

Official
Weld Re-3(J) Board of Education
Regular Session Meeting
April 24, 2013

A Regular Session meeting of the Weld Re-3(J) Board of Education was held at Cardinal Community Academy, on April 24, 2013.

The Pledge of Allegiance was recited.

President Haffner called the meeting to order at 7:03 p.m. Answering roll call were:

Deb Gustafson	Present	Bryan Haffner	Present
Cindy Hesse	Present	Fred Jensen	Present
Candace Veldhuizen	Present		

President Haffner asked for a motion for approval of the Board agenda. Director Veldhuizen moved to approve the Board agenda, the addendum, and the Special Meeting minutes from the April 2, 2013 meeting. Director Hesse seconded the motion.

Deb Gustafson	Aye	Bryan Haffner	Aye
Cindy Hesse	Aye	Fred Jensen	Aye
Candace Veldhuizen	Aye		

President Haffner asked for Board members to review GP-10: Board Member Covenants as a means of monitoring GP-9: Board Member's Code of Conduct.

President Haffner asked if there were any comments from the audience. No person stepped forward to speak to the Board.

Ms. April Dowdy, Director of Cardinal Community Academy, was introduced to the Board. Ms. Dowdy had the Board do a one minute writing activity to demonstrate to the Board what some students go through when under pressure to write. Ms. Dowdy then asked each Board member what process they were thinking when they were writing, were they thinking about sentence structure or were they putting down thoughts. She then explained about one of the methods CCA is working on in writing. Ms. Dowdy spoke to the Board concerning areas they are looking to improve on; the math standards, in more non-fiction content in to the classrooms, professional development for teachers and aides, the water system, redoing the parking lot, painted areas in the building, a new well pump, and being ADA compliant. Three 1st grade students presented their reports on Egypt to the Board. Ms. Dowdy showed a video to the Board regarding middle school students. They were interviewing students as news anchors during an activity in the classroom.

The Board continued with the community engagement questions with Cardinal Community Academy School Board members. The topics discussed were; way our Board can help them, new state standards, the transitions between CCA and the High School and students, well prepared to move on to the next level in education. Not a lot of Out of District students are enrolled at CCA. The Board thanked CCA's Board for staying and talking with them.

District teachers were present to receive the Alice Wahl Morse Grant certificates which were handed out by the Board. The recipients were Linda Cooper, for Nonfiction Sight Word Readers, Silvia Ortiz, Angela Macias, and Anne Blodgett, for Story Works and Super Science, Kristen Gill, for 21st

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Century Technology in the Hands of Children, Christie Ruppel, for Reading and Writing with Real World Text, Jaclyn Scott, for PBiS Improvement Initiative, Danny Quinn, and Emma Stewart, for Using Technology to Increase Student Achievement, Barb Haggerty, for Robotics Program, Shannon Wachowski, for Process Oriented Guided Inquiry Learning Meeting, Heidi Durst, and Lindsay Unks, for Empathy Waterbug Project. The Board then requested that the teachers who were present to advise what they received the grant for, Heidi Durst grant is for making Doodle Bugs, Kristen Gill grant is for small tablets for students to use. Christie Ruppel was home sick but asked Kristen Gill to thank the Board on her behalf.

