

5.0 SUPERVISION OF CLASSIFIED STAFF

5.1 The primary supervisor is primarily responsible for supervision of the classified staff employee, with secondary supervision from the building Principal, as appropriate.

5.1.1 The primary supervisor of a food service worker is the Kitchen Manager, who is supervised by the Food Service Coordinator, who is supervised by the Director of Business Services.

5.1.2 The primary supervisor of a custodian is the Head Custodian, who is supervised by the Facilities Coordinator, who is supervised by the Director of Business Services.

5.1.3 The primary supervisor of a bus driver and district mechanic is the Transportation Coordinator, who is supervised by the Director of Business Services.

5.1.4 The primary supervisor of a secretary and aide is the building Principal, who is supervised by the Superintendent of Schools.

5.2 Itinerant classified staff will be supervised by the building Principal of the building in which they are currently working.

Revised: July 13, 2011