

Official Minutes
Weld Re-3(J) Board of Education
January 11, 2017

Work Session Meeting

1. **Call to Order** by President Haffner at 6:31pm.
2. **Roll Call** Baumgartner, Haffner, Jensen present. Grundy joined electronically (she was home with a sick infant). Gustafson was absent.
3. **Pledge of Allegiance**
4. **Review of Agenda**
5. **Discussion Items**
 - 5.1 **Elementary Strategic Plan Activities**

As requested by Board members, district administration has focused on math development this year. Elementary Principals were present to report on what has occurred this year to improve instruction at the elementary school level. They co-presented on strategic plan elements pertaining to math specifically, and each also presented on something individually as it relates to the strategic plan. The co-presentation focused on the work that has been done with Achievement Network in better understanding the academic standards. The current focus is on narrowing the focus in K-5 math to go more in depth, linking concepts between each standard and then across each grade, and rigor which is conceptual understanding, procedural skills (fluency), and application. Mr. Dent provided some classroom data and explained how each teacher uses that data. Ms. Soliz provided an example of MAP testing data and explained how that assessment data is used to drive classroom instruction. Ms. Forbes provided intervention data from iStation and noted that the iStation data is used to support classroom instruction. All the principals noted that they are appreciative of the funding that was allocated for use on assessment and interventions. They noted that the efforts across the district are cohesive and no longer vastly different at each school.
 - 5.2 **A Resolution for an Irrevocable Commitment to Build an Elementary School**

The Board must approve a resolution stating the district's irrevocable commitment to build a school on the designated land in the Silver Peaks subdivision of Lochbuie prior to the Town turning ownership of the land over to the district. The district's attorney has been in discussions with the Town attorney over what is needed to accomplish this. Ideally the resolution will be approved at the January regular meeting so that the Town can take action at their meeting in early February. This resolution is just a confirmation to the Town that the district will use the land, and within six months start the construction process on an elementary school.
 - 5.3 **Addendum to the Charter School Agreement**

Dr. Rabenhorst and the administrative team have developed what areas of cost should be billed to CCA and have not been in the past. As discussed last summer, the district will begin billing for certain services rather than retaining an additional portion of MLO funds. Administration and District's legal counsel has drafted the addendum to the charter agreement which contains the billing of certain services. This draft has been sent to CCA's legal counsel for first review. The agreement should be approved by both entities prior to the first taxes that will be disbursed in the spring.
 - 5.4 **Review Administrative Policy F-10 Naming of Facilities**

This policy was reviewed by Board members. No changes were noted. Board members would like for the policy to be given to the Hudson & Lochbuie DAG's so that they can understand what parameters are in place regarding naming or renaming of facilities. Some conversation was had regarding involving high school and middle school students in the naming process. Dr. Rabenhorst will work with the HS and MS principals to see if student involvement is of any interest and feasible.
 - 5.5 **Preschool Handbook**

The preschool handbook has been revised by the Preschool Coordinator and Ms. Wakeman, Director of Support Programs. The handbook doesn't necessarily need annual revision and approval, but it hadn't been revised in several years. The Board asked that Ms. Wakeman update the Medication Policy language on page 7 to reflect current district policy. This handbook will be reviewed again, and approved on January 25th.

5.6 2016-2017 Adjusted Budget

The FY17 Budget must be amended at the January regular meeting. Ms. Clark provided updated information which included a description of anticipated major revenue and expenditure adjustments to the budget approved last June. Ms. Clark brought updated information for several of the different budget accounts and explained the changes to each of those; highlighted accounts were Insurance, Food Services, Preschool, Bond Redemption, Building Fund, Pupil Activity Fund, and Trust Agency. Ms. Clark is working with the auditors to determine correct accounting procedures for the Bond fund and expenditures that will occur in the next six months. It was reiterated that the intent is to carry forward \$1,000,000 in reserve. The final FY17 Adjusted Budget will need to be approved on January 25 to meet legal requirements.

5.7 Parent Teacher Conference Attendance

Parent Teacher Conferences are on February 14, 15, &16. Board members consensus was that they would not attend the spring PTC's. Consensus was that they would attend the upcoming community meetings when the Design Advisory Groups presented their work to the community. These meetings will be scheduled for some time in late February or early March.

5.8 Capital Construction Update

The Board reviewed updates from the potential land purchase in Hudson. Dr. Rabenhorst had a meeting with the leaders from the town of Hudson. He noted that they had some initial concerns about the details of the transportation center being located in Hudson. He will continue to work with them when a decision is made regarding the purchase of the land in Hudson. Dr. Rabenhorst also provided some visuals for the Hudson rebuild. The Hudson DAG has met a couple of times and they have some preliminary site layouts. Dr. Rabenhorst also noted that CDE will soon be completing an assessment of Hudson, with the knowledge that we will be applying for the BEST Grant. Dr. Rabenhorst noted that the kick-off meeting for construction at WCMS will happen on January 20th. On that same day Administration will also be meeting with the Town of Lochbuie. The first Capital Construction Update was sent January 3rd. Those will continue to be sent out regularly to update the community on bond projects.

6. Adjournment at 8:57pm.