

Official Minutes
Weld Re-3(J) Board of Education
February 22, 20176

Lochbuie Elementary

1. **Call to Order** by President Haffner at 6:32 p.m.
2. **Roll Call** Directors Baumgartner, Grundy, Gustafson, Haffner and Jensen were present.
3. **Pledge of Allegiance**
4. **Approval of Agenda**
Director Grundy moved to approve the agenda as presented. Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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5. **Public Open Forum**

- 5.1 Recognition of Visitors
- 5.2 Public Comments
- 5.3 Correspondence

6. **Special Reports**

6.1 Highlights from Lochbuie Elementary

Principal Forbes had four students present to talk about student led parent/teacher conferences which occurred the week of February 13. Student led conferences was new to both staff and students this year. Teachers did research and worked hard to make this possible. Normally parent/teacher conferences are 15 minutes long with the majority of the conferencing coming from the teacher. Student led parent/teacher conferences allowed each student to spend 10 minutes sharing their data and then another 5 minutes for the parents to ask questions. A 3rd grader shared a story she had written. She celebrated this story because it was her best writing so far.

A 4th grader shared her school, class and personal mission statements. She keeps them in her notebook as a reminder.

A 4th grader shared her DoJo goals, which were to meet 7 out of 10.

A 5th grader shared his MAP test scores. He noted his Math scores and where he fell in comparison to the other district 5th graders. He also shared his English Language Arts scores and compared his scores to those of other district 5th graders as well.

6.2 Education Foundation: Recognition of Donation from Walton

Erin Grundy, representative for the Re-3J Education Foundation, publicly thanked Walton for their generous donation to the Foundation. The Foundation allocated the funds to Lochbuie for a gym divider which was installed in November. Before the regular meeting, during the dialogue session, the Board members went to the gym to view the divider. During the meeting, Ms. Forbes explained the benefits of the divider. She noted that PE teachers can now safely run two classes in the gym simultaneously without fear of running into or over each other. Ms. Forbes brought pictures and thank you cards for Walton. John Spillane, Foundation member, will make sure those are delivered. Mr. Spillane noted that he was grateful for the partnership that the developers have with the district and specifically Lochbuie Elementary. Walton is glad they are able to give back to the community where they have building going on. Jennifer Ruby submitted a statement expressing her appreciation for the strong relationships between Walton and the Foundation and district which was read by Dr. Rabenhorst.

6.3 Capital Construction Update: NV5 Owner's Representatives

NV5 provided a written summary of work completed since last month. Todd McCowin, Meg Hohnholt and Sarah Lara were all present. Todd spoke noting the following:

- The BEST Grant application for Hudson is due on Friday. There are a few things left to put into the application and Lisa Clark will be hand delivering it downtown on Friday.
- Pre-work for the Hudson land purchase is on-going.
- Job walks happened this week, through Hoff, High School and Lochbuie, for the re-roofs that will happen this summer.
- Schematic Design (SD) of the New Lochbuie is out and some of the original DAG design may need to change because of cost. The pricing for the current SD should be delivered by

early March. NV5 is working with the developers on the new streets that will be needed around the new school.

- The Middle School DAG has their second meeting next week.
- Keenesburg waste water connection details are on hold as we wait on a list of fees so that an IGA can be agreed upon.

7. Board Consent Agenda

- 7.1 Approval: Meeting Minutes
 - (a) January 25, 2017 Regular Meeting Minutes
 - (b) February 8, 2017 Special Meeting/Governance Process Meeting Minutes
 - (c) February 8, 2017 Work Session Meeting Minutes
- 7.2 Approval: Financial Reports
 - January Financial Reports
- 7.3 Approval: Resignations/Retirements
- 7.4 Approval: Contracts for Licensed Employees
- 7.5 Approval: Letters of Employment for Classified Personnel
 - Kathy Zimbelman – SPED Aide @ WCMS
 - Robert Charon – Small Bus Driver
- 7.6 Approval: Additions to the 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- 7.7 Approval: Resignations for 2016-2017 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- 7.8 Approval: Request for Extended Leave
- 7.9 Approval: Intra-School/Intra-District Staff Transfers
- 7.10 Approval: Additions to the 2016-2017 Substitute Teaching List
 - Dak Damour
- 7.11 Approval: Out of District Student Requests for 2016-2017
- 7.12 Approval: Home School Requests for 2016-2017
- 7.13 Approval: Request for Open Enrollment/Within District Transfer for 2016-2017
- 7.14 Approval: 2016-2017 Amended Contracts

Director Baumgartner moved to accept the consent agenda as presented. Director Gustafson seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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8. Action/Discussion

8.1 Approval of the Addendum to the Charter School Agreement

After review by legal counsel and the CCA board, there were no concerns with the last draft viewed by the Board of Education. The final version was recommended by administration for approval. The changes in the addendum would take affect immediately; MLO funds from taxes received this spring would be allocated to CCA, and the district would bill CCA for the additional services outlined in the addendum. CCA’s board meeting was held on February 22, and they were expected to approve and sign the addendum.

