

Official Minutes  
Weld Re-3(J) Board of Education  
June 20, 2018

**Central Training Center**

1. Call to Order by President Haffner at 7:00 p.m.
2. Roll Call Directors Baumgartner, Grundy, Gustafson, Haffner, and Jensen were present.
3. Pledge of Allegiance
4. Approval of Agenda

Director Gustafson moved to approve the agenda as presented. Director Jensen seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Absent	Haffner - Yes	Jensen - Yes
-------------------	--------------	--------------------	---------------	--------------

5. Public Open Forum
  - 5.1 Recognition of Visitors
  - 5.2 Public Comments
    - None
  - 5.3 Correspondence

Board members received Vol. 31, No. 12 of *Board & Administrator for School Board Members*. CASB sent an annual report for each member.
6. Special Reports
  - 6.1 NV5 Owner's Representatives: 2016 Bond Projects Update

NV5 submitted their monthly progress report regarding construction projects. Meg Hohnholt provided an update on bond projects with pictures for each of the main projects at Hudson, Meadow Ridge, Hoff, Lochbuie, WCMS, and WCHS. She reviewed the slide show contents, describe timelines for completion, and answered Board member inquiries. Dr. Rabenhorst also included a short update concerning the Transportation Center renovation.
  - 6.2 Capital Construction Update

Dr. Rabenhorst updated the Board on a plan of where district office would sit on the Hudson Highlands property. Dr. Rabenhorst and Ms. Hohnholt met with both an architect and the Hudson Town Manager regarding the project. Dr. Rabenhorst answered Board inquiries including parking and square footage. Members also reviewed budget information and discussed the review process that has already occurred to determine any remaining items identified from the Master Facility Assessment since there are remaining funds. All high and medium level priorities have been completed. Board members specifically inquired about the tennis courts and whether consideration should be given to replacing them or demolishing them. Board members by consensus agreed that removing the surface of the tennis courts and the surrounding fence would be a good initial plan of action. There have not been

significant contract or change order approvals since the last meeting. Stuart Peterson has approved some smaller scale work pertaining to owner-led projects at Central Campus and Transportation.

Administrative Contract/Agreement Approvals since previous meeting:

- Add. Service for WWTF Permanent and Temporary Easement Staking - LRA \$4200

Administrative Change Order Approvals since previous meeting:

- None

## 7. Board Consent Agenda

### 7.1 Approval: Meeting Minutes

- (a) May 23, 2018 Regular Meeting Minutes

### 7.2 Approval: Financials

- (a) May Financials

### 7.3 Approval: Resignations / Retirements

- Gina Smith - Occupational Therapist/District
- Kimberly Spayd - Data Clerk/Registrar @ WCMS
- Kristen Gill - SPED Teacher @ Hoff
- Elizabeth Miller - 4th Grade Teacher @ Lochbuie Elementary
- Vicki Kinnison - Kindergarten Paraprofessional @ Lochbuie Elementary
- Davin Scott - Support Programs/SPED Coordinator/District
- Diana Agnew - 6th Grade Math/Science @ WCMS

### 7.4 Approval: Contracts for Licensed Employees

- James Ragan - 4th Grade Teacher @ Lochbuie Elementary
- Ryan Witzel - Athletic & Activity Director for WCMS & WCHS
- Ubaldina Prince - Kindergarten Teacher @ Hoff
- Allison Tabor - 7th Grade Teacher @ WCMS
- Chelsea Uebel - Art Teacher @ WCMS
- Sabrina Bishop - Art Teacher @ Hoff & Hudson
- Amanda Richmond - 3rd Grade Teacher @ Lochbuie
- Shawn Fitzgerald - Dean of Safety & Discipline @ WCHS
- Rebecca Harmon-Sneller - Support Programs/SPED Coordinator @ District

### 7.5 Approval Letters of Employment for Classified Personnel

- Karla Ojeda - Substitute Custodian/DIST
- Michael Najr - Temporary Summer Help for Maintenance & Grounds/DIST
- Reese Clark - Temporary Summer Help for Maintenance & Grounds/DIST
- Rebekah Cloyed - Title 1 Paraprofessional @ Lochbuie
- Casandra Frazier - Preschool Paraprofessional @ Hoff

### 7.6 Approval: Additions to the Coaching/Extra Duty Employment Agreement/Notice of Assignment

- None

### 7.7 Approval: Resignations from Coaching/Extra Duty Employment Agreement/Notice of Assignment

- None

7.8 Approval: Intra-School / Intra-District Staff Transfers

- Emily Ramirez - Transfer from Instructional PARA to Media Center Manager @ Hudson
- Keli LaConte - Transfer from Hoff/Hudson Data Secretary to Building Secretary @ WCHS
- Abigail Turner - Transfer from Preschool Teacher to Title 1/Intervention Teacher @ Hoff
- Guadalupe Olivas-Molina - Transfer from ELL PARA @ WCMS & WCHS to SPED PARA @ WCHS

