

Official Minutes
Weld Re-3(J) Board of Education
April 26, 2017

District Office

1. **Call to Order** by President Haffner at 6:35 p.m.
2. **Roll Call** Directors Baumgartner, Gustafson, Haffner and Jensen were present. Director Grundy arrived at 6:37 p.m.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Director Baumgartner moved to approve the agenda as presented. Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Absent	Gustafson – Yes	Haffner – Yes	Jensen - Yes
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5. **Public Open Forum**

- 5.1 Recognition of Visitors
- 5.2 Public Comments

Three students commented to the Board about bringing Cross Country back to WCHS. They are all concerned about not having a good coach and leaving teammates in Brighton where they currently participate. They all offered the same suggestion: to bring the program back to the middle school and build the program for a couple of years. This would allow these three sophomores to continue participating at Brighton High School until they graduate, and it would also allow for the cross country program to grow before becoming a sport offered at the high school again.

- 5.3 Correspondence

6. **Special Reports**

6.1 **NV5 Owner’s Representatives: 2016 Bond Projects Update**

NV5 provided a written summary of work completed since the last update. Todd McCowin and Meg Hohnholt were present. Ms. Hohnholt gave an overview of each project. The New Lochbuie design drawings have been released and they are currently working on pricing. Lochbuie will get a new roof this summer. STEM labs and secure vestibule design work at Lochbuie are in progress. Hudson design drawings have been released, and they are working through the pricing. Ms. Hohnholt noted that at Hudson the existing modular cannot be used for the construction year, so one will need to be acquired which meets current codes. At the High School, a team is working to find the space for a STEM lab. There will be some roofing work done at the HS this summer. At the Middle School the bus loop design was examined this week with CDE and engineer. It will be reconfigured for better flow. Hoff will have some drainage work done on the playground this summer. The STEM lab and secure vestibule at Hoff are also being designed. The location of the transportation center is still being worked out. The old Keenesburg Elementary will be abated late this summer. The Waste Water Treatment Facility (WWTF) project should have an IGA for review at the next meeting.

6.2 **Capital Construction Update**

Dr. Rabenhorst provided additional information pertaining to the bond projects.

- Images for the asbestos abatement at Hudson were reviewed.
- An image for the STEM and Art spaces at Hoff & Lochbuie was reviewed. This is preliminary at this point as there is lot to consider in the design yet.
- A letter from the Town of Hudson attorney was reviewed.
- An update was provided regarding the potential purchase of a site with existing facilities which could serve as the transportation center.

Dr. Rabenhorst reported on Administrative Contract Approvals since the previous meeting:

- Surveying for Lochbuie Playground (Lamp Rynearson) \$7,650
- Surveying for Hoff Playground (Lamp Rynearson) \$7,050
- Abatement consulting and monitoring at Hudson & Red Brick (RLH Engineering) \$70,214
- WCMS Boiler System (TreanorHL) \$28,850
- Window replacement at WCHS (Commercial Glass, Inc.) \$18,114

