

Official Minutes
Weld Re-3(J) Board of Education
February 28, 2018

Hudson Elementary

1. **Call to Order** by President Haffner at 6:45 p.m.
2. **Roll Call** Directors Grundy, Gustafson and Haffner were present. Directors Baumgartner and Jensen were absent.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Director Grundy moved to approve the agenda as presented. Director Gustafson seconded the motion.

Baumgartner – Absent	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
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5. **Public Open Forum**
 - 5.1 Recognition of Visitors
 - 5.2 Public Comments
 - 5.3 Correspondence
 - 5.4 Foundation Recognition
Ms. Grundy, on behalf of the Re-3J Education Foundation, presented Weld Central High School with a classroom set of calculators. Principal Kennedy was present to receive the donation.
6. **Special Reports**
 - 6.1 Academic Spotlight – Hudson Elementary
Mr. Greg Dent, Principal, presented a slide show highlighting Hudson students.
 - 6.2 NV5 Owner’s Representatives: 2016 Bond Projects Update
NV5 provided a written summary of work completed since the last update. Todd McCowin gave a summary and answered questions. He provided visual highlights of the Hudson renovation, Meadow Ridge construction, and the WCMS renovation.
 - 6.3 Capital Construction Update
Dr. Rabenhorst reviewed the executive budget summary and the source of funds document. The executive budget summary showed funds with the original Transportation project budget; whereas, the latter document reflected budgets with the revised Transportation project budget reference in Item 8.2. Dr. Rabenhorst provided summary information regarding the second market analysis completed on District office. The Board discussed the two analyses and provided a directive to Dr. Rabenhorst in communicating an initial sale price to the Town of Keenesburg. Dr. Rabenhorst also provided more detailed information regarding the renovations that are being planned for the new Transportation site.
Administrative Contract/Agreement Approvals since previous meeting:
 - TreanorHL: Deductive Fee Adjustment for Removed Work Scope (removed the admin, IT and Transportation facilities from work scope) -\$227,850
 - TreanorHL: Additional Service Fee Proposal (Hudson Courtyard) \$18,000
 - TreanorHL: Additional Service Fee Proposal (MRE storm drainage) \$6,094
 - Plains East Mechanical Services: WCHS RTU replacement \$100,150Administrative Change Order Approvals since previous meeting:
 - Multi-Card: WCHS Installation equipment \$1,250
 - Hellas: WCHS pole vault pits and shot put ring upgrades \$263,950
 - Fransen Pitman: MRE classroom sound amplification systems, water quality infrastructure, and grading changes \$131,512
 - Garland: Lochbuie Roofing (closeout deduction) -\$2,504.65

- A&P: Hudson (add storage room, revised office casework, classroom sound amplification, revised window treatments to roller shades, added controlled doors, misc.) \$106,645

7. Board Consent Agenda

- 7.1 Approval: Meeting Minutes
 - (a) January 24, 2018 Regular Meeting Minutes
 - (b) February 14, 2018 Governance Process Meeting Minutes
 - (c) February 14, 2018 Work Session Meeting Minutes
- 7.2 Approval: Financial Reports
 - January Financials
- 7.3 Approval: Resignations/Retirements
 - Adam Fehr – Bus Driver
 - Esther Haynes – Art Teacher Hoff/Hudson (effective 2018-2019)
- 7.4 Approval: Contracts for Licensed Employees
- 7.5 Approval: Letters of Employment for Classified Personnel
 - Ge Lor – Custodian @ WCHS
 - Erik Cook – Maintenance & Grounds Technician
 - Cassandra Leon – Substitute Teacher
- 7.6 Approval: Additions to the 2017-2018 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - Megan Geyen – Assistant Track Coach @ WCHS
 - Oscar Garfio – Assistant Girls Soccer Coach @ WCHS
 - Marcus Diamond – Head Football Coach @ WCHS (for 2018-2019)
 - Greg Sampson – Assistant Football Coach @ WCHS (for 2018-2019)
 - Nathan Nesmith – Assistant Football Coach @ WCHS (for 2018-2019)
 - Patrick Morales – Science Club Sponsor @ WCMS
 - Carolyn Lobban – Assistant Track Coach @ WCMS
 - David Turner – Head Track Coach @ WCMS
 - Kate Swinden – Assistant Track Coach @ WCMS
 - Thomas Keller – Assistant Girls Soccer Coach @ WCMS
- 7.7 Approval: Resignations for 2017-2018 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - Courtney Pryor – Assistant Track Coach @ WCMS
 - Alicia Ingram – Cheer Coach @ WCHS
- 7.8 Approval: Intra-School/ Intra-District Staff Transfers
 - Elvira Mendoza – Transfer from Custodian @ WCHS to Custodian at Hudson
 - Kristy Peterson – Transfer from Small Bus Driver to Bus Driver @ Transportation
 - Stacie Powers – Transfer from Regular Substitute Teacher to Long Term Sub @ Hudson
 - Marcus Diamond – Transfer from Science Teacher to STEM Facilitator (2018-2019 School Year)
- 7.9 Approval: Additions to the 2017-2018 Substitute Teaching List
 - Shelby Massey – Licensed Substitute
- 7.10 Approval: Out of District Student Requests for 2017-2018
- 7.11 Approval: Home School Requests for 2017-2018
- 7.12 Approval: Request for Open Enrollment/Within District Transfer for 2017-2018
- 7.13 Approval: 2017-2018 Amended Contracts
- 7.14 Approval: Monitoring Review Cycle

