

Official Minutes
Weld Re-3(J) Board of Education
 Regular Meeting Minutes
 May 27, 2015

1. **Call to Order** by President Haffner @ 7:05pm
2. **Roll Call** Baumgartner, Gustafson, Haffner, Jensen and Veldhuizen present
3. **Pledge of Allegiance (President Haffner)**
4. **Approval of Agenda**
 Veldhuizen moved to approve the agenda with the amended consent agenda.
 Gustafson seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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5. **Public Open Forum**

5.1 **Recognition of Visitors**

5.2 **General Public Comment**

Jacob Lofgren let the Board know that the Town of Lochbuie did not support the Town of Hudson’s version of the Joint Resolution.

The WCEA leadership addressed the Board about a resolution they passed regarding assessment. The resolution was included in the Board packet. The following WCEA members addressed the Board regarding concerns about assessment and its impact on instructional time: Barb Haggerty, Jacob Weems, Greg Wellesley, Brenna Morris, Iris Mesbergen, Susie Machuca, Jerad Sutton, and Deb Schwartz.

5.3 **Correspondence**

6. **Special Reports / Recognition**

6.1 **Lisa Neuberger Recognition**

Lisa Neuberger was awarded an Outstanding Educator Award at the 16th Annual Centennial BOCES Migrant High School Graduation and Outstanding Migrant Student Recognition Ceremony. The Board recognized her for this achievement. Lisa thanked her fellow teachers for the nomination.

6.2 **2015-2016 Tentative Budget Presentation**

The tentative budget summary for FY16 was reviewed. Ms. Clark provided a synopsis of the budget and discussed the highlights of the budget details as well as the overall revenues and expenditures projected. Ms. Clark explained that the budget is based on numbers that are not finalized right now from the County & State. It looks like projected Per Pupil Funding will be \$7,058 next year. Ms. Clark also noted that the schools have collected over half of the Registration Fees. Recommended salary and wage increases have been included in the tentative budget. Ms. Clark made clear that the district could afford the small salary increase because the money is inflationary money and not just one time funds. She noted that the increase in insurance costs to the District because of the Affordable Care Act are covered by budget reductions within the budget accommodation plan. She noted that actual funding is known in January: October count numbers are official then, as well as assessed value / tax information are known. Dr. Rabenhorst and Ms. Clark explained to the audience that funding is primarily from local taxes that are only paid out in April & May each year. Interest free loans help us to pay bills year round. The district has spent down much of the fund balance reserves over the past several years, so this balance is insufficient to cover ongoing expenses with no state portion of revenue.

7. **Board Consent Agenda**

7.1 **Approval: April 22, 2015 Regular Meeting Minutes**

7.2 **Approval: May 13, 2015 Executive Session Meeting Minutes**

7.3 **Approval: May 13, 2015 Work Session Meeting Minutes**

7.4 **Approval: April Financial Reports**

7.5 **Approval: Resignations/Retirements**

- Mindi Wolf – Food Services Coordinator
- Amanda Martinez – Title 1 @ Lochbuie
- Carey Williams – Counselor @ WCHS
- Shannon Wachowski – Science Teacher @ WCHS

- Silvia Ortiz – 5th Grade Teacher @ Hudson
- Emma Stewart – Science Teacher @ WCMS
- Eileen Duncan – Math/Science Teacher @ WCMS
- Diane Whittington – Paraprofessional @ Lochbuie
- Kayla Bellile-Demming – 2nd Grade Teacher @ Lochbuie
- Kristy Dittman – Title 1 Teacher @ Lochbuie
- Brittany Turnbull – Social Studies Teacher @ WCHS
- Kathleenmarie Parker – Bus Driver

7.6 Approval: Separation of Employment

- John Taylor – Evening Custodian @ WCHS
- Jan Rupp – Aide Instructional @ Hudson
- Kim Borman – Office/Health Aide @ Hudson

7.7 Approval: Contracts for Licensed Employees

- Lauren Shaffer – School Nurse
- James Lotspeich – Vo-Ag Teacher @ WCHS
- Alyssa Olson – Math Teacher @ WCHS
- Lissabel Davila – Art Teacher @ WCHS
- Brandy Mondy – SPED Teacher @ Lochbuie
- James Canaday – Social Studies Teacher @ WCHS
- Nathan Rausa - .5 SPED / .5 Intervention – District (CCA)
- Monica Cook – SPED Teacher @ WCMS (rehire)
- Mindy Jones – SPED Teacher @ WCMS
- Benjamin Palmer – Assistant Principal @ Lochbuie
- Kayla Cartagena – 3rd Grade Teacher @ Lochbuie
- Tylynn Zeigler – 3rd Grade Teacher @ Lochbuie
- Ashley Westover – Foreign Language Teacher @ WCHS
- Kyleigh Jordan – Social Studies Teacher @ WCHS

