

Official Minutes
Weld Re-3J Board of Education
November 8, 2017

Hoff Elementary

1. **Call to Order** by President Haffner at 6:46 p.m.
2. **Roll Call** Directors Baumgartner, Grundy, Gustafson, Haffner and Jensen were present.

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Director Baumgartner moved to approve the agenda as presented.

Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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5. **Public Open Forum**

- 5.1 Recognition of Visitors

- 5.2 Public Comments
None

- 5.3 Correspondence

6. **Special Reports**

- 6.1 Academic Spotlight – Hoff Elementary

Ms. Ronda Soliz, Principal, was present to update the Board on initiatives and projects happening at Hoff this year. Ms. Soliz noted the school wide character program they are using at Hoff this year called Brain Wise. This curriculum focuses on social emotional wellness, and the language used is the same across all grades. Students focus on this every Monday morning and then Tuesday through Friday they have WIN (What I Need) time where the teachers can provide some one-on-one intervention in class. Also this year Hoff has an intervention teacher who provides some enrichment to students over the 80th percentile academically.

- 6.2 NV5 Owner’s Representatives: 2016 Bond Projects Update

Meg Hohnholt gave a summary and was available to answer questions. Meg presented a short slide show of pictures of construction projects that are completed. She noted that at Lochbuie there is fencing put up around the new sod so that the new growth is protected. The Lochbuie & Hoff RTU’s are in place and working. Hudson has steel gone up and the second story slab is poured. Meadow Ridge has some masonry work being done on what will be the gym. FF&E procurement for schools is in process. Furniture orders are going to be placed before the end of the calendar year. The High School track RFP is out and bids are due back after Thanksgiving break. NV5 is working with the Technology Department on procurements. The cost estimates for renovations for Lochbuie & Hoff should be complete mid-December. The Middle School construction has started with phase one of abatement complete. Transportation facility land is in need of a Phase II environmental study. This puts the finalization of the purchase on hold; more information regarding this will come in the next month or so.

- 6.3 Capital Construction Update

Dr. Rabenhorst added some details to the NV5 report including the purchase of transportation facility and the abatement at WCMS. Demolition of the modular behind Red Brick has begun. Dr. Rabenhorst reported that the district would be submitting an application for a DOLA grant for the WWTF soon, and Board members directed that this process continue.

Administrative Contract/Agreement Approvals since previous meeting:

- PEAK Environmental for asbestos work at WCMS – \$104,870

Administrative Change Order Approvals since previous meeting:

- Change Order with A&P for Communication Revisions – \$0 (contingency)

7. **Board Consent Agenda**

- 7.1 Approval: Meeting Minutes
 - (a) October 25, 2017 Regular Meeting Minutes
- 7.2 Approval: Financial Reports
- 7.3 Approval: Resignations/Retirements
 - Ryan Turner – Science/STEM Teacher @ WCMS
 - Mindy Morris – SPED Teacher @ WCMS
- 7.4 Approval: Contracts for Licensed Employees
 - Abby Dean – District Homebound Teacher
- 7.5 Approval: Letters of Employment for Classified Personnel
 - Yareli Gallegos-Casas – Substitute Custodian
- 7.6 Approval: Additions to the 2017-2018 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- 7.7 Approval: Resignations for 2017-2018 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - Ryan Turner – Head Football Coach @ WCMS
- 7.8 Approval: Intra-School/ Intra-District Staff Transfers
- 7.9 Approval: Additions to the 2017-2018 Substitute Teaching List
- 7.10 Approval: Out of District Student Requests for 2017-2018
- 7.11 Approval: Home School Requests for 2017-2018
- 7.12 Approval: Request for Open Enrollment/Within District Transfer for 2017-2018
- 7.13 Approval: Administrative Policy
 - (a) J-8 (JRCA) Sharing of Student Records / Information between School District and State Agencies
 - (b) D-35 (DIA) Online Schools and Online Programs
- 7.14 Approval: Monitoring Review Cycle

Director Gustafson moved to approve the consent agenda as presented.

Director Grundy seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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8. Action/Discussion

8.1 Administrative Policy F-11 Memorials for Deceased Students and Staff

This policy was recently created by the Board. After some further discussion, Board members came to a consensus to add language allowing for approved exceptions.

Director Baumgartner moved to approve Policy F-11 Memorials for Deceased Students and Staff as presented.

Director Jensen seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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8.2 Memorial Request at WCHS

Dr. Rabenhorst spoke with Board members individually regarding changes to the design of the memorial. Administration is recommending approval based on these discussions.

Director Baumgartner moved to approve the request for the Izzie Leet Memorial as depicted in the provided image with the stipulation that the Superintendent will visually verify the removal of the cross prior to placement and setting of the memorial.

Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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9. Information/Discussion

9.1 Elementary Attendance Boundaries

There have been no changes to the recommended boundary changes that the Board previously discussed. Dr. Rabenhorst reviewed the proposed community survey and sought Board member input. The survey will be made available for a few weeks leading up to the public comment period on December 13. It was recommended that the survey be translated; Dr. Rabenhorst & Ms. Monsey will work on the details of a translated version. Dr. Rabenhorst will arrange for the information to be placed on the district website and for the survey to be made available to the parents and community.

9.2 2018-2019 Calendar (1st Reading)

The proposed 2018-2019 School Calendar was developed by the Superintendent's Advisory Council. Each member sought feedback from each of the schools. Calendar topics were also discussed by the District Accountability Committee. The calendar follows the same general pattern as the current year. The additional staff work day and inservice day have been better placed for the upcoming school year. Teachers requested a work day after first quarter, so this was relocated from August to October. Board members expressed no concerns with the content of the calendar and agreed to have it on the action items for December.

9.3 Administrative Policy J-80 (JLDAC) Screening/Testing of Students (1st Reading)

This policy was on the list of policies needing to be updated after the initial CASB Policy Audit. It was tabled at the last meeting so that Dr. Rabenhorst could gather some additional information. After consulting CASB legal services, Dr. Rabenhorst has revised some of the language to clarify that the policy does not pertain to all surveys and assessments taken by students. Consensus was for this policy to be placed on the consent agenda next month.

10. Superintendent Reports and Presentations

10.1 Enrollment Update

The October Count enrollment summary was reviewed. Overall enrollment is up 122 students but nearly half of those represent nonfunded preschool students. This enrollment number still represents an increase in over 60 K-12 students who the district does receive funding through the state formula, most of which are full-time equivalents. Ms. Clark will provide the positive financial impact when the amended budget is presented in January.

10.2 CASB Conference Attendance

Dr. Rabenhorst & Ms. Monsey updated the board regarding attendance at the upcoming conference. All members plan to attend.

11. Board Member Reports/Discussion

Director Gustafson noted that the delegates will be voting at the CASB convention on what resolutions they will be focused on this year.

Director Jensen attended the last DAC meeting for Director Haffner. He noted that all things presented there have already been discussed at board meetings.

Director Grundy noted that the Lochbuie road bond passed. She is excited that it will connect the neighborhoods and our two local elementary schools, upon completion.

Director Haffner is looking forward to CASB.

12. Adjournment at 7:31 p.m.