

*Official Minutes*  
**Weld Re-3(J) Board of Education**  
 Regular Meeting Minutes  
 January 22, 2014

A Regular Meeting of the Weld Re-3(J) Board of Education was held at Weld Central Middle School on January 22, 2014.

1. **Call to Order** by Mr. Haffner, President at 7:13pm.
2. **Roll Call** – Baumgartner, Haffner, Jensen, Veldhuizen present. Gustafson absent.
3. **Pledge of Allegiance**
4. **Approval of Agenda**  
 Veldhuizen motioned to approve the agenda. Baumgartner seconded the motion.

Baumgartner – Aye	Gustafson –	Haffner – Aye	Jensen – Aye	Veldhuizen – Aye
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5. **Public Open Forum**

5.1 **Recognition of Visitors**

Dr. Rabenhorst introduced Todd Shahan, Director of Technology who began employment on Jan. 6.

5.2 **General Public Comment** (EL-9: Treatment of Students, Parents and Community)

Anne Blodgette, Hudson Elementary Teacher – voiced her support for the 2014-15 school calendar.

Jena Graham, Hudson Elementary Teacher – voiced her support for the 2014-15 calendar.

Diane Becker, Keenesburg, CO – voiced her concerns about the 2014-15 calendar.

Kristen Esposito, Hudson Elementary Teacher – voiced her support for the 2014-15 calendar.

Kristina Hudson, Lochbuie Elementary Teacher – voiced her support for the 2014-15 calendar.

5.3 **Correspondence** (EL-4: Communication and Counsel to the Board)

6. **Special Reports / Recognition**

6.1 **WCHS Physics Bridge Project Video**

(EL-4: Communication and Counsel to the Board)

Fred Jensen showed a video clip from the Physics class “bridge project.”

6.2 **WCMS Academic Spotlight—A Look at Electives**

The WCMS Electives team spoke about the different things each of them is doing in their classrooms, and some of the things they are collaborating on within their team.

As January is School Board Recognition month, Dr. Rabenhorst recognized Board members for their commitment and service to the students of the district.

7. **Board Consent Agenda** (EL-4: Communication and Counsel to the Board)

7.1 **Approval: December 11, 2013 Regular Meeting Minutes**

7.2 **Approval: January 8, 2014 Work Session Meeting Minutes**

7.3 **Approval: November & December Financial Reports**

- o Jodi Gnadt                                      Transferred from SPED Aide to Office/Health Aide
- o Veronica Marquez                              Transferred from Substitute Cook to 5hr Cook
- o Margaret Vestal                                      Transferred from 7hr Cook to Interim Kitchen Manager @ WCMS
- o Todd Shahan                                      Director of Technology

7.5 **Approval: Contracts for Replacement Licensed**

- o Alan Sinnwell                                      AEC Teacher

7.6 **Approval: Resignations/Retirements**

- o Judith Henry                                      Kitchen Manager @ Hudson
- o Maribel Duran                                      Night Custodian @ Hoff
- o Tanya Stockham                                      Bus Driver
- o Richard Humphrey                                      Bus Driver

7.7 **Approval: Additions to the 2013-2014 Coaching/Extra Duty Employment Agreement/Notice of Assignment**

- o Deanna Teter-Ries                                      Student Council @ WCMS

- Sandra Gerken Science Fair @ Hoff
- Courtney Pryor Asst. 7<sup>th</sup> Grade Girls Basketball Coach
- Eileen Duncan Spelling Bee @ WCMS
- Daniel Martinez Wrestling Coach @ WCMS
- Amber Gustafson Asst. Girls Basketball Coach @ WCHS

**7.8 Approval: Resignations for 2013-2014 Coaching/Extra Duty Employment Agreement/Notice of Assignment**

- Greg Wellesley Head Girls Basketball Coach WCHS
- Rob O’Hair Wrestling Coach – 1 year leave of absence
- Heidi Mockerman Science Fair @ Hoff

**7.9 Approval: Separation of Employment**

- Beth Block Bus Driver

**7.10 Approval: Request for Extended Leave**

- Heidi Mockerman 5<sup>th</sup> Grade Teacher @ Hoff – extended leave for the remainder of the school year

**7.11 Approval: Additions to the 2013-2014 Substitute Teacher List**

- Brenda Pippin
- Nicole DiPaolo – Emergency Substitute Teacher
- Kimberly Wineford

