

G-b-4 (GCL) PROFESSIONAL STAFF SCHEDULES AND CALENDARS

The following procedures shall govern the time schedules of instructional personnel:

1. The work year for regular, full-time instructional employees employed on a school-year basis shall be 183 days (186 for employees in their first year of employment with the district). Student-teacher contact and instructional days shall be specified according to the approved school calendar. Remaining contract days shall be used for inservice training, curriculum development, parent communication, or designated work days. Two days shall be designated as work days. If the Board of Education declares a fiscal emergency during the budget year as allowed by state law, it may alter the work year of all employees. The work year of employees may also be altered to compensate for any loss of duty time resulting from any emergency school closure.
2. Generally, the working day for employees shall begin one-half (1/2) hour before and end one-half (1/2) hour after the school day established for students by the School District.
3. Every effort shall be made by the administration to provide a uniform work day for employees where this is practical and consistent with the safe and efficient administration of the schools.
4. The work day shall provide opportunities for duty-free lunch and instructional planning.

Adopted: Date of manual adoption
Revised: ~~September 26, 2012~~, May 24, 2017

LEGAL REF.: C.R.S. 22-44-115.5

CROSS REFS.: D-30 Fiscal Emergencies
I-3 Yearly School District Calendar