Director Gustafson moved to approve the consent agenda as presented. Director Grundy seconded the motion.

Baumgartner – Absent	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
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8. Action/Discussion

8.1 Colorado Preschool Program Early Childhood District Advisory Council (CPP Advisory Council) Membership

Ms. Jenny Wakeman provided a list of those who are on the CPP Advisory Council. The recommended members of the Preschool Council for 2017-2018 were reviewed. Previously, the district met a council requirement by participating in a regional council comprised of multiple agencies. This year, a new representative from the Early Childhood Division indicated that we must have our own separate council. Ms. Wakeman was available to answer questions about the requirement.

Director Gustafson moved to approve the CPP Early Childhood District Advisory Council Membership as presented.

Director Grundy seconded the motion.

Baumgartner – Absent	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
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8.2 2016 Bond Capital Construction Transportation Project Budget

Project budgets have been established and approved for the six school sites. Dr. Rabenhorst requested formal budget approval of the Transportation Project Budget so that the parameters are clear for approving contracts for the scope of work needing to be done on the renovation. Meg Hohnholt and Dr. Rabenhorst have had several meetings to clarify the scope of the renovation and estimated costs of the multiple components. Based on needs and wants, the budget that was presented is lower than initially anticipated for this particular project.

Director Haffner moved to approve the 2016 Bond Transportation Project Budget in the amount of \$2,842,252.65.

Director Grundy seconded the motion.

Baumgartner – Absent	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
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9. Information/Discussion

9.1 2018-2019 Health Insurance Renewal

Summary documents from CEBT pertaining to the 2018-2019 Health Insurance renewal were reviewed. The district will see an 8% increase if no plan changes are made. Administration asked for direction from the Board on how to proceed based on this projected cost. The Joint Committee is aware of the information and may provide input on how this factors into the total salary/benefit pool. Additionally, the Superintendent’s Advisory Council will receive the most in depth detail on renewal information as they are the group that is consulted on plan changes if they are needed. That meeting is scheduled to occur on March 15. The Board directed that Dr. Rabenhorst look at all possible options, review the renewal rate and plan options with the staff group and continue to work with the Joint Committee in finding a solution.

9.2 Fiscal Year 2018-2019 Budget Planning

Dr. Rabenhorst and Ms. Clark have begun budget planning for next school year, and some of the information has been shared with the Meet & Confer Joint Committee. Salaries and benefits discussions have started, and Ms. Clark shared scenarios that will be analyzed for salary and wage increases. The state forecast is encouraging for revenue increases, but districts have not been provided with specifics to use yet in projections. Ms. Clark provided documents that show what the increase in expenditures would be for the 8% health insurance renewal increase and for a step advancement for licensed staff. She also shared what the cost would be for an equivalent increase for classified and administrative staff. Ms. Clark shared projected cost information for Property/Casualty/Liability insurance which will be significant given the rate increase by CSDSIP. Dr. Rabenhorst reviewed the first draft of the 2016 MLO expenditures worksheet for FY19 and compared changes from the current year use of MLO funds.

10. Superintendent Reports and Presentations

10.1 Parent Teacher Conference Attendance Summary was reported.

- WCMS had 53.6% participation
- WCHS had 31% participation
- Lochbuie had 92% participation
- Hoff had 89% participation
- Hudson had 88.07% participation

10.2 Policy Overhaul Updates: None to date.

11. Board Member Reports/Discussion

Director Haffner noted that Parent Teacher Conferences at the Middle School went well. He was able to look at the new STEM classroom through the outside window.

Director Gustafson is attending the CASB Winter Legislative Conference March 1 & 2. She will have information to share at the next meeting.

Director Grundy noted that Parent Teacher Conferences at Lochbuie went really well. She asked about the summer lunch program and some possible alternatives to make the program work. The Chick-fil-A Spirit night went well and the Foundation will have numbers to report in a few weeks. She noted that the money raised from this event will go to buy preschool art supplies and will be matched by the foundation. Director Grundy also noted the Courts in the Community is coming to the High School in March. She is excited to help train the teachers and present a court case to students at WCHS.

12. Adjournment at 7:58 p.m.