

Official Minutes
Weld Re-3(J) Board of Education
December 13, 2017

Regular Meeting

1. **Call to Order** by President Haffner at 6:40 p.m.
2. **Roll Call** Directors Baumgartner, Grundy, Gustafson, Haffner and Jensen were present.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Director Grundy moved to approve the agenda as presented.
Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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5. **Public Hearing:** Unified Improvement Plans for Weld Central High School, Weld Central Middle School and Lochbuie Elementary
 - a. **Principal UIP Summaries**
Principals and district office staff prepared drafts of the UIPs for Board review. The most meaningful sections were provided to the Board, but all UIP activities relate to the Strategic Plan. Principals gave summaries of the UIP components and their relationship to Strategic Plan activities. Dan Kennedy, Principal at WCHS, noted that major goals the HS was working on are: hitting 95% participation on state assessments, ELA & Math growth, and an increase in the on time graduation rate. Jamie Jeffery, Principal at WCMS, noted the major goals that the MS is working on are: an increase in ELA growth, Math growth and consistent quality classroom instruction. Jennifer Forbes and Benjamin Palmer, Principal and Assistant Principal at Lochbuie Elementary, noted that they are working on: ELA growth, Math growth and reducing students with reading deficiencies as defined by READ Act.
 - b. **Public Comment** – no public comment was made.
6. **Public Hearing:** Elementary Attendance Boundary Change Proposal
 - a. **Summary of Proposal**
Dr. Rabenhorst gave a brief summary of the proposal.
 - b. **Public Comment** – no public comment was made.
7. **Public Open Forum**
 - 7.1 Recognition of Visitors
 - 7.2 Public Comments
 - 7.3 Correspondence
8. **Special Reports**
 - 8.1 **Academic Spotlight – Weld Central High School**
Mr. Dan Kennedy, Principal, introduced his guidance counselor staff to update the Board on initiatives and projects happening at WCHS this year. Erica Egyed, Transition Counselor, Nancy Davis, Counselor, and Dawn Sussex, Social Worker, shared information about college readiness and other initiatives at WCHS. They highlighted the use of Naviance, the College & Career Fair, and the Friends of Rachel’s club that promote kindness in both the school and community.
 - 8.2 **NV5 Owner’s Representatives: 2016 Bond Projects Update**
NV5 provided a written summary of work completed since the last update. Meg Hohnholt gave a summary and was available to answer questions. Meg showed pictures of the progress at Hudson and Meadow Ridge. Meg noted the following: the Red Brick building is fully abated and the modular behind it has been demolished; Transportation property phase 2 environmental study was completed and posed no concerns and closing will be scheduled soon; FF&E pricing has been finalized (will be approved later in the meeting); Hudson has steel up, framing for windows and doors, electrical is started inside and masonry is started on the outside; Meadow Ridge slab is complete as is the masonry for the gym and the steel is going up; Middle school abatement is complete and demo is completed for the STEM & Art classrooms, A&P is pushing

to have the STEM lab complete by spring break, Phase 1 of the security install happened during the Thanksgiving break; High school drawings for construction/renovation have been submitted to the state for permitting, security system kinks have been worked out and some additional cameras will be placed over the holiday break; Hoff & Lochbuie construction drawings have been submitted for pricing and Fransen Pittman should have that finalized by December 20, a civil engineer is working on improved landscaping in front of both schools to fix the drainage issues.

8.3 Capital Construction Update

Dr. Rabenhorst updated the Board on bond projects in tandem with the NV5 update. Dr. Rabenhorst noted that the district submitted a DOLA grant for the WWTF prior to the end of November. Don Sandoval, with DOLA, set up a meeting with district office, in January, to go over the grant application.

