There is a policy change that will come to the board soon.

Director Gustafson noted that the candidate forum on Friday night went well even though there was a low turnout.

Director Haffner noted that the candidate forum went well. He shared that Mr. Shea was the moderator and would provide a write up to the Lost Creek Guide. Director Haffner also attended DAC this month.

12. Adjournment at 8:04pm.