Director Veldhuizen made a motion to approve the following Consent Agenda Items: A) March Financial Reports; B) Resignations/Retirements: 1) Debra Callan, Bus Driver for the District, 2) Beth Frazier, Cook at WCHS (Retirement-will work a transitional contract for 2013-2014 school year), 3) Shannon Stankus, SPLA for the District (at the end of the 2012-13 school year), 4) Daniel Gilford, Special Education Teacher at WCMS/Lochbuie (at the end of the 2012-13 school year), 5) Melissa Garrett, 4th Grade Teacher at Lochbuie (at the end of the 2012-13 school year), and 6) Chelsea Hott, 3rd Grade Teacher at Hoff (at the end of the 2012-2013 school year); C) Additions to the 2013-2014 Coaching/Extra Duty Employment Agreement/Notice of Assignment: 1) Carey Williams, Head Volleyball Coach at WCHS for 2013-2014; D) Resignations for 2012-2013 Coaching/Extra Duty Employment Agreement/Notice of Assignment: 1) Wesley Bassett, Asst. Boys Basketball Coach at WCHS, 2) Mark Vaughn, Head Boys Basketball Coach at WCHS, and 3) Suzie Johann, Co-Asst. Girls Basketball Coach at WCHS; E) Out of District Student Requests for 2012-2013; F) District Policies: Monitoring Review Cycle: 1) EL-7: Instructional Materials Selection and Adoption, 2) EL-16: Financial Administration, and 3) EL-17: Asset Protection; G) Separation of Employment from Coaching/Extra Duty Employment Agreement/Notice of Assignment: 1) Rolando Davila, Jr., Asst. Boys Basketball Coach at WCHS. Director Gustafson seconded the motion.

Deb Gustafson	Aye	Bryan Haffner	Aye
Cindy Hesse	Aye	Fred Jensen	Aye
Candace Veldhuizen	Aye		

A discussion concerning the Governance Policy 7, Committee Structure took place with suggested changes in wording, and suggested changes in the order that the committee's appear in the policy.

Director Veldhuizen made a motion to add the wording in the first paragraph, second sentence to read "Committees will provide updated minutes upon committee approval and report to the Board at the end of the school year." To change the order of the committees putting District Accountability Committee first followed by District Personnel Performance Evaluation Council second and Preschool Council third. Add wording to District Accountability Committee section one under item 2 "A sub-committee may also fulfill these responsibilities if membership can be obtained. If not, the District Accountability Committee satisfies this requirement". Add to the District Personnel Performance Evaluation Council section under item B add "3) this council can be a sub-committee of the District Accountability Committee (DSAC)." Director Jensen seconded the motion.

Deb Gustafson	Aye	Bryan Haffner	Aye
Cindy Hesse	Aye	Fred Jensen	Aye
Candace Veldhuizen	Aye		

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Director Hesse made a motion to insure the changes that were made to GP-7 on the self-assessment document additionally that they mark GP-7: Committee Structure to be in substantial compliance, with the following exceptions specifically, the Board needs to be more active in the monitoring of Board committees, and oversight for the rest of the committees. The Board commits to better communication with the community through the local newspaper. Director Jensen seconded the motion.

Deb Gustafson	Aye	Bryan Haffner	Aye
Cindy Hesse	Aye	Fred Jensen	Aye
Candace Veldhuizen	Aye		

A discussion concerning the GP-8: Agenda Planning took place with suggested changes to the date.

Director Gustafson made a motion to make a change on the Agenda Planning GP-8 in section one where it says “conclude each year on February 15” and change it to “conclude each year on June 30”. Director Veldhuizen seconded the motion.

Deb Gustafson	Aye	Bryan Haffner	Aye
Cindy Hesse	Aye	Fred Jensen	Aye
Candace Veldhuizen	Aye		

Director Veldhuizen made the motion to approve the self-assessment document GP-8: Agenda Planning with the change of date from February 15 to June 30 and mark it to be in substantial compliance only because they didn’t finish their work by the listed date. Director Hesse seconded the motion.

Deb Gustafson	Aye	Bryan Haffner	Aye
Cindy Hesse	Aye	Fred Jensen	Aye
Candace Veldhuizen	Aye		

A discussion on the first reading of possible changes to GP-4: Monitoring Board Governance Process and Board-Superintendent Relationship Policies took place next. The Board members requested to insert the wording “Special Work Session Meetings will be scheduled quarterly (August, November, February, June), in order to allow” into the first paragraph in the second sentence.

