

Official Minutes  
Weld Re-3(J) Board of Education  
July 20, 2016

**Regular Meeting**

1. **Call to Order** by Director Baumgartner at 7:18 p.m.
2. **Roll Call** Baumgartner, Grundy, Gustafson and Jensen present (Haffner absent).
3. **Pledge of Allegiance**
4. **Approval of Agenda**

Jensen moved to approve the agenda as presented. Gustafson seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Yes	Haffner – Absent	Jensen – Yes
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5. **Public Open Forum**

5.1 Recognition of Visitors

Jenny Wakeman was present to meet the Board. She is the new Director of Support Services replacing the position vacated by Brigitte Gustafson.

5.2 Public Comments

The following persons addressed the Board regarding the inclusion of CCA in the Bond and MLO election: Juli Zimbelman of Roggen, Sarah Johnson of Brighton, April Dowdy of Hudson, Brittney Ruppel of Keenesburg and Carey Thoene of Hudson.

5.3 Correspondence

6. **Special Reports**

6.1 Update on District Assessed Valuation & Bond Refunding Options

Todd Snidow with GK Baum was present at the meeting to update the Board on district assessed valuation (AV) and its impact on district taxes. He also shared potential bond refunding options that the Board could act on in August. This would help alleviate the tax increase that homeowners will see due to existing debt because of the decline in AV of Oil & Gas. The Board directed administration to move forward with GK Baum in pursuing the bond refinancing. This would result in a lower interest rate on the Series 2006 and Series 2007 GO Bonds but would not extend the repayment term. The Board also noted that they are currently interested in using fund balance in the Bond Fund to maintain the mill levy on the prior bond debt to limit the impact to taxpayers on the Bond Mill Levy in FY 2016-2017.

7. **Board Consent Agenda (EL-4: Communication and Counsel to the board)**

7.1 Approval: Meeting Minutes

- (a) June 8, 2016 Special Meeting
- (b) June 15, 2016 Governance Process Meeting
- (c) June 15, 2016 Regular Meeting

7.2 Approval: Financial Reports

7.3 Approval: Resignations/Retirements

- Dana Schenkerman – District School Psychologist
- Antonio Perez – PE Teacher @ WCHS
- Tammie DeBelly – Kitchen Manager @ Lochbuie

7.4 Approval: Contracts for Licensed Employees

- Cynthia Crick – Preschool Teacher @ Lochbuie
- Joshua Edmonson – Math Teacher @ WCMS
- Lois Lebsack – 4<sup>th</sup> Grade Teacher @ Lochbuie
- Ariana Macias – Title Teacher @ Lochbuie
- Savannah Hill – 3<sup>rd</sup> Grade Teacher @ Hoff
- Cynthia Crick – Preschool @ Lochbuie

7.5 Approval: Letters of Employment for Classified Personnel

- Vanessa Slepicka – Preschool Aide @ Hoff
- Amber DeLeon – Transportation Coordinator
- Shannon Moyer – SPED Paraprofessional @ WCMS

7.7 Approval: Additions to the 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment

- 7.8 Approval: Resignations for 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment
  - John Rhine – Boys Soccer Coach @ WCMS
- 7.9 Approval: Out of District Student Requests for 2016-2017
- 7.10 Approval: Monitoring Review Cycle
  - EL-16 Financial Administration
  - EL-17 Asset Protection

Grundy moved to approve the consent agenda as presented. Gustafson seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Yes	Haffner – Absent	Jensen – Yes
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**8. Action/Discussion**

**8.1 Approval of Resolution of Intent to Submit Ballot Issues to the Voters at the November 8, 2016 General Election**

A Resolution of Intent to submit ballot issues was reviewed. The resolution is required in order to notify the Counties of the Board’s intent. Once the Board has acted, Ms. Monsey will notify both Weld and Adam’s Counties. Drafts of ballot questions are being developed by GK Baum and Kutak Rock LLP. The ballot questions must be approved at the August meeting in order to be certified by September 9. The draft ballot questions will reflect the discussions regarding both a Bond and MLO that have occurred over the past several months.

Jensen moved to approve Resolution #1-2017. Grundy seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Yes	Haffner – Absent	Jensen – Yes
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**8.2 Approval of District Owner’s Representative Services**

Per Board direction, an RFQ was made public for an Owner’s Representative in June. Eight companies submitted proposals and administration narrowed the field to four finalists. The four finalists gave presentations on Tuesday and were asked a series of questions. The selection committee made a final selection and recommends NV5. Dr. Rabenhorst reviewed the information prepared by NV5, explained the selection committee’s decision, and shared the cost proposal. President Haffner was a member of the selection committee.