7.9 Approval: 2017-2018 Amended Contracts

- None

7.10 Approval: Additions to the Substitute Teaching List

- None

7.11 Approval: Out of District Student Requests

<b>Student Name</b>	<b>Grade</b>	<b>School</b>
Kyleigh Cardillo	10th	WCHS
Taggyrt Moses	11th	WCHS
Wyollah Moses	9th	WCHS
Angela Reyes	10th	WCHS
Brennan Tyndall	1st	Hoff
Alondra Silva	10th	WCHS
Leo E Deford	11th	WCHS
Edward T Lutz	11th	WCHS
Caitlyn Wright	11th	WCHS
Robin Wright	10th	WCHS
Reece Hagler	4th	Hoff
Wesley Eyman	PK	Meadow Ridge
Kaia Stephens	5th	Hoff
Kassandra Osborn	10th	WCHS

7.12 Approval: Home School Requests

- None

7.13 Approval: Request for Open Enrollment / Within District Transfer

Student Name	Grade	School of Residence	School Requested
Madyson Eckhardt	5th	Hudson	Lochbuie
Emilee Eckhardt	3rd	Hudson	Lochbuie
Braden Schellenberg	3rd	Hoff	Hudson
Ava Nolf	5th	Hudson	Hoff
Amelia Nolf	4th	Hudson	Hoff
Malachi Beck	2nd	Hudson	Meadow Ridge
Merrick Beck	PK	Hudson	Meadow Ridge
Brooke Wright	5th	Lochbuie	Hudson
Keira Wright	3rd	Lochbuie	Hudson

7.14 Approval: Administrative Policy

- None

7.15 Approval: Monitoring Review Cycle

- (a) EL-5 Commitment to Accomplishment and Accountability
- (b) EL-10 Student Conduct, Discipline and Attendance
- (c) EL-15 Budgeting

Director Grundy moved to approve the consent agenda as presented. Director Baumgartner seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen - Yes
-------------------	--------------	-----------------	---------------	--------------

8. Action/Discussion

8.1 Fuel Up to Play 60 Student Ambassador Request for Out of State Travel

The Fuel Up to Play 60 club requested out of state travel in order to attend the National Summit in Atlanta, Georgia. The duration of the trip is from July 16 - July 19. Four students from Hudson Elementary are currently planning to attend. Administration recommended the out of state travel. This is exciting for the school and district as being selected to attend is prestigious within the program. No representatives from Fuel Up attended the meeting. Ms. Grundy asked if parents would be attending and Dr. Rabenhorst noted that students would travel with the club sponsors.

Director Gustafson moved to approve the out of state travel by Fuel Up to Play 60 staff and students to Atlanta, Georgia, on July 16-July 19, 2018 as recommended. Director Baumgartner seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen - Yes
-------------------	--------------	-----------------	---------------	--------------

8.2 Approval of 2018-2019 Classified Personnel Letters of Employment

Letters of employment are to be approved annually by the Board of Education. The Board reviewed a list that reflects employees recommended as of June 14, 2018. Ms. Grundy inquired about the unfilled positions, and Dr. Rabenhorst noted that some paraprofessional and special education teaching positions still need to be filled. Ms. Clark also noted that there has been considerable movement in teaching staff due to the addition of Meadow Ridge Elementary. Human Resources will process the letters of employment following approval and these will be mailed to employees.

Director Baumgartner moved to approve the classified letters of employment for the 2018-2019 school year as presented. Director Grundy seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen - Yes
-------------------	--------------	-----------------	---------------	--------------

8.3 2019 Budget, Resolution to Spend down the Fund Balance & Appropriation

Ms. Clark provided an overview of revenue and expenditures and made note of any significant changes from the proposed budget presented in May. Ms. Clark also gave an update regarding the food service waiver which will be further discussed at the next meeting.

Director Gustafson moved to approve the Fiscal Year 2018-2019 Budget as presented, Resolution #7-2018 Authorizing the use of a Portion of Beginning Fund Balance as Authorized by Colorado Statutes, and Appropriation Resolution #8-2018 as presented. Director Jensen seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen - Yes
-------------------	--------------	-----------------	---------------	--------------

8.4 ESSA Consolidated Application: Supplement, Not Supplant Demonstration of Compliance

The federal government requires that districts use federal funds, including ESSA funds, to supplement and not supplant educational services. Ms. Wakeman is responsible for writing the Consolidated Application each year and ensuring compliance with federal and state rules. Dr. Rabenhorst described the nature of the need for this formal approval.