**7.12 Approval: Request for Open Enrollment/Within District Transfer for 2013-2014**

<u>Student</u>	<u>Grade</u>	<u>Neighborhood School</u>	<u>Requested School</u>
Kaleb Rose	3	Lochbuie	Hudson
Brooklyn Scheiern	4	Lochbuie	Hudson
Cameron Nash	PK	Hudson	Lochbuie
Anali Vargas	1 <sup>st</sup>	Hudson	Lochbuie

**7.13 Approval: Home School Requests for 2013-2014**

<u>Student</u>	<u>Grade/Age</u>
• Jaden Burough	5 <sup>th</sup> / 11
• Alberto Barrios Weaver	7 <sup>th</sup> / 12
• Sofia Barrios Weaver	4 <sup>th</sup> / 9
• Alejandro Barrios Weaver	2 <sup>nd</sup> / 7
• Kyana Thoen	6 <sup>th</sup> / 12

**7.14 Approval: Monitoring Review Cycle**

**EL-13: Staff Compensation**

**EL-16: Financial Administration**

**EL-17: Asset Protection**

**7.15 Approval: G-a-3 (GBEB) Staff Conduct**

**7.16 Approval: G-a-21 (GBGE) Staff Maternity/Paternity/Parental Leave**

**7.17 Approval: G-a-22 (GBGF) Federally-Mandated Family and Medical Leave**

**7.18 Approval: G-c-13 (GDE/GDF) Support Staff Recruiting/Hiring**

**7.19 Approval: G-b-20 (GCE/GCF) Professional Staff Recruiting/Hiring**

Baumgartner motioned to approved the Consent Agenda. Jensen seconded the motion.

Baumgartner – Aye	Gustafson –	Haffner – Aye	Jensen – Aye	Veldhuizen – Aye
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**8. Discussion/Action Items/2<sup>nd</sup> Reading**

**8.1 2013-14 Adjusted Budget**

Lisa Clark, Director of Finance, presented the 2013-14 Adjusted Budget for approval. This budget included actual student counts and funding amounts as per CDE requirements.

Veldhuizen moved to approve Resolution 2014-3, authorizing the use of a portion of beginning fund balance as authorized by Colorado statues. Baumgartner seconded the motion.

Baumgartner – Aye	Gustafson –	Haffner – Aye	Jensen – Aye	Veldhuizen – Aye
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**8.2 2014-2015 School Calendar**

A summary of the comments and concerns from community members was provided by Dr. Rabenhorst to Board members. Four parents contacted the district office with concerns. The Board discussed the proposed calendar and how it was presented to the public.

Baumgartner moved to approve the 2014-15 calendar. Jensen seconded the motion.

Veldhuizen stated that her vote would reflect her concerns about the limited way the district communicated to and sought feedback from parents. She indicated that the Board committed to building better relationships with the public, and that the district could have done a better job of getting this information out to our parents.

Baumgartner – Aye	Gustafson –	Haffner – Aye	Jensen – Aye	Veldhuizen – No
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### 8.3 WCHS Course Description Book for 2014-15 School Year:

(EL-4: Communication and Counsel to the Board)

Mr. Fleming, Principal at WCHS, gave an update on the proposed Course Description Book for the 2014-15 school year. The Board would like to look at the P.E. credits earned for the course description book next year. The timeline will most likely look like: February course choice at the HS; March & April master schedule based on the course choices; Late April students will have schedules in hand to make any minor changes before school ends. Concerns were expressed regarding how new courses are recommended. In the future, district administration and the Board would like to see the course description book sooner.

The Board directed administration to investigate the ASCENT program which allows a fifth year senior to go to community college for a year at a significantly reduced rate, and the district gets pupil count for that student. The student would not get their diploma, though they will walk with their class, until the year they finish the ASCENT program.

Baumgartner moved to approve the WCHS Course Description Book with the change of Athletic fees from \$50 to \$60 annually. Veldhuizen seconded the motion.

Baumgartner – Aye	Gustafson –	Haffner – Aye	Jensen – Aye	Veldhuizen – Aye
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### 8.4 Mill Levy Override and Bond Election

The Board discussed how to proceed with a Mill Levy Override and/or Bond Election for November 2014. The Board gave direction by consensus to talk with RBC at the February work session about moving forward with a Mill Levy Override. At that time the Board may decide to work on a Bond Election for this year or start work for an election in two years.

