

*Official Minutes*  
**Weld Re-3(J) Board of Education**  
Regular Meeting Minutes  
July 30, 2014

1. **Call to Order** by President Haffner at 7:01pm.
2. **Roll Call** – Baumgartner, Gustafson, Haffner, Jensen, and Veldhuizen present.
3. **Pledge of Allegiance**
4. **Approval of Agenda**  
Veldhuizen moved to approve the agenda. Baumgartner seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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5. **Public Open Forum**

5.1 **Recognition of Visitors**

Dr. Rabenhorst introduced the administrators new to their positions this year: Stuart Peterson – Director of Operations, Jen Forbes – Principal at Lochbuie Elementary, Charles Jones – Assistant Principal at Lochbuie Elementary, Nathan Schleicher – Assistant Principal at WCHS.

5.2 **General Public Comment**

Erin Grundy & Jacob Lofgren of Lochbuie – Ms. Grundy spoke about a program that brings the court system to the community. This is an opportunity for high school students to see live court cases. Ms. Grundy and Mr. Lofgren also provided information on a mock trial/debate team they have successfully coached in the past and would like to bring the program to WCHS students.

5.3 **Correspondence**

The Board received thank you cards and a letter from CDE regarding compliance with financial submissions.

6. **Board Consent Agenda**

6.1 **Approval: June 11, 2014 GP Meeting Minutes**

6.2 **Approval: June 18, 2014 Regular Meeting Minutes**

6.3 **Approval: June Financial Reports**

6.4 **Approval: Resignations/Retirements**

- Shirley Bell – Evening Custodian @ WCHS
- William Ashford – Bus Driver
- Justine Staelin – 7/8<sup>th</sup> Grade Math Teacher @ WCMS
- Krista Martinez – Library Aide @ WCMS

6.5 **Approval: One Year Leave of Absence**

- Kelly Sheridan – 4<sup>th</sup> Grade Teacher @ Hudson (Requesting a 1yr. leave)

6.6 **Approval: Letters of Employment for Classified Personnel**

- Scott Yohe – Regular Bus Driver

6.7 **Approval: Contracts for Licensed Employees**

- Chris McDonnell – Math Teacher @ WCHS
- Casey McGaughey – Science Teacher @ WCHS
- Christina Toensing – 3<sup>rd</sup> Grade Teacher @ Lochbuie
- Kirstin Santa – 2<sup>nd</sup> Grade Teacher @ Lochbuie
- Erinn Flaharty – Music Teacher @ Hudson / WCHS
- Shannon Koester – CCP Coordinator – District
- Charles Jones – Assistant Principal @ Lochbuie

6.8 **Approval: Intra-School/Intra-District Staff Transfers 2014-2015**

- Jennifer Forbes – Transfer from Assistant Principal to Principal @ Lochbuie
- Shirley Bell – Transfer from Night Custodian @ WCHS to Sub Custodian
- Amanda Martinez – Transfer from ELL/Title Teacher to Title 1 Teacher @ Lochbuie

6.9 **Approval: Resignations for 2014-2015 Coaching/Extra Duty Employment Agreement/Notice of Assignment**

- Pamela Arnold – Assistant Softball Coach @ WCHS

**6.10 Approval: Additions to the 2014-2015 Coaching/Extra Duty Employment Agreement/Notice of Assignment**

- Phylcia Hall – Cheerleading Coach @ WCHS

**6.11 Approval: Monitoring Review Cycle**

- EL-16 Financial Administration
- EL-17 Asset Protection

**6.12 Approval: Administrative Policy K-10 (KDB) Public’s Right to Know/Freedom of Information**

**6.13 Approval: Administrative Policy I-41 (IHBG) Home Schooling**

Veldhuizen moved to approve the Consent Agenda as presented with the Addendum. Gustafson seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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**7. Action/Discussion/Policy 2<sup>nd</sup> Reading**

**7.1 Act on Resolution of Intent to Submit a Mill Levy Override Ballot Issue to the Voters at the November 4, 2014 General Election**

Veldhuizen moved to approve Resolution #1-2015 Resolution of Intent to Submit a Mill Levy Override Ballot Issue to the Voters at the November 4, 2014 General Election. Baumgartner seconded the motion.

Baumgartner – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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The Board directed administration to recommend a policy for distribution of materials and attendance at school events by external/community agencies and groups.