Ed Meier, Director of Business Services, presented an update to the Board on the land and water financing. He advised the Board that the district is not able to use the land owned by the district as collateral, the second choice was made to use parts of Hudson as collateral. The district’s Attorney and Dan from RBC Capital Markets are working on their section and will update Mr. Meier when they are finished.

A discussion concerning the district having a mill levy override on the November ballot took place next. The Board discussed what the mill levy could be used for, and if community members would support a mill levy. The Board would like to have a discussion with Dan from RBC, to discuss the steps the Board would need to take to start the process for an override.

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Ed Meier, Director of Business Services, advised the Board concerning the salary schedule changes for the classified staff and extra duty pay. The Board would like the new Human Resource Specialist to check into other districts and determine what their salary schedules are for the extra duty pay.

Director Veldhuizen made a motion to approve the salary schedules for licensed staff, classified staff and extra duty salary schedule with the understanding that the extra duty salary schedule will be under review. Director Hesse seconded the motion.

Deb Gustafson	Aye	Bryan Haffner	Aye
Cindy Hesse	Aye	Fred Jensen	Aye
Candace Veldhuizen	Aye		

Susie Townsend, Superintendent and Ed Meier spoke to the Board concerning the salary schedule for the administrative staff. Mrs. Townsend and Mr. Meier surveyed several districts around the state to come up with a comparable schedule to our district. A new hire administrator pay is based on their education level and years of service. This helps determine where the new administrator is placed on the salary schedule.

A short update concerning the Intersection of County Roads 52 & 59 took place next. Mrs. Townsend and Mr. Meier have tried several times to contact the Weld County Commissioners with no success as of this meeting. However, they hoping they will be in contact soon to finalize the agreement for the funding for the 52/59 Intersection project.

Director Veldhuizen made a motion at 9:21 p.m. to go into Executive Session to discuss a Personnel Matter relating to nonrenewal contracts as authorized by C.R.S. 24-6-402(4)9e. Director Hesse seconded the motion.

Deb Gustafson	Aye	Bryan Haffner	Aye
Cindy Hesse	Aye	Fred Jensen	Aye
Candace Veldhuizen	Aye		

Present in executive session were: Board of Education President Bryan Haffner, Director Gustafson, Director Hesse, Director Jensen, and Director Veldhuizen, and Superintendent Townsend.

The Board returned to open session at 9:57 p.m.

No action was taken.

Correspondence to the Board consisted of a letter from Western Dairy Association, a letter from CDE, and a note from the National School Boards Association.

Superintendent Townsend spoke to the Board concerning the We Care event and how the turnout was a little less than last year. However, We Care did raise a little over \$7,000 at the event. A teacher at the high school is seriously ill. The high school staff is helping to raise money for the teacher by having a Cajun Boil that is open to the public on May 3rd, and a dance on May 10th. Mrs. Townsend, presented the V.I.P. program example to the administrators and they showed some interest in the program. The district had positive feedback from the delayed start because of the weather.

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The district needs to be clearer when putting the message out concerning the time students will be picked up by the busses.

President Haffner asked if there were any Board Member Reports. Director Haffner spoke concerning students going to Canada for college due to funding. Director Gustafson spoke about the school finance bill passing, and S.B.191 may include a superintendent evaluation. Director Hesse spoke about the We Care Event, and a parent's concern about the fields not being watered over the summer. Director Veldhuizen wanted to know if there is going to be some type of recognition to Ivan Oster who was a former Board member who passed away. Mrs. Townsend advised they that a card was sent to the family. Director Veldhuizen spoke about a Physics program that was forwarded to Karla Schriener, principal at WCMS. Director Jensen advised the Board he was unable to be at all the events for the We Care program, however he was there for the Follies.

Each Board member completed GP-4-E: Board Self-Assessment Document.

There being no further business to bring before the Board, President Haffner declared this regular session Board meeting adjourned at 10:23 p.m.

Respectfully submitted,

Bryan Haffner, President

Cindy Hesse, Secretary