Administrative Contract/Agreement Approvals since previous meeting:

- MultiCard Security Upgrades at WCMS - \$54,400
- MultiCard Security Upgrades at WCMS - \$40,816
- A&P to complete the WCHS Renovation

Administrative Change Order Approvals since previous meeting:

- Change Order with Fransen Pittman \$104,910 (to extend water utility line, revisions to kitchen equipment, added casework, lighting changes, pour in place surfacing, and increased concrete)
- Change Order with A&P for Hudson Renovation \$34,278.00 (floor outlets, replace existing doors & hardware, miscellaneous other)

9. Board Consent Agenda

9.1 Approval: Meeting Minutes

- (a) November 8, 2017 Special Meeting Minutes
- (b) November 8, 2017 Regular Meeting Minutes
- (c) December 1, 2017 Work Session Meeting Minutes

9.2 Approval: Financial Reports

- October Financials
- November Financials

9.3 Approval: Resignations/Retirements

- Erin Motta – 4th Grade Teacher @ Hudson
- Kimberly Skinner – English Teacher @ WCHS (will retire at the end of the 2017-2018 school year)

9.4 Approval: Contracts for Licensed Employees

- Marlen Salabrria – Spanish Teacher @ WCHS
- Samantha Workman – 4th Grade Teacher @ Hudson

9.5 Approval: Letters of Employment for Classified Personnel

- Cherice Seele – Library Paraprofessional @ Hoff
- Jose Luis triana – SPED Paraprofessional @ Hudson
- Kristy Peterson – Small Bus Driver
- Adam Fehr – Bus Driver
- Karen Davis – Spanish Translator
- Theresa Zuniga – Spanish Translator

9.6 Approval: Additions to the 2017-2018 Coaching/Extra Duty Employment Agreement/Notice of Assignment

- Corissa Cieloha – Student Council Co-Sponsor @ WCMS
- Blake Chamness – 7th Grade Girls Basketball Assistant Coach @ WCMS
- Greg Wellesley – 7th Grade Girls Basketball Head Coach @ WCMS

9.7 Approval: Resignations for 2017-2018 Coaching/Extra Duty Employment Agreement/Notice of Assignment

- Jay Lindstrom – 7th Grade Girls Basketball Coach @ WCMS

9.8 Approval: Intra-School/ Intra-District Staff Transfers

- Lindy Bossow – Transfer from Severe Needs Para to Primary Para
 - Rosa Olivas – Transfer from Primary Para to Severe Needs Para
- 9.9 Approval: Additions to the 2017-2018 Substitute Teaching List
- Holly Jackson
 - Kaitlyn Coates – Long Term Sub, Severe Needs @ WCMS
- 9.10 Approval: Out of District Student Requests for 2017-2018
- 9.11 Approval: Home School Requests for 2017-2018
- 9.12 Approval: Request for Open Enrollment/Within District Transfer for 2017-2018
- 9.13 Approval: Administrative Policy
- (a) J-80 (JLDAC) Screening/Testing of Students
- 9.14 Approval: Monitoring Review Cycle

Director Baumgartner moved to accept the consent agenda as presented.

Director Grundy seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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10. Action/Discussion

10.1 Fiscal Year Ending June 30, 2017 Financial Audit Report

Ms. Bigler answered questions Board members had, regarding the Fiscal Year Ending June 30, 2017 Financial Audit Report, during the work session. Board members had no additional questions for administration.

Director Gustafson moved to approve the Fiscal Year Ending June 30, 2017 Financial Audit Report as presented.

Director Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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10.2 Furniture, Fixture and Equipment Contract Approval

Meg Hohnholt provided a memo regarding the scope and budget of FF&E procurement with MeTEOR for all 2016 Bond Projects. The Board had previously approved MeTEOR as the provider of FF&E. The Board was asked to approve the scope of FF&E which is all within total budget parameters for each project. Dr. Rabenhorst asked that the motion not include a dollar amount because additional items will need to be purchased as the need arises over the next several months.

Director Grundy moved to approve the initial scope of FF&E Procurement with MeTEOR as presented.

Director Jensen seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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10.3 2018-2019 Calendar

The proposed 2018-2019 School Calendar that has been developed by the Superintendent’s Advisory Council. No changes have been made since the last reading other than a notation for a change of date for the MS and HS back to school open houses. Once approved, and after the first of January, Dr. Rabenhorst will communicate with district families, and the new calendar will be published on the website.