**7.2 2014-2015 CASB Season Ticket**

Consensus was that the Board would not purchase the CASB Season Ticket.

**8. Information/Discussion/Policy 1<sup>st</sup> Reading**

**8.1 Attendance at Back to School Nights**

The Board discussed member attendance at Back to School nights.

Director Veldhuizen will be at Lochbuie on August 13<sup>th</sup> from 5-7

Director Haffner will be at Hudson on August 13<sup>th</sup> from 5-7.

Director Baumgartner will be at Hoff on August 13<sup>th</sup> from 5-7.

Director Jensen will be at WCMS on August 13<sup>th</sup> from 6-8.

Director Gustafson will be at WCHS on August 25<sup>th</sup> from 6-7.

**8.2 Southeast Weld County Fair Participation**

District staff will be participating in the parade on August 9. Board members discussed their participation in the event. Consensus was that they would walk with the Education Foundation in the parade.

**8.3 Administrative Policy: J-34 (JS\*) Student Use of the Internet and Electronic Communications**

Todd Shahan, Director of Technology, reviewed the policy changes for the Student Use of Internet and Electronic Communication policy.

**8.4 Administrative Policy: G-b-20 (GCKAA) Teacher Displacement**

Policy G-b-20 (CCKAA) Teacher Displacement is a policy required by law. Administration recommends the policy as presented.

**8.5 Administrative Policy: I-23 (IJ) Instructional Resources and Materials**

Policy I-23 (IJ) Instructional Resources and Materials is recommended by CASB and Administration.

This policy combines previous policies I-23 & I-25. The content of the new policy captures necessary components while reducing unnecessary information. Guidelines were included for reference as they will be retained to ensure procedures are in place for adoption of instructional materials.

**8.6 Administrative Policy: I-8 (IG) Curriculum Development**

Policy I-8 (IG) Curriculum Development combines the content from existing policies I-8, I-9, and I-10.

The revised policy is recommended by CASB and Administration.

**8.7 Administrative Policy: I-44 (IKA) Grading/Assessment Systems**

Policy I-44 (IKA) Grading/Assessment Systems combines the content from existing policies I-42, I-43, and I-44. The recommended policy includes condensed and more succinct information on the topic of

grading and assessment. This policy is in line with existing procedures for grading and assessment but provides a more concise understanding of the topic. Board members asked that guidelines for grading at the elementary level also be included with the secondary guidelines.

#### **8.8 Administrative Policy: B-5 (BEC) Executive Sessions**

The district does not currently have a policy on Executive Sessions. The recommended CASB policy contains clear information, including statutory references, for entering into executive session. Adoption of the policy will make this topic more clear to the Board, administration, and the public.

#### **8.9 Administrative Policy: B-6 (BEDG) Minutes**

(EL-4: Communication and Counsel to the Board)

The district does not currently have a policy on this topic. The recommended CASB policy contains information relevant to what should be included in meeting minutes in order to satisfy requirements for what should be recorded.

### **9. Superintendent Reports and Presentations**

#### **9.1 Security Planning**

Dr. Rabenhorst provided information on the BluePoint Alert System that will be installed in the high school. The Safety Committee decided that this was a priority, and that it would be installed at the high school first, with the middle school to follow when funds are available.

#### **9.2 Superintendent Annual Goal Setting**

Dr. Rabenhorst discussed the process for setting annual goals. He will present goal topics for consideration at the August work session meeting and final approval will happen at the August 27<sup>th</sup> regular meeting.

#### **9.3 COSA Update**

Ms. Monsey provided a brief report to the Board regarding her recent attendance at the Colorado Organization of Superintendent Assistants conference.

### **10. Board Member Reports/Discussion**

Director Haffner discussed the Homecoming Parade and the idea of allowing all elementary students to come. Consensus was that they would not pursue it because of the logistics, time involved, and loss of instructional time.

Director Gustafson had no report.

Director Baumgartner had no report.

Director Jensen discussed the 1<sup>st</sup> Responder / Active Shooter training that happened at the WCHS campus in June. He said the training was very informative and very well organized. He said that about 20 HS students participated in the training.

Director Veldhuizen discussed the upcoming CASB Conference / Delegate Assembly. She will be Re-3J's representative. She talked about the Foundation's work to "Stuff the Bus" for school supplies. She shared a flyer and a letter for corporate donations.

### **11. Adjournment – Meeting was adjourned at 8:55pm.**