

19.0 TUTORING FOR PAY

19.1 No teacher, administrator or other licensed personnel shall accept reimbursement or pay for tutoring or other private instruction or service to any student enrolled in his/her classes unless all of the following exist:

19.1.1 Such service is requested by a parent/guardian;

19.1.2 No other qualified teacher is available;

19.1.3 The instruction is given outside of contracted working hours;

19.1.4 The approval of the Superintendent of Schools or designee is obtained; and

19.1.5 When no other qualified person is available, a written report to this effect shall be made to the Superintendent of Schools or designee by the teacher who wishes to accept a pupil for such private instruction.

19.2 School District buildings, facilities or equipment shall not be used by School District employees for tutoring or other private instruction for which the individual receives reimbursement from other than the School District except under such circumstances as approved specifically in writing by the Superintendent of Schools.

Revised: September 26, 2012