

Official Minutes
Weld Re-3(J) Board of Education
September 28, 2016

Regular Meeting

1. **Call to Order** at 6:30 by President Haffner
2. **Roll Call** Gustafson, Haffner and Jensen present. Baumgartner and Grundy were absent.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Gustafson moved to approve the agenda as presented. Jensen seconded the motion.

Baumgartner – Absent	Grundy – Absent	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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5. **Public Open Forum**

- 5.1 Recognition of Visitors
- 5.2 Public Comments
- 5.3 Correspondence

6. **Special Reports**

- 6.1 Recognition of Middle School Staff
Principal Jamie Jeffery, Brian Mangold & Thomas Keller were present. The Board thanked them for the initiation of CPR on a student earlier this month. Ms. Jeffery informed Board members of how each of our schools prepares for emergencies and how effective the response was in this instance. She suggested that all staff be required to have CPR and First Aid training as an additional precautionary measure for student and staff safety.
- 6.2 Highlights from CCA
April Dowdy noted improvements in PARCC scores for CCA. She thanked the district for adopting the MAP testing and for inclusion in the Bond and MLO.
- 6.3 Introduction of Recommended Architect/Engineering Team
Representatives from TreanorHL were unable to attend. They will likely attend a future meeting.

7. **Board Consent Agenda (EL-4: Communication and Counsel to the board)**

- 7.1 Approval: Meeting Minutes
 - (a) August 24, 2016 Regular Meeting Minutes
 - (b) September 7, 2016 Special Meeting Minutes
 - (c) September 14, 2016 Work Session Meeting Minutes
- 7.2 Approval: Financial Reports
 - August Financial Reports
- 7.3 Approval: Resignations/Retirements
 - Jean Eckoff – Kitchen Manager @ WCMS
- 7.4 Approval: Contracts for Licensed Employees
 - Kristen Mutter – Science Teacher @ WCHS
- 7.5 Approval: Letters of Employment for Classified Personnel
 - Gayla Akerfelds – SPED Aide @ WCMS
 - Osiriz Olivares Garcia – Office/Health Aide @ WCMS
 - Audrey Dowdy – Instructional Aide @ Hudson
 - Amanda Lewis – Mini Bus Driver
 - Paul Wigton – Bus Driver
 - Jennifer Najr – Mini Bus Driver
 - Christy Peasley – Mini Bus Driver
 - Teresa Turner – Sub Custodian
 - Gloria Estrada – Sub Custodian
 - JoAnn Bell – Sub Secretary
- 7.6 Approval: Additions to the 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment

- 7.7 Approval: Resignations for 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- 7.8 Approval: Request for Extended Leave
- 7.9 Approval: Intra-School/Intra-District Staff Transfers
- 7.10 Approval: Additions to the 2016-2017 Substitute Teaching List
 - Spring Medford
- 7.11 Approval: 2016-2017 Amended Contracts
- 7.12 Approval: Out of District Student Requests for 2016-2017
- 7.13 Approval: Home School Requests for 2016-2017
- 7.14 Approval: Request for Open Enrollment/Within District Transfer for 2016-2017
- 7.15 Approval: Administrative Policy K-3 (KE) Public Concerns and Complaints
- 7.16 Approval: Delete Administrative Policy K-4 Public Concerns and Complaints
- 7.17 Approval: Administrative Policy K-5 (KEC) Public Concerns and Complaints about Instructional Resources
- 7.18 Approval: Administrative Policy K-6 (KEF) Public Concerns and Complaints about Teaching Methods, Activities, or Presentations
- 7.19 Approval: Administrative Policy B-4 (BEDH) Public Participation at School Board Meetings
- 7.20 Approval: Administrative Policy J-15 (JF) Admission and Denial of Admission
- 7.21 Approval: Administrative Policy J-30 (JICDE) Bullying Prevention and Education
- 7.22 Approval: Monitoring Review Cycle
 - EL-3 Development of Administrative Procedure
 - EL-4 Communication and Counsel to the Board
 - EL-11 School Safety

Jensen moved to approve the consent agenda as presented. Gustafson seconded the motion.

Baumgartner – Absent	Grundy – Absent	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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8. Action/Discussion

8.1 Approval of 2017 Personnel Performance Evaluation Council Appointments

A list of names of those recommended for appointment to the PPEC was provided. Dr. Rabenhorst asked WCEA to select the teacher members to help in the continued development of the teacher evaluation plan.

Gustafson moved to approve the Personnel Performance Evaluation Council appointments as presented. Haffner seconded the motion.