Director Grundy moved to approve the ESSA Consolidated Application: Supplement, Not Supplant Demonstration of Compliance as presented. Director Gustafson seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen - Yes
-------------------	--------------	-----------------	---------------	--------------

8.5 ESSA Consolidated Application

Ms. Wakeman presented a draft of the budget amounts and summary for Title funding from the federal government. The district is provided an allocation for each of the title categories (IA, ID, IIA, IIIA, IVA, & VB) and the district then allocates the funding based on the federal requirements. The application has received substantial approval from the State which oversees administration of the federal program. Based on census data from three years ago, poverty rates and student count increased which resulted in a higher Title allocation for 2018-2019. Ms. Wakeman, Ms. Clark, and Dr. Rabenhorst fielded questions regarding the census data and how that continues to affect the Title allocation. Based on the trend of student population, administration indicated that the Title allocations will likely fall in future years.

Director Baumgartner moved to approve the ESSA Consolidated Application as presented. Director Gustafson seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen - Yes
-------------------	--------------	-----------------	---------------	--------------

8.6 Real Estate Purchase and Sale Agreement between Southeast Weld Fire Protection District and Weld County School District Re-3J

The District and Fire Department have been in conversation regarding the sale of the IT building and the north parcel of the district office as part of the master plan to sell the district office property. The amount listed in the agreement is what has been previously discussed and agreed to by consensus. The sale is contingent upon release of the property from the COP collateral which is noted in Recital C. The exhibit references the parcels subject to this transaction. Ms. Clark and Dr. Rabenhorst gave additional information regarding the collateral and loan options. The Fire Department has already approved and the agreement was signed by the Fire Chief. Ideally, the closing would occur by October 1.

Director Jensen moved to approve the Real Estate Purchase and Sale Agreement between Southeast Weld Fire Protection District and Weld County School District Re-3J as presented. Director Grundy seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen - Yes
-------------------	--------------	-----------------	---------------	--------------

8.7 Resolution #9-2018 Authorizing the District Superintendent to Act on the Board's Behalf in a Real Estate Sale

Following the Board approval of the Real Estate Purchase and Sale Agreement between Southeast Fire Protection District and Weld County School District Re-3J, Dr. Rabenhorst requested approval of this resolution in order for him to carry out duties at closing on behalf of the Board.

Director Grundy moved to approve Resolution #9-2018 authorizing District superintendent to act on the Board's behalf in a real estate closing pertaining to the Real Estate Purchase and Sale Agreement between Southeast Fire Protection District and Weld County School District Re-3J as presented. Director Jensen seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen - Yes
-------------------	--------------	-----------------	---------------	--------------

8.8 Lease Agreement between Southeast Weld Fire Protection District and Weld County School District Re-3J

The Fire Department would like to occupy the IT building prior to closing as well as begin some renovations. While the lease can be approved by the superintendent, Dr. Rabenhorst requested Board approval since it pertains to the sale transaction. This is a no cost lease in effect until closing of the property. The Fire Department understands that the risk is theirs if they put money into the building prior to their ownership.

Director Baumgartner moved to approve the Lease Agreement between Southeast Weld Fire Protection District and Weld County School District Re-3J as presented. Director Gustafson seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen - Yes
-------------------	--------------	-----------------	---------------	--------------

8.9 Curricular Supplies & Materials Adoption -- High School AP U.S. History (2nd Reading)

First reading of the AP US History adoption occurred at the May 23 meeting. No changes to the recommendation were made. Dr. Rabenhorst and Ms. Orbanosky recommended the approval.

Director Baumgartner moved to approve the WCHS Advanced Placement United States History adoption of Pearson's Fraser: By the People: A History of the United States as presented. Director Jensen seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen - Yes
-------------------	--------------	-----------------	---------------	--------------

8.10 First Addendum to Intergovernmental Agreement for Wastewater Treatment Facility Capital Improvements with the Town of Keenesburg (2nd Reading)

Now that the DOLA grant contract is finalized between the Town and the State, the addendum is ready for approval. The Town and District attorneys are in substantial agreement on the attached version. The Town Manager has reported that the Town will consider approval at their meeting on July 2.

Director Grundy moved to approve the First Addendum to Intergovernmental Agreement for Wastewater Treatment Facility Capital Improvements with the Town of Keenesburg as presented. Director Gustafson seconded the motion.