## 9. Discussion/Information/1<sup>st</sup> Reading

### 9.1 Administrative Policy: J-20 (JH) Student Absences and Excuses

This policy has been updated with the removal of the Student Withdrawal for Nonattendance section, as there is now a policy on Student Withdrawal that stands alone. The remainder of policy is as recommended by CASB with information consistent with current procedures in the district. The Administrative team will look at the Guidelines and the Exhibits to make sure they are still appropriate and being consistently implemented across schools.

### 9.2 Administrative Policy: G-c-12 (GDQD) Discipline, Suspension and Dismissal of Support Staff

The Discipline, Suspension and Dismissal of Support Staff policy was reviewed. It has been updated with language recommended by CASB.

### 9.3 Administrative Policy: G-b-17 (GCQF) Discipline, Suspension and Dismissal of Professional Staff

The Discipline, Suspension and Dismissal of Professional Staff policy was reviewed. It has been updated with language recommended by CASB.

### 9.4 Administrative Policy: A-12 (AED) Accreditation (*no current policy*)

The Accreditation policy was reviewed. We do not currently have a policy on Accreditation, and statute requires the Board to adopt such a policy. The CASB draft is recommended by Administration.

### 9.5 Administrative Policy: A-6 (ADD) Safe Schools

The Safe Schools policy was reviewed. Administration is recommending the CASB draft policy which will be consistent with our reporting requirements and procedures.

### 9.6 Board Member Recognition Procedures

Mr. Haffner opened discussion regarding how and when Board members would be recognized for service after one finishes his/her term of service on the Board. The consensus was that outgoing Board

members will be recognized at the High School Graduation Ceremony in May. If the outgoing member so chooses, they do not have to be recognized at that time. The recognition would include brief introductions of current Board members and mention of members who served but left office during that school year.

**9.7 Foundation Next Steps**

The Board discussed the direction as to the next steps for the development of an Education Foundation. Each Board member will need to get additional names of people to Meleia by Wednesday, February 5<sup>th</sup>, so an additional informational meeting invitation can go out. This topic will be on the Work Session Agenda February 12<sup>th</sup>.

**9.8 Budget Reduction Proposal**

The Board was presented a Budget Reduction Proposal at the January work session. No revised or additional information was presented at this time. The Board discussed thoughts on the direction that this Budget Reduction Proposal is taking the district and any concerns they had with the proposal. The Board directed administration to present an updated proposal at the February regular meeting and a final proposal at the March regular meeting where Board action is anticipated.

**10. Superintendent Reports and Presentations**

- Dr. Rabenhorst presented the 2014 Annual Report in brochure format that he would like the Board to hand out to parents at Parent Teacher Conferences next month.
- Dr. Rabenhorst and Lisa Clark presented an option for an updated Financial and Human Resource Management System. More information at the February Work Session Meeting will be presented.

**11. Board Member Reports/Discussion**

Haffner: Reminded the Board members of Parent Teacher Conferences in February. He wrote down what Board members would be at what schools. Veldhuizen will be at Hudson, Jensen will be at Lochbuie, Baumgartner will be at the High School, Haffner will be at Hoff and Gustafson (not present) will be at the Middle School.

Jensen: Reported that the Drama Club at the High School will be presenting the play Harvey, March 6-8<sup>th</sup>. He also offered a flyer to Ms. Jeffery regarding a theater company.

Veldhuizen: Offered the suggestion that our school newsletters should be sent on to the Lost Creek Guide for them to pull out articles to feature in the newspaper.

Veldhuizen moved that the meeting be extended till 11:30pm. Baumgartner seconded the motion.

Baumgartner – Aye	Gustafson –	Haffner – Aye	Jensen – Aye	Veldhuizen – Aye
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**12. Executive Session: Superintendent Evaluation**

At 11:09pm the Board adjourned into Executive Session for the purpose of discussing a personnel matter relating to the Superintendent Evaluation as authorized by C.R.S. 24-6-402 4(4)(f). Present in Executive Session were: Director Baumgartner, Director Haffner, Director Jensen, Director Veldhuizen and Dr. Rabenhorst.

Veldhuizen moved to go into Executive Session for the purpose of discussing a personnel matter relating to the Superintendent Evaluation as authorized by C.R.S. 24-6-402 4(4)(f). Baumgartner seconded the motion.

Baumgartner – Aye	Gustafson –	Haffner – Aye	Jensen – Aye	Veldhuizen – Aye
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The Board returned to open session at 11:45 p.m.

**13. Adjournment** – Meeting was adjourned at 11:47pm.