Director Baumgartner moved to approve the 2018-2019 School Calendar as presented.

Director Grundy seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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10.4 Mill Levy Certification

Ms. Clark provided the final Mill Levy certification document as well as a memo indicating the rationale for the Levy. Annually, the Board must approve the mill levy certification. Overall

Assessed Valuation has increased by over 5% which will impact the tax rate. Ms. Clark has recommended use of fund balance in the Bond Redemption Fund in order to keep the Bond levy flat. The mill levy certification must be submitted to CDE by December 15.

Director Grundy moved to approve the Certification of Mill Levies at 20.053 mills, based upon an assessed valuation of \$1,030,647,780 for property tax year 2017 to be collected in 2018 as presented.

Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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11. Information/Discussion

11.1 WCHS Course Description Book for the 2018-2019 School Year (1st Reading)

The WCHS course description book is revised annually and approved by the Board. Mr. Kennedy was present to report on the updated booklet, including course additions and deletions that went through the administrative approval process. This will be on the January 24th agenda for approval, and in February, students will use it to register for courses for the 2018-2019 school year.

11.2 Elementary Attendance Boundary Change Proposal

There have been no changes to the recommended boundary changes that the Board previously discussed. Dr. Rabenhorst reviewed the most recent results of the community survey. The survey will be closed on December 21. Board members indicated continued support for the current recommended proposal. This proposed boundary change will be on the January 24th agenda for approval. The Board and Dr. Rabenhorst discussed communications that will occur following a formal approval of the boundary change.

12. Superintendent Reports and Presentations

12.1 Capital Construction Project Discussion

Dr. Rabenhorst led a discussion regarding conceptual plans for the soccer field at Hudson, the sale of Red Brick at district office, and overall plans for district office given the purchase of an alternate transportation site. Every project is running under budget and substantial bond premium remains. Meg Hohnholt was present for this discussion and answered questions about budget and shared NV5's recommendation that the Board begin to allocate bond premium to projects. Consensus was for Dr. Rabenhorst to reach out to the Town of Keenesburg to see if there is any interest in them purchasing the current district office site. Planning and pricing will continue on the development of the soccer field at Hudson and the continuation of 4th Street next to the field.

12.2 Teacher Salary Data Comparison

Annually, the district collects comparison data on teacher salary. Dr. Rabenhorst noted highlights to the spreadsheet of data. The district set a goal to be 5th in starting teacher pay, and based on current year data, Re-3J is 6th out of the comparison districts. Dr. Rabenhorst and Ms. Clark discussed a recommendation on how to accommodate the discrepancy and use some of the additional revenue from the increase in student count this year. A one-time bonus was proposed by Dr. Rabenhorst & Ms. Clark due to not meeting the 5th rank goal in starting teacher pay. A 1% bonus was proposed which would cost the district \$106,000, and the funds would come from the increase in student count. Remaining funds (from the student count increase) would be included in the adjusted budget presented in January.

Director Grundy moved to approve a 1% one-time bonus for all classified and licensed staff, payable in January, based on each employee's base salary, not to include the superintendent.

Director Jensen seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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13. Board Member Reports/Discussion

13.1 CASB Conference Feedback

Board members shared feedback from the recent conference attendance.

Director Gustafson noted that board members were challenged to set goals. Goals are set for schools, and students, but rarely do boards set goals for themselves. She also noted that on Sunday the guest speaker talked about the crisis with mental health growing and how schools are not prepared to deal with it.

Director Jensen talked about coding being incorporated in curriculum starting in 1st grade. He noted that he wondered if or how our future STEM programs might include coding.

Director Grundy noted that she would like to have a work session or retreat where board members have time to debrief each other on the different sessions that they attended at CASB. Dr.

Rabenhorst and Director Haffner will work on setting a date for this in January.

Director Haffner noted that he spoke with a student at the grocery store recently and when asked what she likes about school this year, she noted that she feels safer with the new security measures that have been put in place at the high school.

14. Adjournment at 8:47 p.m.