Director Jensen moved to approve the addendum to the Charter School Agreement as presented. Director Baumgartner seconded the motion.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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8.2 Approval of Voluntary Retirement Options

Ms. Clark reviewed the recommended Voluntary Retirement Option with the Board. The recommendation is to offer the same incentive offered the previous years, which includes offering 110 day contracts to employees seeking to retire and work one additional year. Action was recommended so that communication can go out to employees regarding this option for the 2017-2018 school year.

Director Jensen moved to approve the Voluntary Retirement option as presented.

Baumgartner – Yes	Grundy – Yes	Gustafson – Yes	Haffner – Yes	Jensen – Yes
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9. Information/Discussion

9.1 FY18 MLO Expenditure Proposals

The principals and other administrators have refined the expenditure proposal for FY18. The proposal is substantially the same as what was reviewed in the previous work session. Dr. Rabenhorst noted that the special education component was more finalized. He also pointed out positions that have or will soon be posted based on the proposal (MS – PE teacher and Elementary – art). The Board does not need to formally act on the creation of new positions, but does take action on the consent agenda when positions are filled.

9.2 Capital Construction Update

Dr. Rabenhorst updated the Board on bond projects not covered with the NV5 Update, including a potential land purchase in Hudson. NV5 has been directed to proceed with submitting appropriate paperwork to the Hudson planning commission. Once due diligence is completed, Dr. Rabenhorst will submit a letter of intention to purchase to the Town of Hudson. Dr. Rabenhorst noted that the Community Meeting at Hudson, to showcase the new school design, will still be held on November 9th at 6:3 p.m. Dr. Rabenhorst noted that the full draft IGA with Keenesburg, including proposed tap fees, has not yet been submitted by the Town. Although unlikely, alternatives to addressing sewer compliance issues may be pursued if an agreement cannot be reached with Keenesburg.

Contract Approvals

- Traffic Study for New Lochbuie in the amount of \$22,900
- Group 14 Sustainability Agreement for Hudson Elementary in the amount of \$52,275; required for BEST Grant Application. This contract will be cancelled if the BEST Grant is not awarded.

9.3 We Care Faculty Follies Participation

The annual Faculty Follies is scheduled for April 7. Members may have already received an email from Lori DeVoe on behalf of the We Care committee. The theme for the follies this year is Hee Haw Ha. The Board discussed their participation this year.

9.4 FY2018 Health Insurance Renewal

Summary documents for this year’s health/dental insurance renewal were reviewed. The district’s total loss ratio for the year is 78% which is very good. The overall renewal for the CEBT trust is 6.24% over current year cost, but since the district’s loss ratio is below target, the district renewal will be in the lowest bracket of rate increase. This means an approximate increase of 3.5% or \$58,000 increase to the District. Ms. Clark was present to explain in more detail. The increase is very affordable in the context of the full budget. Dr. Rabenhorst will be taking the information to SAC for discussion and recommendations as is done each year. Final recommendations will be built into the FY18 Budget.

10. Superintendent Reports and Presentations

10.1 CASB Policy Audit

The Board has previously had discussions about updating administrative policy using CASB services. Administration is recommending that CASB do a policy audit, which is free, this spring. Depending on the outcome, a recommendation to fully update or overhaul our policies may be made, and there would be a charge for this service. Consensus was to do the free audit and report back to the Board the potential cost of an overhaul.

10.2 Parent Teacher Conference Attendance

Dr. Rabenhorst noted attendance rates for each of the schools. He will be reviewing this data with DAC next week. With the variety of parents on DAC, representing elementary, middle & high school, he would like to ask them why parents don’t attend and how we can get parents to attend.

WCMS	FALL	SPRING	WCMS	SPRING
TOTAL	57.9%	54.2%	TOTAL	32.16%
		2015 – 53.2%		

Lochbuie Elementary 94% attendance – *reschedules in the works*

Hudson Elementary 93% attendance

Hoff Elementary 92% - *reschedules are in the works*

11. Board Member Reports/Discussion

Director Jensen noted that Meet & Confer is going well. They are looking at salary & benefits review, there is an issue related to the sub shortage/ teacher coverage that is being looked at. There are a couple of policy issues that are being worked on. He will miss the March regular meeting as well as the next Meet & Confer Joint Committee, so Director Haffner will attend in his place.

Director Gustafson will be attending the CASB Winter Legislative Conference. They will be visiting the capital and she may speak on the floor. Big issues to be discussed are school finance and CASB policy.

Director Grundy mentioned that the Lochbuie SPV notification meeting went well, and they offered good info. She thinks it would be beneficial for our elementary schools use the SRO to teach stranger danger awareness for elementary students.

Director Haffner has heard from several community members who are excited about what is going on in the school district and the MLO/Bond work that is to come within the district.

12. Adjournment by President Haffner at 7:40 p.m.