7.8 Approval: Intra-School/Intra-District Staff Transfers 2014-2015 & 2015-2016

- Kerrie Gurtler – Transfer from Secretary @ District to Secretary @ Transportation/Operations/Food Services (2014-2015)
- Kimberly Spayd – Transfer from SPED Aid @ WCMS to Data Secretary @ WCMS (2015-2016)
- Daniel Quinn – Transfer from Science Teacher @ WCMS to Science Teacher @ WCHS (2015-2016)
- Brenna Morris – Transfer from Language Arts Teacher @ WCMS to 5th Grade Teacher @ Hudson (2015-2016)
- Krista Reininger – Transfer from 2nd Grade Teacher @ Hudson to Kindergarten Interventionist @ Lochbuie & Hudson
- Susan Machuca – Transfer from ELL @ WCMS to ELL @ WCHS

7.9 Approval: Summer School 2015 Teacher Agreements

- Heather Montejano – Math/Science
- Rebecca Dornbos – Math/Science
- Lisa Neuberger – English/Social Studies
- Brenna Morris – English/Social Studies

7.10 Approval: Summer School 2015 Classified Personnel

- Rosa Olivas – Aide
- Stacy David – Aide
- Julie Bull – Aide
- Elizabeth Swsires – Food Services
- Barbara Pfeif – Food Services
- Margaret Vestal – Food Services
- Sandra Gregory – Food Services

7.11 Approval: Resignations for 2015-2016 Coaching/Extra Duty Employment Agreement/Notice of Assignment

- Suzie Johann – Assistant Girls Basketball Coach @ WCHS
- Mike Hampton – Assistant Boys Basketball Coach @ WCHS
- Daniel Quinn – National Junior Honor Society @ WCMS

7.12 Approval: Additions to the 2015-2016 Coaching/Extra Duty Employment Agreement/Notice of Assignment

- James Canaday – Head Football Coach @ WCHS
- James Canaday – Assistant Boys Basketball Coach @ WCHS
- Kyleigh Jordan – Cheerleading Coach @ WCHS

7.13 Approval: Additions to the 2015-2016 Substitute Teaching List

- Silvia Ortiz

7.14 Approval: Request for Open Enrollment/Within District Transfer for 2015-2016

7.15 Approval: Out of District Student Requests for 2015-2016

7.16 Approval: Administrative Policy E-15 (EIE) Compliance with the Affordable Care Act

7.17 Approval: Administrative Policy G-a-33 (GCG/GCGA) Part-Time and Substitute Professional Staff Employment/Qualifications of Substitute Staff

7.18 Approval: Administrative Policy J-30 (JICDE) Bullying

7.19 Approval: 2015-2016 Food Services Meal Prices

7.20 Approval: Monitoring Review Cycle

- EL-9 Treatment of Students, Parents and Community
- EL-12 Staff Treatment
- EL-14 Staff Evaluation

Veldhuizen moved to approve the consent agenda as presented with the addendum.

Gustafson seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8. Action/Discussion/Policy 2nd Reading

8.1 Approval of Elimination of Activity Buses

The updated budget accommodation worksheet was reviewed. The Board had previously discussed elimination of the activity buses. Eliminating the buses will impact student participation in athletics and other extracurricular activities. Additionally, there will be a negative impact on after school academic support programs. Board members noted their concern and disappointment in having to make this cut but noted that it had to be done.

Baumgartner moved to approve the elimination of activity buses for the 2015-2016 school year.

Jensen seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8.2 Approval of Reduction of District Office Support Staff

The administration recommended a reduction in 1.0 FTE district office support staff position. The position that was reduced was part of the business office and was responsible for accounts payable and secretarial duties in food service. The individual has already been transferred to a vacated position with equal pay and benefits. The accounts payable and food service responsibilities have already been redistributed.

Gustafson moved to accept the reduction in district office support staff.

Jensen seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8.3 Approval of Food Services Contract with Chartwells

Dr. Rabenhorst introduced the representatives from Chartwells. Robert Schrenk, Director of Regional Sales, David Sikorski, District Manager were present. Melissa Welham was also present and she would be our local Food Services Manager. Ms. Clark and Director Veldhuizen provided rationale for the committee’s recommendation. Chartwells is offering a financial projection that is positive for the District. References and site visits have been positive. CDE must still approve of the contract award

even with school board approval. The District is currently awaiting this approval.
 Gustafson moved to approve the selection of Chartwells as our Food Service provider.
 Veldhuizen seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8.4 Approval of Student Handbooks (WCHS, WCMS, WCHS/WCMS Athletic/Activity, Elementary)

The handbooks were provided with revisions. There were no concerns or additional questions.
 Baumgartner moved to approve the student handbooks as presented.
 Gustafson seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8.5 Approval of Secondary Math Curriculum Adoption

The Board heard the presentation on the proposed secondary math curriculum at the May 13th work session. Administration recommends the adoption of the Pearson Instructional Materials.
 Veldhuizen moved to approve the adoption of the secondary math curriculum.
 Baumgartner seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8.6 Approval of 2015-2016 Board of Education Meeting Calendar