Baumgartner - Yes	Grundy - Yes	Gustafson - Yes	Haffner - Yes	Jensen - Yes
-------------------	--------------	-----------------	---------------	--------------

9. Information/Discussion

9.1 Option to Purchase Agreement between the Town of Keenesburg and Weld County School District Re-3J

The Board reviewed the revisions the Town and District legal firms have been making to the option to purchase agreement that the Board has been discussing over the past few months. The version reviewed by the Board was the final version approved by district legal counsel. The Town Manager indicated that the Town Board would give consideration to this on their July 2 agenda. The survey has been completed, and the Town is scheduling public hearings regarding the dividing of the lot (minor subdivision).

9.2 Requested Position for Extra Duty Stipend Schedule (1st Reading)

A process now exists for requesting additional extra duty stipend positions. The two positions, WEB & LINK Crew facilitators, were previously funded through the Counselor Corp Grant. These positions are valuable since they support the successful transition of sixth and ninth graders. Because this was the last year of the Counselor Corp grant and the district did not receive an extension, the request for positions was not submitted within the required time frame. Dr. Rabenhorst waived this requirement so that the positions could continue, and other parties (Principals, WCEA) signed their approvals. Dr. Rabenhorst and Ms. Clark recommended these positions which would become part of the official extra duty stipend schedule and fall in the lowest pay range (\$621 each). The Board agreed that this item could be added to the consent agenda for the next meeting.

9.3 Policy A-8 (ADC) Tobacco-Free Schools (1st Reading)

This policy is required by law and reflects current requirements. There are substantive changes to this policy, primarily with regard to what is included within the definition of a tobacco product. Director Grundy questioned whether the disciplinary measures in the policy are congruent with school procedure. Both Mr. Kennedy and Ms. Jeffery were asked to further review the policy. The Board agreed with the policy if no further revisions were made.

9.4 Policy A-3 (AE) Accountability/Commitment to Accomplishment (1st Reading)

Significant additions to this policy were recommended by CASB for a comprehensive approach to this subject. Dr. Rabenhorst modified some the language to indicate DAC members are appointed rather than elected. Similarly, CASB recommended significant revisions to the guideline which Dr. Rabenhorst will revise and adopt following Board approval of the policy. The guidelines reflect statutory requirements regarding DACs and SACs. The Board made no objections to the recommended revisions. By consensus, Board members



directed that this policy be placed on the future consent agenda when the full policy manual is ready for approval.

9.5 Policy AEA Standards Based Education (New Policy/1st Reading)

The Board reviewed this new policy recommended by CASB and administration. While optional, the policy does address the standards based approach to instruction within the district. The Board had no objects to the policy as presented. By consensus, Board members directed that this policy be placed on the future consent agenda when the full policy manual is ready for approval.

10. Superintendent Reports and Presentations

10.1 Discipline Report

None

10.2 Policy Overhaul Update

Several policies have been reviewed by Dr. Rabenhorst and Ms. Lemke. The changes recommended by CASB were not significant or substantive and by Board consensus will be placed on the future Policy Manual approval when it occurs with the complete policy overhaul.

- (a) Policy A-4 (AC) Nondiscrimination/Equal Opportunity
- (b) Policy A-6 (ADD) Safe Schools
- (c) Policy A-13 (ADF) School Wellness
- (d) Policy A-12 (AED\*) Accreditation
- (e) Policy A-11 (AEE\*) Waiver of State Law and Regulation
- (f) Policy B-1 (BE) School Board Meetings
- (g) Policy B-3 (BEAA\*) Electronic Participation in School Board Meetings
- (h) Policy B-5 (BEC) Executive Sessions
- (i) Policy B-2 (BEDB) Agenda
- (j) BEDF Voting Method
- (k) Policy B-6 (BEDG) Minutes
- (l) Policy B-4 (BEDH) Public Participation at School Board Meetings
- (m) Policy 7.0 (CC) Line and Staff Relations
- (n) Policy 8.0 (CE) Administrative Councils, Cabinets and Committees
- (o) Policy 14.0 (CH) Development and Implementation of Administrative Regulations
- (p) Policy C-15 (CHCA) Handbooks and Directives

10.3 Strategic Plan Implementation Outcomes

The outcomes document was available for Board member review prior to the meeting. The document was not be reviewed in detail at the meeting due to its length, so Board members reviewed it independently and asked questions at the meeting. Dr. Rabenhorst praised Ms. Orbanosky, principals, and teacher leader teams for the plan's comprehensiveness.

11. Board Member Reports/Discussion

Director Baumgartner - Nothing to Report

Director Grundy - Gave un update regarding the Lafayette v. Erie case; Asked for an update regarding recycling; Stated that the Foundation School Supply Drive will begin July 5th; Gave an update regarding a \$10,228 donation from Cureton that includes a lathe, drones, and a Carvey.

Direct Gustafson - Nothing to Report

Director Haffner - Nothing to Report

Director Jensen - Nothing to Report

12. Adjournment at 8:28 p.m.