

*Official*  
**Weld Re-3(J) Board of Education**  
**Regular Meeting Minutes**  
November 13, 2013

A Regular meeting of the Weld Re-3(J) Board of Education was held at Hoff Elementary School on November 13, 2013.

**1. Call to Order** by Mr. Haffner, President, at 7:30 p.m.

**2. Roll Call:** Gustafson, Haffner, Hesse, Jensen, Veldhuizen present.

**3. Pledge**

**4. Approval of Agenda**

Veldhuizen motioned to approve the amended agenda. Gustafson seconded the motion.

Gustafson – Aye	Haffner – Aye	Hesse – Aye	Jensen – Aye	Veldhuizen - Aye
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**5. Public Open Forum**

**5.1 Recognition of Visitors**

**5.2 General Public Comment**

Justin Glenn, Roggen, CO – Encouraged the district to promote teachers using the “flipped classroom”.

Bob Grand, Keenesburg, CO – The newspaper will be starting an initiative for citizens to address the lack of education funding.

**5.3 Correspondence**

**6. Special Reports/Recognition**

**6.1 Academic Spotlight – Hoff Elementary**

The initiatives that Hoff staff are working on include: Common Core State Standards, the Read Act, and Senate Bill 191. How the school is meeting the needs of students is changing. Hoff was very successful last year with student achievement. The focus for school improvement was on writing and assessment scores indicated increased performance. This year one of their focuses is on “Habits of Mind.” Sandra Gerken, teacher at Hoff, spoke about how the Habits of Mind are integrated in the Common Core. The Habits of Mind help the students to be more aware of their surroundings and tuning distractions out; it also helps them to be aware of how and where they learn. Ms. Gerken shared some student writing examples from the end of last school year. The students had learned how to incorporate these Habits of Mind into their daily lives.

**6.2 Presentation of Board Member Service Award**

Director Haffner recognized Cindy Hesse for her dedication to the Board of Education over the past 4 years.

**7. Board Consent Agenda**

**7.1 October 23, 2013 Meeting Minutes**

**7.2 October Financial Report**

**7.3 Letters of Employment for Classified Personnel**

- Sheila Hollister                      Sub Bus Driver to Bus Driver
- Shannon Humphrey                      Transportation Secretary
- Quentin Steinberg                      Computer Technician
- Sheri Yohe                              Aide Instructional (half-time at Lochbuie)
- Jennifer Kovtynovich                      Classified Sub to Computer Aide @ Hoff

**7.4 Contracts for Replacement Licensed Employees**

- Kristina Griffin                      Substitute Teacher to SPED Teacher @ Lochbuie

**7.5 Resignations/Retirements**

- Mark Jensen                              Computer Technician
- Sarah Wade                              SPED Aide at Lochbuie

**7.6 Separation of Employment**

- Ray Armijo                              Bus Driver
- Scott Yohe                              Bus Driver

**7.7 Additions to the 2013-2014 Coaching/Extra Duty Employment Agreement/Notice of Assignment**

- Jerod Sims – Head 7<sup>th</sup> Grade Boys Basketball Coach WCMS
- Lucia Fitzgerald – Brain Bowl WCMS

**7.8 Resignations for 2013-2014 Coaching/Extra Duty Employment Agreement/Notice of Assignment**

- Heather Huck                              Assistant Girls Basketball Coach WCHS

**7.9 Additions to the 2013-2014 Substitute Teacher List**

- o Jade Gilpin
- o Rosalba Martinez-Sharp
- o John Sauter

**7.10 Request for Open Enrollment/Within District Transfer for 2013-2014**

<u>Student</u>	<u>Grade</u>	<u>Neighborhood School</u>	<u>Requested School</u>
Alanna Martinez	1 <sup>st</sup>	Hoff	Hudson
Destiny Martinez	3 <sup>rd</sup>	Hoff	Hudson

**7.11 Out of District Student Requests for 2013-2014**

<u>Student</u>	<u>Grade</u>	<u>School</u>	
Cody White	7	WCMS	(Denial)

Hesse motioned to approve the Consent Agenda with the modification of 7.9, deleting Stephanie McClure from the list of Substitute Teachers. Gustafson seconded the motion.

Gustafson – Aye	Haffner – Aye	Hesse – Aye	Jensen – Aye	Veldhuizen - Aye
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**8. Discussion/Action Items/2<sup>nd</sup> Readings**

**8.1 Administrative Policy: J-24 (JICA) Dress Code**

Veldhuizen motioned to approve J-24 (JICA) Dress Code in this second reading. Hesse seconded the motion.