The recommended version of the 2015-2016 Board of Education Calendar was discussed. The September regular meeting date was chosen as September 16th (note that it is earlier in the month than normal). Dialogue sessions are to be ongoing throughout the year. Meetings will be started at 6:00pm. If adjustments need to be made to the schedule, the Board has the authority to make them as needed.
 Jensen moved to accept the Board of Education Meeting schedule for 2015-2016.
 Baumgartner seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8.7 Approval of Administrative Policy G-a-32 (GBJ) Personnel Records and Files

This policy was brought back as a second reading instead of put on the consent agenda because the Board had questions about the policy at the May 13th meeting. Administration recommends approval of this new policy. Ms. Monsey noted that the policy covers what is included in personnel files and that policy C-17 is in place to document how long our records, both paper and electronic, are kept.
 Veldhuizen moved to approve policy G-a-32 (GBJ) Personnel Records and Files.
 Gustafson seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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8.8 Approval of Licensed Salary Schedule, Extra Duty Salary Schedule, Classified Wage Schedule

The recommended salary and wage schedules were reviewed. The goal was to target approximately half of the projected new revenue for wage increases and to keep the increases around 3% so as to exceed the cost of living increase of 2.8%. Two versions of increases were presented—one included a 0.5% increase on the base plus a step increase, and the other included a 0.5% increase on the base, increases to steps 13-17, plus the step increase. Administration recommended the latter option. Administration believes this is an affordable increase due to the conservative nature of the revenue projections.

Jensen moved to make the salary adjustment at .5% increase on base, a step increase, a 1% increase to steps 13-14 and a .75% increase to steps 15-17.
 Gustafson seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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9. Information/Discussion/Policy 1st Reading

9.1 Town of Keenesburg Request for the Annexation of Weld Central Campus

The Town of Keenesburg voted to issue a written request for the annexation of Weld Central Campus and directed that the annexation petition will need to be submitted to the town during the month of July. Dr. Rabenhorst and Ms. Clark will take care of that petition.

9.2 Consideration of Joint Resolution by the Board of Education of the Re-3J School District and the Towns of Hudson, Keenesburg and Lochbuie in Support of Local Schools

A copy of the resolution from the Town of Hudson was reviewed. It has been presented to the towns of Keenesburg and Lochbuie by Joe Racine. It was noted during Public Comment that the Town of Lochbuie does not support the resolution as presented. Dr. Rabenhorst also noted that the Town of Keenesburg did not support this version of the resolution. Administration is recommending no action at this time. Dr. Rabenhorst would like to schedule a lunch meeting with town leaders this summer to discuss the intent of a resolution and determine if there could be options with more substance.

10. Superintendent Reports and Presentations

10.1 Graduation Guidelines Committee Update

Dr. Rabenhorst updated the Board on progress from the Graduation Guidelines Committee. The committee has approved a recommended policy that will be presented in June. It will incorporate all of the work the committee has done up to this point. There are still some finalizations needed based on the State Board of Education. Most likely the policy will be presented for approval in August or September.

11. Board Member Reports/Discussion

Director Veldhuizen – Asked who was on !LT committee as she tried to understand the teachers concerns that had been presented during public comment. Ms. Baumgartner, a high school math teacher in the audience, noted that she was on the committee and was comfortable with the decision made. Director Veldhuizen wanted to make clear that she heard what the teachers said during public comment. She also noted that Graduation was good. Our high school students had over \$1million dollars in scholarship money, 8 students graduated with their associates degree, 4 were headed into the military and 4 were going to the School of Mines.

Director Jensen – Told the group that the HS Girls Soccer team won League. 15 girls graduated and they are a group of high achieving student athletes. He also noted the One Acts at the high school, where senior students get to direct, went well and were well attended. Director Jensen was able to attend several retirement parties. He thanked Iris Mesbergen for getting students engaged in theater and also for bringing in speakers. Director Jensen’s youngest son graduated and he applauded the teachers that have impacted his kids.

Director Baumgartner – Enjoyed graduation and is proud of the students and teachers. She also reminded parents to hang in there as we endure these hard times. She wanted the staff to know that they were heard, and wants to hear more in order to better understand the concern. She is excited to see the pictures of the retirements, as she had heard and seen many past staff members return to celebrate these new retirees.

Director Gustafson – Noted that graduation was good. She wanted to give kudos to the teachers – she knows they invest so much of their time, and money into our students and this community. Director Gustafson says Thank You!

Director Haffner – Thanked the public for being there. He noted that the Board takes their work seriously and makes the best decisions with the kids in mind.

12. Executive Session

Veldhuizen moved to adjourn into executive session for the purpose of discussing a personnel matter relating to the Superintendent’s Evaluation and Contract C.R.S. 24-6-402 4(4)(f), in executive session will be the Board of Education and Dr. Rabenhorst.

Gustafson seconded the motion.

Baumgartner –Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes	Veldhuizen – Yes
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Executive session was entered into at 8:51pm.

Executive session was concluded at 9:17pm.

13. Adjournment – meeting was adjourned at 9:18pm.