

F-6 CHANGE ORDERS

The Superintendent of Schools or designee shall be authorized to sign change orders and modification orders for services amending a building project, so long as the change is consistent with the Board of Education's intent as reflected in the approved project description and budget and within the limitations of this policy.

The Superintendent of Schools shall be responsible to the Board of Education for maintaining total expenditures within the limits prescribed by the Board of Education.

Capital construction change orders shall be approved by the Superintendent or Director of Finance. The Board of Education shall be notified of single capital construction change orders that exceed one-half percent of the total cost of that project. Change orders that exceed one-half percent of the total cost of that project and result in the project scope exceeding the approved budget for that project shall require Board of Education approval.

Revised: January 25, 2017