Gustafson – Aye	Haffner – Aye	Hesse – Aye	Jensen- Aye	Veldhuizen - Aye
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**8.2 Administrative Policy: J-3 (JRA/JRC) Student Records/Release of Information on Students**

Gustafson motioned to accept J-3 (JRA/JRC) Student Records/Release of Information on Students with modifications on page 5 as presented. Veldhuizen seconded the motion.

Gustafson – Aye	Haffner – Aye	Hesse – Aye	Jensen – Aye	Veldhuizen - Aye
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**9. Information/First-Reading Discussions**

**9.1 Administrative Policy: J-20.1 (JFC) Student Withdrawal from School / Dropouts**

This policy gives the district clearer guidelines to be followed before a student can withdraw.

**9.2 Administrative Policy: J-21 (JHB) Truancy**

This policy better defines Truancy.

**9.3 Administrative Policy: J-83 (JLJ) Physical Activity**

This is a new policy and is one required by law. Administration has no concerns as we are meeting the requirements already.

**9.4 Updated Policy J-48 (JJJ) Extracurricular Activity Eligibility Guidelines**

Updated guidelines were provided for information purposes only.

**9.5 Focus Group / SWOT Process Update**

Dr. Rabenhorst is pleased with the turnout at the Focus Groups thus far, as well as with the openness of community members who have attended.

**9.6 CASB Conference Attendance / Expenses**

Haffner motioned to allow the BOE to claim expenses (with receipts) for the CASB Conference if they so choose.

Gustafson – Aye	Haffner – Aye	Hesse – Aye	Jensen – Aye	Veldhuizen - Aye
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**9.7 Community Engagement – Newspaper article from the BOE**

Haffner would like the BOE to submit an article to the Lost Creek Guide when the district submits the quarterly article. Veldhuizen will write the article and submit to the BOE members and Dr. Rabenhorst for approval. The deadline for the upcoming newsletter is November 15<sup>th</sup>.

**9.8 Silver Peaks Bus Stop Funding**

John Spillane asked if the District would consider financially contributing to the building of a bus stop shelter in the Silver Peaks subdivision. The BOE discussed and consensus was that the District would not financially contribute due to budget constraints.

**10. Superintendent Reports and Presentations**

**10.1 Year to date Financial Report**

The Board was updated on year to date revenue and expenditures. At one-third of the way through the year, the district has received 12% of anticipated revenue and has expended 31% of budgeted expenditures. Fund balance levels were also reviewed in relation to the current year’s budgeted deficit.

## **11. Board Member Reports/Discussion (GP-2: Governing Style)**

Director Veldhuizen: gave everyone a handout on the thoughts of a community around funding education. She also spoke about voter registration. Lochbuie wants to help people get registered to vote. Of the 2500 ballots that were mailed to Lochbuie residents, only 750+ were returned. Though that's not a large majority, it is more than Lochbuie has seen in past elections. Director Veldhuizen also mentioned that the town of Lochbuie is interested in talking with the district about bus routes through town and pick up and drop off locations. She had heard that there were several roads that the busses were not allowed to travel on, and this was a surprise.

Director Hesse: told the Board members and audience that being part of the BOE has been an honor. She said it was hard work, but it has been an enjoyable experience.

Director Gustafson: noted that CASB conference will likely have many conversations around how districts can move forward after Amendment 66 failed.

Director Jensen: attended the DAC (District Accountability Committee) meeting last week. The committee is doing research on salaries with comparable districts as well as neighboring districts. They would like as much information as they can so that they are well informed in order to support a Mill Levy Override to the public. Alternative Education was another topic of the DAC. They are looking at ways to expand what we offer, so that we can retain Re-3J students. Director Jensen will be attending the Bridge Experiment at the HS Thursday morning. He also mentioned the drama production last weekend. He noted that attendance at the performance was low, but the production was great. He commended the staff and students. Director Jensen mentioned that student attendance at sporting events, and other extracurricular activities is low and discussion was had around how to get students in the audience. He mentioned a concern to Principal Fleming about the students who qualify for free and reduced lunch, potentially offering a discounted ticket for them. The main concern is getting students to attend home events.

Director Haffner: had a conversation recently with a former teacher. They discussed Amendment 66 and how the education funding problems are the same now as they were 30 years ago. Director Haffner mentioned that getting our communities to come together is a common concern. He mentioned the potential for Re-3J to advertise (or sell) themselves on the Welcome to Keenesburg/Hudson/Lochbuie signs.

## **12. Adjournment** – Meeting was adjourned at 9:35pm.