Baumgartner – Absent	Grundy – Absent	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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8.2 Approval for FFA to attend the National FFA Conference

A memo requesting approval for attendance at the national conference in Indianapolis, Indiana from October 18-22 was provided to the Board. Ms. Wright and the WCHS students who will be attending the conference were present to answer questions.

Haffner moved to approve the WCHS FFA team to attend the national conference in Indianapolis, Indiana from October 18th – 22nd. Gustafson seconded the motion.

Baumgartner – Absent	Grundy – Absent	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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8.3 Approval of District Architect / Engineering Team

The district received six formal proposals for A/E services and interviewed four firms on September 16. The interview team was comprised of two NV5 staff, Dr. Rabenhorst, Ms. Clark, Mr. Peterson, and Ms. Monsey. The four firms which interviewed were all high quality with K-12 experience. The district considered the four base projects (Hudson, Lochbuie, district-wide maintenance, and Transportation) and each firm for each of the projects. TreanorHL provided the most comprehensive presentation and was scored highest by all members of the interview team. In the end, given their extensive experience, as well as their knowledge of the district, TreanorHL was unanimously selected for all projects.

Jensen moved to approve TreanorHL as the District's Architect / Engineering Team. Gustafson seconded the motion.

Baumgartner – Absent	Grundy – Absent	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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9. Information/Discussion

9.1 Bond and Mill Levy Override Process

Dr. Rabenhorst provided the most updated version of the Factual Summary. The administrative group, with input from the election committee, has determined that the district should consider holding informational community meetings in October, one in each community. A plan for these meetings was discussed. Meetings will occur at 6:30 p.m. on October 17, 18, & 19 at Hoff, Lochbuie, and Hudson respectively.

9.2 Administrative Policy A-4 (AC) Nondiscrimination/Equal Opportunity

Due to several federal agency publications on transgender rights, CASB has updated several policies, particularly since Colorado law has clearly prohibited discrimination based on transgender status since 2013. CASB felt clarification was needed in districts' compliance with the law. Minor additions were recommended to Policy AC. Consensus was to have this policy placed on the consent agenda for next month.

9.3 Administrative Policy G-a-1 (GBA) Open Hiring/Equal Employment Opportunity

Added language pertaining to transgender status was recommended by CASB to policy GBA. Upon review, administration noted that district policy had no review date. Administration recommends that policy be updated to the CASB version of the policy. Consensus was to have this policy placed on the consent agenda next month.

9.4 Administrative Policy J-1 (JB) Equal Educational Opportunity

Policy JB was recommended for revision due to language pertaining to transgender status. Upon review, administration noted that district policy had not been updated since 1992. CASB sample policy is much more thorough in stating the district's compliance with equal educational opportunity. A policy on this topic is required by law and the CASB sample is recommended by administration. Consensus was to have this policy placed on the consent agenda next month.

9.5 Administrative Policy J-6 (JII) Student Concerns, Complaints and Grievances

Policy JII was also recommended for revision based on added language pertaining to transgender status. This policy was also outdated. The presented policy is recommended by administration. Consensus was to have this policy placed on the consent agenda next month.

9.6 Administrative Policy J-71 (JLCB) Immunization of Students

Statutory changes are requiring districts to comply with parental rights to seek immunization exemption. Thus, district policy on the topic was reviewed. The district's current policy was last reviewed in 1993 and requires additional updating. The CASB sample policy is recommended. District guidelines were provided for reference. These have also been updated to reflect district practices. Dr. Rabenhorst has asked that the policy change be reviewed by the district nurse, Lauren Shaffer. If no changes are recommended to the policy, after it is reviewed by the nurse, consensus was to have it placed on the consent agenda next month. If any changes are made to the 1st Reading version, this policy will be placed on the agenda next month for a 2nd reading.

10. Superintendent Reports and Presentations

10.1 Enrollment Update

Dr. Rabenhorst provided an enrollment update at the Board meeting. He also noted that at the chamber meeting a Lochbuie Town Board member noted that in the next ten years, there may be as many as 8,000 homes built in Lochbuie. That potential growth confirms the direction that the Board is heading with the need for a new school in Lochbuie & the Hudson Academy upgrades.

11. Board Member Reports/Discussion

Director Jensen noted that he will attend Meet & Confer Joint Committee on Thursday. He also shared some thank you letters with the Board. These thank you notes were from students in a class where he donated money thru a website called Donor Choose.

Director Gustafson noted that she will attend the Delegate Assembly on October 14th & 15th.

12. Adjournment at 7:28pm