

25.0 PROFESSIONAL LEAVE

25.1 When an employee is required to be absent from his/her duties to carry out assignments requested by the Administration, such absence shall be with full pay. Days so used shall not be deducted from any other type of allowable leave. Expenses shall be reimbursed in accordance with the current School District policy/procedure on reimbursement of expenses. Professional leave shall be initiated by the employee's immediate supervisor.

25.2 The Board of Education reserves the right to suspend or cancel any and all leave policies when it determines that it is necessary to do so as a result of emergency or other similar conditions.