

Official Minutes
Weld Re-3(J) Board of Education
January 24, 2018

Central Training Center

1. **Call to Order** by President Haffner at 6:52
2. **Roll Call** Directors Baumgartner, Grundy, Gustafson and Haffner present. Director Jensen was absent.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Director Gustafson moved to approve the agenda as presented.
Director Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

5. **Public Open Forum**
 - 5.1 Recognition of Visitors
 - 5.2 Public Comments
None
 - 5.3 Correspondence
6. **Special Reports**
 - 6.1 Academic Spotlight – Weld Central Middle School
Ms. Jamie Jeffery, Principal, and Mr. Brian Mangold, Dean, were present to update the Board on initiatives and projects happening at WCMS this year. Positive results of their ZAP program were reported. They noted a 7th grade field trip recently to the Denver Museum of Nature and Science and how each activity they did at the museum tied back to standards that the students are covering in class.
 - 6.2 Board Recognition
January is School Board Recognition month across the country. Dr. Rabenhorst thanked the Board for the work they do. Brenna Morris, on behalf of WCEA, thanked the Board for keeping the focus on students. WCEA had provided dinner for Board members prior to the meeting.
 - 6.3 NV5 Owner’s Representatives: 2016 Bond Projects Update
NV5 provided a written summary of work completed since the last update. Meg Hohnholt gave a summary and was available to answer questions. The slide show of pictures of construction projects was presented during the public capital construction update at 6:30.
 - 6.4 Capital Construction Update
Dr. Rabenhorst updated the Board on bond projects in addition to those provided by Ms. Hohnholt. Dr. Rabenhorst updated the Board on new information related to the Transportation Facility planning and communications with Keenesburg regarding the district office site. Dr. Rabenhorst noted that the decision has been made not to use the architect for the remodeling of the Transportation facility. The work on this project will be done with NV5 and district personnel to save money. The Board also reviewed the most recent budget summary prepared by NV5, and discussed the available funds and very rough estimates on the Hudson property development option.
Administrative Contract/Agreement Approvals since previous meeting:
 - TreanorHL: Add Service Fee for MRE courtyard design - \$5,500
 - Multi-Card: Additional security scope at WCHS - \$23,926
 - TRS Corp.: WWTF Easement Consultant (Professional Services) - estimated \$52,598
 - LRA: Transportation Site ALTA Survey - \$11,400
 - Hellas: WCHS Track Replacement - \$218,000 (competitively bid)Administrative Change Order Approvals since previous meeting:

- WCMS Change Order #3 with AP - \$561,734 (diesel generator, fire pump switch, and added scope of gym air handling units)

7. Board Consent Agenda (EL-4: Communication and Counsel to the board)

- 7.1 Approval: Meeting Minutes
 - (a) December 13, 2017 Work Session Meeting Minutes
 - (b) December 13, 2017 Regular Meeting Minutes
 - (c) January 10, 2018 Work Session Meeting Minutes
 - (d) January 10, 2018 Special Meeting Minutes
- 7.2 Approval: Financial Reports
 - December Financials
- 7.3 Approval: Resignations/Retirements
 - Roxanne Martinez – Bus Driver
 - Robbie Smith – 6th Grade Math/Science Teacher @ WCMS
 - Jeffery Reed – Maintenance Technician
- 7.4 Approval: Contracts for Licensed Employees
 - None
- 7.5 Approval: Letters of Employment for Classified Personnel
 - Angel Gallego – Sub Custodian
 - Quetrina Thurlow-Martinez – Small Bus Driver
 - Porschia Spalding – Preschool/SPED Para @ Lochbuie
- 7.6 Approval: Additions to the 2017-2018 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - Ivannie Robertson – 8th Grade Girls Assistant Basketball Coach
- 7.7 Approval: Resignations for 2017-2018 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - None
- 7.8 Approval: Intra-School/ Intra-District Staff Transfers
 - Michelle George – Transfer from 80% to Full-time Preschool Teacher @ Lochbuie
 - James Francis – Transfer from Regular Sub to Long Term Sub (6th Grade STEM/Science @WCMS)
- 7.9 Approval: Additions to the 2017-2018 Substitute Teaching List
 - Christin Smith – Substitute Aide
 - Diane Agnew – Long Term Sub (6th Grade Math/Science @WCMS)
- 7.10 Approval: Out of District Student Requests for 2017-2018
- 7.11 Approval: Home School Requests for 2017-2018
- 7.12 Approval: Request for Open Enrollment/Within District Transfer for 2017-2018
- 7.13 Approval: Administrative Policy
- 7.14 Approval: Monitoring Review Cycle
 - (a) EL-13 Staff Compensation
 - (b) EL-16 Financial Administration
 - (c) EL-17 Asset Protection

Director Grundy moved to approve the consent agenda as presented.

Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

8. Action/Discussion

8.1 Construction Contract and Final Guaranteed Maximum Price with Fransen Pittman for Hoff Elementary

The district has worked with Fransen Pittman to be the CMGC for the Hoff and Lochbuie Elementary projects. Both projects are very similar in scope with some exceptions related to the need for a fire pump at Lochbuie. The interior scope is the same programmatically. FP has priced the construction of the projects and the Board was asked to approve the final GMPs. Ms. Hohnholt was available to

answer questions regarding cost and scope along with Dr. Rabenhorst. Board members discussed the two projects together as one agenda item.

Director Grundy moved to approve the Construction Contract and Final Guaranteed Maximum Price with Fransen Pittman for Hoff Elementary and for Lochbuie Elementary as presented. Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

8.2 Construction Contract and Final Guaranteed Maximum Price with Fransen Pittman for Lochbuie Elementary

8.3 Voluntary Retirement Option

Dr. Rabenhorst reviewed the option with Board members at the January work session. There have been no changes to the recommendation which includes offering 110 day contracts to employees seeking to retire and work one additional year. Action was recommended so that communication can go out to employees regarding this option for the 2018-2019 school year.

Director Gustafson moved to approve the Voluntary Retirement Option as presented. Director Grundy seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

8.4 FY18 Adjusted Budget

Ms. Clark prepared the adjusted budget with some changes made since the work session review. Ms. Clark provided highlights to those changes and reviewed the budget summary for major funds. The Board reviewed high-level summary information of the adjusted budget.

Director Grundy moved to approve Resolution #5-2018 Be it resolved by the Board of Education of Weld County School District Re-3J in Weld County, Colorado, that the amounts shown in the following schedule be appropriated to each fund as specified in the “Adopted Adjusted Budget” for the ensuing fiscal year beginning July 1, 2017 and ending June 30, 2018.

Director Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

Director Grundy moved to approve Resolution #6-2018 In accordance with C.R.S. 22-44-105, the Board of Education authorizes a use of a portion of the FY2017-2018 Beginning Fund Balance for the following fund: the Bond Redemption Fund in the amount of \$899,750 to pay principal and interest payments on debt; and the Building Fund in the amount of \$42,373,186 for bond projects defined in the bond initiative passed November 2016; the Pupil Activity Fund in the amount of \$100,000 for school project use within guidelines. All of these are expenditures and activities that the funds were set up and organized to complete.

Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

8.5 Weld Central High School English Language Arts Curriculum Adoption

No changes have been made to the recommendation presented by Ms. Orbanosky at the January work session. Administration recommended approval of the myPerspectives adoption. The cost provided to Board members was an estimate based on the current amount of materials needed.

Director Baumgartner moved to approve the WCHS English Language Arts Curriculum, myPerspectives, as presented.

Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

8.6 Elementary Attendance Boundary Change

The board had previously reviewed the administrative recommendation for the elementary attendance boundaries as well as the survey data from community members on multiple occasions. The administrative recommendation has not changed, and Dr. Rabenhorst recommended approval of the change so that communications to affected families could begin. Exhibit 8.6 (map) in the Board documents depicts the recommended change.

Director Baumgartner moved to approve the elementary attendance boundaries as depicted in Exhibit 8.6 which changes those residences living between Roads 4 & 6 and west of Road 37 to be in the Lochbuie elementary schools' attendance areas, effective with the start of the 2018-2019 school year.

Director Grundy seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

8.7 Hudson Academy of Arts and Sciences Name Change

Administration presented the idea of changing the name of Hudson Academy to Hudson Elementary School several months ago after the recommendation came out of the Design Advisory Group in the spring of 2017. Several other groups, including the Hudson Staff, were informally consulted regarding the change. All groups have supported the change. Administration recommended the change, effective with the 2018-2019 school year, because it is consistent with other district elementary school names and all programs will be uniformly offered across the district elementary schools. Following approval, Dr. Rabenhorst indicated that administration will ensure that all proper procedures are followed through Colorado Department of Education in their required timeline.