7. **Board Consent Agenda**
- 7.1 Approval: Meeting Minutes
 - (a) March 22, 2017 Regular Meeting Minutes
 - (b) April 12, 2017 Special Meeting Minutes
 - 7.2 Approval: Financial Reports
 - March Financial Reports
 - 7.3 Approval: Resignations/Retirements
 - Kristen Mutter – Science Teacher @ WCHS *(at the end of the contract year)*
 - Shelley Miller – 5th Grade Teacher @ Lochbuie *(at the end of the contract year)*
 - Joshua Edmonson – Math Teacher @ WCMS *(at the end of the contract year)*
 - Robert Charon – Transportation
 - Debora Schwartz – Teacher @ Hoff *(will work a transitional contract for 2017-2018)*
 - Scott Protain – 3rd Grade Teacher @ Hoff *(at the end of the contract year)*
 - Melissa Baas – 1st Grade Teacher @ Hoff *(at the end of the contract year)*
 - Amanda Baughman – ELL Aide @ Lochbuie *(at the end of the contract year)*
 - Todd Miller – 5th Grade Teacher @ Lochbuie *(at the end of the contract year)*
 - Zachary Case – PE Teacher @ WCHS *(at the end of the contract year)*
 - Kimberly Murusky – Data Secretary @ Lochbuie
 - 7.4 Approval: Contracts for Licensed Employees
 - Shane Dyer – PE Teacher @ WCMS
 - Elizabeth Miller – 4th Grade Teacher @ Lochbuie
 - Megan Geyen – Science Teacher @ WCHS
 - 7.5 Approval: Letters of Employment for Classified Personnel
 - Charlene Bye – SPED Aide @ WCMS
 - Michelle Greenwald – Health Aide @ WCHS
 - 7.6 Approval: Additions to the 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - 7.7 Approval: Resignations for 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment
 - Jerad Sutton – NJHS & Assistant Girls Soccer Coach
 - 7.8 Approval: Request for Extended Leave
 - Angela Macias
 - 7.9 Approval: Intra-School/Intra-District Staff Transfers
 - Brenna Morris – Transfer from 5th Grade Teacher @ Hudson to Kindergarten Teacher @ Hudson
 - Bridget Johnson – Transfer from .5 Kinder @ Hoff to .5 Interventionist @ Hoff
 - Laura Kelly – Transfer from 1.0 Music Teacher at Hoff to .5 Music Teacher @ Hoff and .5 Music Teacher @ Hudson
 - 7.10 Approval: Additions to the 2016-2017 Substitute Teaching List
 - Rhonda Meeks
 - 7.11 Approval: Out of District Student Requests for 2016-2017
 - 7.12 Approval: Home School Requests for 2016-2017
 - 7.13 Approval: Request for Open Enrollment/Within District Transfer for 2016-2017
 - 7.14 Approval: Administrative Policy J-19 (JEA) Compulsory Attendance Ages
 - 7.15 Approval: Administrative Policy G-a-14 Extra Duty Exhibit
 - 7.16 Approval: Monitoring Review Cycle
 - EL-7 Instructional Materials Selection & Adoption
 - EL-16 Financial Administration
 - EL-17 Asset Protection

Director Baumgartner moved to approve the consent agenda as presented. Director Jensen seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen - Yes
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8. Action/Discussion

8.1 Approval of Administrative Policy K-12 (KI) Visitors to Schools (2nd Reading)

The Board viewed this policy in March. Since then, school administrators have reviewed the policy and one change was recommended. Administration recommended the reviewed version.

Director Gustafson moved to approve the policy as presented. Director Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen - Yes
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8.2 Approval of Contract for Field Lighting at Central Campus

There was only one bid for the field lighting project. While slightly over budget, the rebates that the district will receive will help bring the project closer to original budget. This is a local vendor which is a positive as the Board would like to promote local subcontractors working on the Bond projects.

Director Jensen moved to approve the contract for Field Lighting at Central Campus with Ries Electric in the amount of \$424,400. Director Grundy seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen - Yes
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8.3 Approval of Asbestos Abatement Contract

Five bids were received for the abatement of Hudson and Red Brick. The lowest bid came in several hundred thousand dollars under budget. Administration recommended the contract with Peak Environmental.

Director Grundy moved to approve the Asbestos Abatement Contract for Hudson Elementary in the amount of \$248,963 and Former Keenesburg Elementary School in the amount of \$86,440 with Peak Environmental for a total of \$335,403. Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen - Yes
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9. Information/Discussion

9.1 FY17 Budget Recap and FY18 Budget Planning

The district was notified on April 19 that the contingency reserve fund would be utilized to help ease the effects of the negative factor since the district was 100% locally funded last year. This was the 'grant' Dr. Rabenhorst applied to CDE for a few months ago. The prorated amount received is \$327,000 but the district may get the full \$520,000. Dr. Rabenhorst and Ms. Clark sought the Board's input on how to best utilize these funds. Administration asked Board for input regarding whether a portion should be allocated to CCA since the funds did not come through the School Finance formula and is not considered PPR. The Board indicated that if CCA formally requested funds, they would consider the request so long as it was not precedent setting regarding funds allocated to the district that are not part of the PPR formula. No firm direction was given on how to expend the funds, so they may be left in reserve for future use.