Gustafson moved to approve the use of NV5 with pre-bond fees of \$20,000, post-bond fees of \$760,781 and reimbursable expenses of \$26,362 for a total of \$807,143. Jensen seconded the motion.

Baumgartner – Yes	Grundy - Yes	Gustafson – Yes	Haffner – Absent	Jensen – Yes
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Consensus was given to allow NV5 to start the procurement process for an architect, if they need to do so, before the August meeting. NV5 will be invited to attend the August 24<sup>th</sup> board meeting.

**9. Information/Discussion**

**9.1 Bond and Mill Levy Override Planning and Timeline**

New dollar amounts for taxpayer costs for the Bond and MLO have been updated online to maintain transparency. The Board and administration continued discussion of the bond and mill levy planning efforts. Drafts of the ballot questions are being developed. The Board should have those to review by the Friday before the August 24<sup>th</sup> meeting. Mr. Haffner attended the election committee meeting last week and he has a list of meeting dates, should any board member be interested in attending.

**9.2 Consideration of CCA Request for Participation in the Bond and Mill Levy Override**

CCA provided documents formally requesting their participation in the Bond and MLO election, including a draft agreement regarding the MLO share. The Board reaffirmed their consensus on including CCA in the Bond election at their requested level. Dr. Rabenhorst explained that Ms. Clark and he determined that calculating a participation level based on at-risk student population would be difficult and would potentially change annually. In spite of it being potentially more equitable to base participation on actual costs to educate at-risk students, Dr. Rabenhorst recommended that CCA receive 95% of the per pupil amount from the MLO similar to what the original charter agreement states regarding PPR share. Five percent of CCA’s per pupil share would be retained by the district for administrative and financial management costs.

Dr. Rabenhorst will review the recommendations and draft agreement with legal counsel, along with the appropriate timeline for finalizing such an agreement.

**9.3 Attendance at Back to School Night**

Board members discussed their attendance at Back to School Night. The date is set for August 15 (for all schools). Elementary schools will host their events from 5-6:30 and secondary schools will host events from 6-8pm. Board members also discussed what materials they might have available to the public (e.g., facility scorecards, CTF recommendation Q&A document). Consensus was that the facility scorecards be available for each specific building, with a larger scorecard available for all schools. Mr. Haffner may attend the open house at CCA on August 10.

**9.4 Southeast Weld County Fair Participation**

District administration and staff will be participating in the SEWC fair parade on August 13. The Ed. Foundation is also participating. Board members agreed to participate with either the District or the Foundation, wherever presence was needed.

**9.5 Administrative Policy I-5 Emergency School Closing and Early Dismissal**

Administration recommends that policy I-5 Emergency School Closing and Early Dismissal be updated to reflect CASB language and legal references. This policy will be relocated to E-20 (EBCE) School Closings and Cancellations (Support Services) and removed from I-5 (Instructional Program – District Operation). Consensus was that this policy be placed on the consent agenda for August.

**10. Superintendent Reports and Presentations**

**10.1 Superintendent Annual Goal Setting**

Annual goal setting for the Superintendent occurs prior to the end of August. Dr. Rabenhorst and the board discussed goal areas for the upcoming school year. Goals will be reflective of district goals being developed within the strategic plan.

**10.2 COSA Update**

Ms. Monsey provided a brief report to the Board regarding her recent attendance at the Colorado Organization of Superintendents Assistance conference. She noted that recent legislation will impact several of our policies; she and Dr. Rabenhorst will be working on getting the policy reviewed with administration prior to bringing it to the Board. Ms. Monsey also thanked the Board for the opportunity to attend this conference.

**10.3 Back to School Staff Kick-Off Event**

The back to school district kick-off event will take place at 2:00 p.m. on August 15, 2016. Board members who are available to attend are welcome. President Haffner will provide a short address and welcome to staff on behalf of the Board.

**11. Board Member Reports/Discussion**

- Director Jensen noted that there were issues with the website and links not opening documents as it should. (Those Board Self-Assessments have been re-uploaded.)
- Director Gustafson asked about an update on the student travel that happened in April & June. It was noted by Ms. Clark that the April trip went well and the students did ok in their competition. The students who took the trip in June were able to fundraise most of the money for their trip.
- Director Grundy noted that the Education Foundation has kicked off the annual Stuff the Bus campaign. Donations can be dropped off at many different locations in Keenesburg, Hudson and Lochbuie. She also noted that the Foundation will host a fundraiser at Chick-fil-A on August 24<sup>th</sup>.

**12. Adjournment at 8:55 p.m.**