Director Gustafson moved to approve the official name change of Hudson Academy of Arts & Sciences to Hudson Elementary School, effective with the 2018-2019 school year.

Director Grundy seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

8.8 WCHS Course Description Book for the 2018-2019 School Year (2nd Reading)

Mr. Kennedy provided the final version of the course description book for 2018-2019. Students will use this book to start registration in February.

Director Baumgartner moved to approve the 2018-2019 WCHS Course Description Book as presented.

Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

8.9 Food Services 2017-2018 Adult Meal Price Increase

CDE informed Ms. Clark that we were not in compliance with USDA FNS Instruction 782-5, Rev.1. This states that student payments, federal or state reimbursements or other program revenues cannot be used to subsidize meals served to adults. Based on instruction from CDE Nutrition, in the provided email, we are required to either increase Adult Meal prices or pay for the shortfall from General Fund. Ms. Clark proposed increasing the Adult meal prices for breakfast from \$2.55 to \$2.85 and lunch from \$3.55 to \$3.75. These amounts are based on a calculation tool provided by CDE.

Director Grundy moved to approve the Food Services Adult Meal Price Increase as presented.

Director Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

9. Information/Discussion

9.1 Communications and Transition Planning for Elementary Boundary Change

Dr. Rabenhorst and the three respective principals of Hudson, Lochbuie, and Meadow Ridge elementary schools drafted a communication and transition plan to be used following the changing of the elementary attendance boundaries. Dr. Rabenhorst explained that there is no guarantee for 5th grade students to continue at Hudson Elementary based on transportation requirements but that the district will work with fifth grade families specifically to ease the transition. Board members asked to look at the Transportation data at the February work session. Transition activities were discussed, and the first communication will be made via email and SchoolMessenger, by Principal Dent, following Board action. There will be a parent meeting on March 7 and then a field trip for affected Hudson students in May.

9.2 Parent Teacher Conference Attendance

Parent Teacher Conferences will take place in mid-February. Administration will have crayons for the elementary schools and some bracelets for the MS/HS tables. Copies of the most recent Capital Construction Update will be on the tables as well as updated bond construction display boards for all schools.

Lochbuie: Tuesday February 13 and Thursday February 15 from 4-8pm – **Director Grundy**

Hudson: Tuesday February 13 and Thursday February 15 from 4-8pm – **Director Jensen**

Hoff: Tuesday February 13 and Thursday February 15 from 4-8pm – **Director Baumgartner**

WCMS: Wednesday February 14 and Thursday February 15 from 4-8pm – **Director Haffner**

WCHS: Wednesday February 14 and Thursday February 15 from 4-8pm – **Director Gustafson**

10. Superintendent Reports and Presentations

Dr. Rabenhorst reminded the Board of the upcoming retreat. He asked that each Board member let himself and Meleia know what he or she plans to present. Meleia will look for supporting documents on the CASB website.

11. Board Member Reports/Discussion

Director Baumgartner thanked the Board for the plant sent for her mother’s funeral.

Director Grundy noted that the Re-3J Education Foundation was able to renew six grants to WCHS for the woods class this semester. She also noted that the roadwork in Lochbuie may not be finished when MRE opens this fall.

Director Gustafson was appointed to sit on the CASB Federal Relations Network Committee.

12. Executive Session to Discuss Personnel Matter Relating to Superintendent Evaluation

The Board will adjourn into Executive Session for the purpose of discussing a personnel matter relating to the Superintendent Evaluation as authorized by C.R.S. 24-6-402(4)(f).

Director Grundy moved to adjourn into Executive Session for the purpose of discussing a personnel matter relating to the Superintendent evaluation, those going into executive session are the Board of Education who are present as well as the Superintendent, as authorized by C.R.S. 24-6-402(4)(f). Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Absent
-------------------	--------------	-----------------	---------------	-----------------

Executive session was entered into at 7:57 p.m. an in executive session were the Board members present and Dr. Rabenhorst.

Executive Session was concluded at 8:30 p.m.

13. Adjournment at 8:31 p.m.