Ms. Clark shared highlights to the FY18 budget planning process. She shared the initial projections recently released by CDE which would provide approximately \$175 more per student. The legislative session is not over, so this information will change.

9.2 2017-2018 Licensed Staff Salary Schedule

M&C Joint Committee recommended a salary schedule for the 2017-2018 school year after hours of analysis and work regarding how to best utilize the allocation of funds from the MLO. This schedule places the district in 5th place in starting salary with the identified comparison group. Dr. Rabenhorst explained the analysis that took place to reach this proposed schedule. The schedule will cost the district an additional estimated \$380,000, which is funded by the MLO. The 2017-2018 Licensed Staff Salary Schedule will be placed on the next agenda for action, but Board members gave direction to use this schedule in building the FY18 budget.

9.3 2017-2018 Classified Wage Schedule (1st Reading)

M&C Joint Committee has recommended a Pay Range schedule for classified staff, rather than a step schedule, which is uncommon generally for these types of positions. Dr. Rabenhorst explained the rationale for a pay range schedule and how staff would be placed on the schedule. The positions

are placed based on a market analysis that would need to be completed approximately every three years. The proposed schedule will cost the district approximately \$150,000, which is funded by the MLO. The 2017-2018 Classified Wage Range Schedule will be placed on the next agenda for action, but Board members gave direction to use this schedule in building the FY18 budget.

9.4 2017-2018 Board of Education Meeting Calendar (1st Reading)

Ms. Monsey and Dr. Rabenhorst presented a draft of the Board meeting calendar for 2017-2018. Differences from the current year were highlighted. The Board considered an alternative to Dialogue Sessions, which have not been well attended this year. Consensus was to update the public on the bond work that is being completed. These 'Bond Updates' will start at 6:30 and all meetings will start at 6:45. This calendar will be on the action agenda for the regular meeting in May.

9.5 Administrative Policy G-b-4 Professional Staff Schedules and Calendars (1st Reading)

As part of the salary schedule discussion with Joint Committee, the group also considered contract days in comparison to other identified districts. Re-3J has one of the lowest number of total contract days. Additional days were agreed upon as part of the salary increase, so the proposed salary schedule recommendation and this policy recommendation are packaged. One of the additional days would be for professional development and one would be a teacher workday. This policy will be placed on the consent agenda at the regular May meeting.

9.6 Administrative Policy G-a-13 Staff Compensation (1st Reading)

This policy is another recommendation from Joint Committee. WCEA was concerned about the sub shortage and the common use of teachers on planning time covering for other classes. Compensation for this practice has been provided, but this policy and guideline would memorialize the practice. Additionally, the policy allows for compensation for teachers who cover a class while also covering their own class. This policy will be placed on the consent agenda next month.

9.7 Administrative Policy G-a-20 (GBGH) Sick Leave Bank (Information Only)

SAC members requested that the Sick Leave Bank policy be reviewed and specifically requested changes to the guidelines. There are no changes to policy recommended, so the guidelines were brought to the Board for information only. This policy update is part of Dr. Rabenhorst's annual goals aimed at recruit & retain.

10. Superintendent Reports and Presentations

10.1 Enrollment Projections

Dr. Rabenhorst prepared enrollment projections for the 2017-2018 school year. Enrollment is projected to increase, but caution will be used when budgeting.

10.2 Superintendent Evaluation Preparation

Prior to the May work session, Dr. Rabenhorst will provide documentation for his annual evaluation. The Board will have an initial meeting to work on his evaluation at the May work session.

11. Board Member Reports/Discussion

Director Grundy noted that there was a great turnout at the Chick-fil-A Spirit Night fundraiser for the Re-3J Education Foundation. She will report totals at the next board meeting. She mentioned several things that the Foundation has funded this year: calculators, gym divider, art supplies, headphones, water fountains. The Foundation is looking to help pay for some 8th graders to go to a STEM conference this summer and they would like to fund this specific thing annually.

Director Gustafson noted that there are 60 bills on the floor and there were several bills killed already. Right now, it is a waiting game to see what happens in the time that is left.

Director Jensen noted that the Meet & Confer group is a good group and they have strong valuable input. He feels like they accomplished a lot this year.

12. Adjournment at 8:23 p.m.