

## **F-1 (FB) Facilities Planning**

The Board believes that facilities are an integral part of instruction. Facilities represent a major investment for the district and facilities planning is an essential component of instructional planning. It is the Board's goal to plan facilities that will:

1. Efficiently house students and staff in permanent facilities that are conducive to optimal teaching and learning
2. Be appropriately located to provide optimal use during the life of the facility
3. Provide equity in instructional opportunities for all students
4. Reflect the value placed on instruction by the school district community

The purpose of the facilities planning process will be (1) to identify facility needs in the short-term future and the long-term future; (2) to establish a plan for responding to such needs.

A long range facility plan shall be initiated by administration or the Board of Education when circumstances warrant, but not less than once every five (5) years unless this requirement is waived by the Board of Education.

LEGAL REFS: C.R.S. [22-30.5-401](#) et seq. (*Charter School Capital Facilities Financing Act*)

C.R.S. [22-41-110](#) (*payment of bonds*)

C.R.S. [22-41.5-101](#) et seq. (*weakening of debt limitations*)

C.R.S. [22-42-101](#) et seq. (*bonded indebtedness*)

C.R.S. [22-45-103](#)(1)(b) and (d) (*bond redemption and special building and technology funds*)

C.R.S. [29-14-101](#) et seq. (*Bond Anticipation Note Act*)

CROSS REF.: [LBDA\\*](#), Facilities Planning and Funding for District Charter Schools

**Revised: November 11, 2015**

## **F-1 (FB) Facilities Planning Guidelines**

### **School Capacity**

Facility capacity standards shall be established for each school type and shall be included in policy and procedures regarding site selection and acquisition as well as in the School District's most recent Long-Range Plan.

In addition to the influence of the educational programs in effect at the time, building capacity estimates shall consider:

- existing space utilization;
- floor areas;
- building code compliance;
- existing conditions and capacities of mechanical and electrical systems;
- architectural and structural systems conditions; and
- other factors as deemed appropriate.

Classroom sizes applied in determining capacities may consider the per pupil funding level established by the then current School Finance Act, Board of Education policy regarding class size (if any), and published guidelines for calculating capacities or survey results demonstrating current facility space provision practices.

### **TEMPORARY SCHOOL FACILITIES**

If circumstances require immediate space which is not available in public school buildings, portable structures shall be used only as a temporary measure. Additionally, measures shall be taken to ensure that the number and capacity of temporary facilities placed at any school site shall not compromise the core facility capacity of the permanent structure(s). Core facilities include common spaces such as restrooms, hallways, media centers, cafeterias and gymnasiums.

The number of students to be accommodated (capacity) by temporary facilities may be determined utilizing the same factors applied for permanent facilities. However, these capacities shall also consider location of the temporary or portable units, condition of the units and site constraints, among others.

**Reviewed: November 11, 2015**